

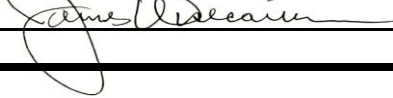


UNIVERSITY OF NEBRASKA MEDICAL CENTER
CLINICAL LABORATORY SCIENCE PROGRAM
POLICIES/PROCEDURES

Number SA 2.0

Subject: **ADMISSION POLICY**

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Approved By: 

Date: 09-09-09
Reviewed: 07-15-11

PURPOSE: The Clinical Laboratory Science Program shall maintain an admission policy which ensures that:

1. The most qualified applicants are selected to fill the student positions in the Clinical Laboratory Science Program.
2. Admission to the Clinical Laboratory Science Program shall not be denied any person on the basis of race, color, gender, sexual orientation, national origin, age, handicap, marital status, religion, or veteran status.

APPLICATION:

Each applicant must submit the University of Nebraska Medical Center on-line application form for the Clinical Laboratory Science Program.

The Admissions Committee shall consider each applicant who has completed the on-line application form by the published deadline. A qualified applicant, who submits their application form after the published deadline, may be considered for an alternate appointment if a position becomes available. A completed application file requires:

1. **The on-line application form including an application fee.**
2. **Official college transcript from each school attended:** Transcripts must be updated as appropriate. It is the applicant's responsibility to request that an official transcript be forwarded to UNMC.
3. **References:** It is the responsibility of the applicant to list three persons to be contacted to serve as references.

All application materials will be available for consideration by both the UNMC and Nebraska Methodist Hospital programs. Each applicant will be notified of any application materials that have not been received by the Admissions Committee.

Each applicant who meets the minimum qualifications shall be scheduled for an interview with representative(s) from the Admissions Committee.



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STUDENT SELECTION: The most qualified applicants will be selected to fill the positions in the Clinical Laboratory Science Program. In the event of equally qualified applicants, preference will be given to the University of Nebraska students and to residents of Nebraska. The following criteria shall be used for student selection:

Non-Academic Criteria: Each applicant shall be evaluated to determine whether they possess the desirable qualities predicting success in the Clinical Laboratory Science profession. Desirable qualities include personal integrity, interest and ability in science and mathematics, manual dexterity, attention to detail, and the ability to work cooperatively with others. Evaluation of these qualities shall be made by:

1. Evaluation of references
2. Personal interview
3. Assessment of written communication skills

Academic Qualifications:

Minimum Criteria: Cumulative grade point average and the science/math grade point average shall be calculated. Applicants must meet the following criteria to be considered for acceptance into the program:

1. Cumulative GPA of at least 2.5 based on a 4 point scale.
2. Science and mathematics GPA of at least 2.5.
3. Demonstrated capability in upper division science courses.

COURSE REQUIREMENTS:

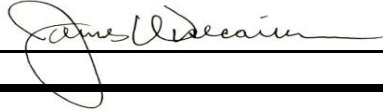
1. At least 86 semester hours or 129 quarter hours from a regionally-accredited college or university. A maximum of 66 semester credit hours of transferable courses from a Community College can be considered for acceptance toward a B.S. Degree.
2. At least 14 semester hours or 21 quarter hours of Chemistry are required. This must include:
 - a. General or Inorganic Chemistry with lab – one full year sequence
 - b. A minimum of two upper level (200 level or above) courses
Upper level chemistry courses may include Biochemistry, Organic Chemistry I and II or Analytical Chemistry. Biochemistry with a lab is strongly recommended.



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Date: 09-09-09Reviewed: 07-15-11**Course requirements continued:**

3. At least 16 semester hours or 24 quarter hours of Biological Sciences are required. This must include:
 - a. Microbiology (with lab preferred)
 - b. Immunology
 - c. Genetics
 Remaining biology pre-requisite hours can be satisfied with courses such as General Biology, Physiology, Molecular Biology, Introduction to Hematology, Pathogenic Microbiology, or Parasitology
4. One semester of College Algebra or a math course at a higher level than College Algebra
5. Two semesters of English Composition
6. One semester of Speech/Communications
7. One semester of Statistics
8. To satisfy the remaining required semester hours, courses recommended include research methodology, computer applications, database management, and ethics.

COLLEGE OR UNIVERSITY REQUIREMENTS:

A maximum of six College Level Examination Program (CLEP) or Advanced Placement (AP) semester hour credits will be accepted for transfer. No more than three CLEP/AP semester hours of English composition will be accepted.

It is expected that all required courses be taken for a letter grade unless the student receives specific approval from the Admissions Committee in the Clinical Laboratory Science Program to take a required course Pass/Fail.

Course grades below a "C minus", from outside the University of Nebraska system, will not transfer to UNMC for credit. However, grades below a "C minus" will be calculated as part of the grade point average for determining eligibility.

The Admissions Committee shall consult with the UNMC Office of Academic Records to determine acceptability of courses for transfer to the University of Nebraska.



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Date: 09-09-09Reviewed: 07-15-11**UPDATING THE PREREQUISITES:**

The Admissions Committee recognizes the significance of the preclinical academic preparation in correlation to the student's performance during the clinical year. Therefore, it is essential that the preparation reflect current information. An applicant who has completed the academic prerequisites more than five years previous to admission will be evaluated by the Admissions Committee to determine an acceptable means of updating the prerequisites. The applicant may be asked to complete one or more of the following:

1. Successful completion of an advanced level chemistry course such as Biochemistry
2. Successful completion of an acceptable course in Microbiology, Immunology, and/or Genetics
3. Current work experience in the field(s) of Biochemistry, Microbiology, Molecular Diagnostics, or Immunology acceptable to the Admissions Committee.

FOREIGN APPLICANT REQUIREMENTS:

1. All students who took courses required for admission into the UNMC CLS Program, or who obtained a Certificate of Degree from a foreign institution must have the transcript evaluated by a Board of Certification-approved evaluation organization available from the ASCP website (www.ascp.org).
2. All applicants will be required to take preadmission courses in the US. These courses will be determined by the Admissions Committee using the transcript evaluation received.
3. All applicants, whose primary language is not English, are required to take the TOEFL examination per University policy. Results must be as follows:
 - a. Paper test – minimum 600
 - b. Computer test – minimum 250
 - c. Internet test – minimum 100

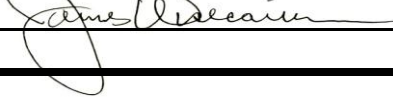


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NOTIFICATION OF SELECTION:

The Admissions Committee will review completed applications. They will then make one of the following recommendations to the Combined Faculty Committee on each applicant:

1. ACCEPTANCE to the incoming class.
2. ALTERNATE to be considered should a position(s) become available.
3. HOLD for current grades/updated transcripts
4. NOT SELECTED for admission into the Program

The Chairman of the Combined Program Committee shall notify each applicant via letter of the status of their application.

Applicants receiving acceptance letters must return their signed Essential Requirement Forms and a non-refundable deposit.

Any applicant who declines their position must reapply if they desire to be considered for admission to succeeding classes (i.e. no positions will be held/reserved in future classes).