EndNote 20

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Objectives

Understand the functionality of EndNote

Insert citation records into EndNote from databases and websites

Add references to a Word document using Cite While You Write

Introduction To EndNote/EndNote online

EndNote/Citation Manager

EndNote allows you to:

- Manage all your citation records in one place
- Access and store full-text PDFs
- Generate bibliographies in preferred citation formats (APA 7, JAMA/AMA, Vancouver, etc.)
- Install writing tools for Word that allow you to insert in-text citations and reference lists
- Share collections with colleagues for collaboration
- Assist with the removal of duplicates

Comparison (RefWorks & EndNote)

EndNote (Desktop App)	RefWorks
Requires installation on a PC or Mac; EndNote Online available	Cloud Based only
Direct export (using Firefox) from databases and Google Scholar	Direct export from **some** databases and Google Scholar
Fair to moderate learning curve	Fairly easy to learn
Can customize to meet research needs; groups; customize citations	Can customize to meet research needs; folders; customize citations
Create bibliography and in-text citations in Microsoft Word and Apple Pages	Create bibliography and in-text citations in Microsoft Word and Office 365; GoogleDocs

Getting Access to EndNote

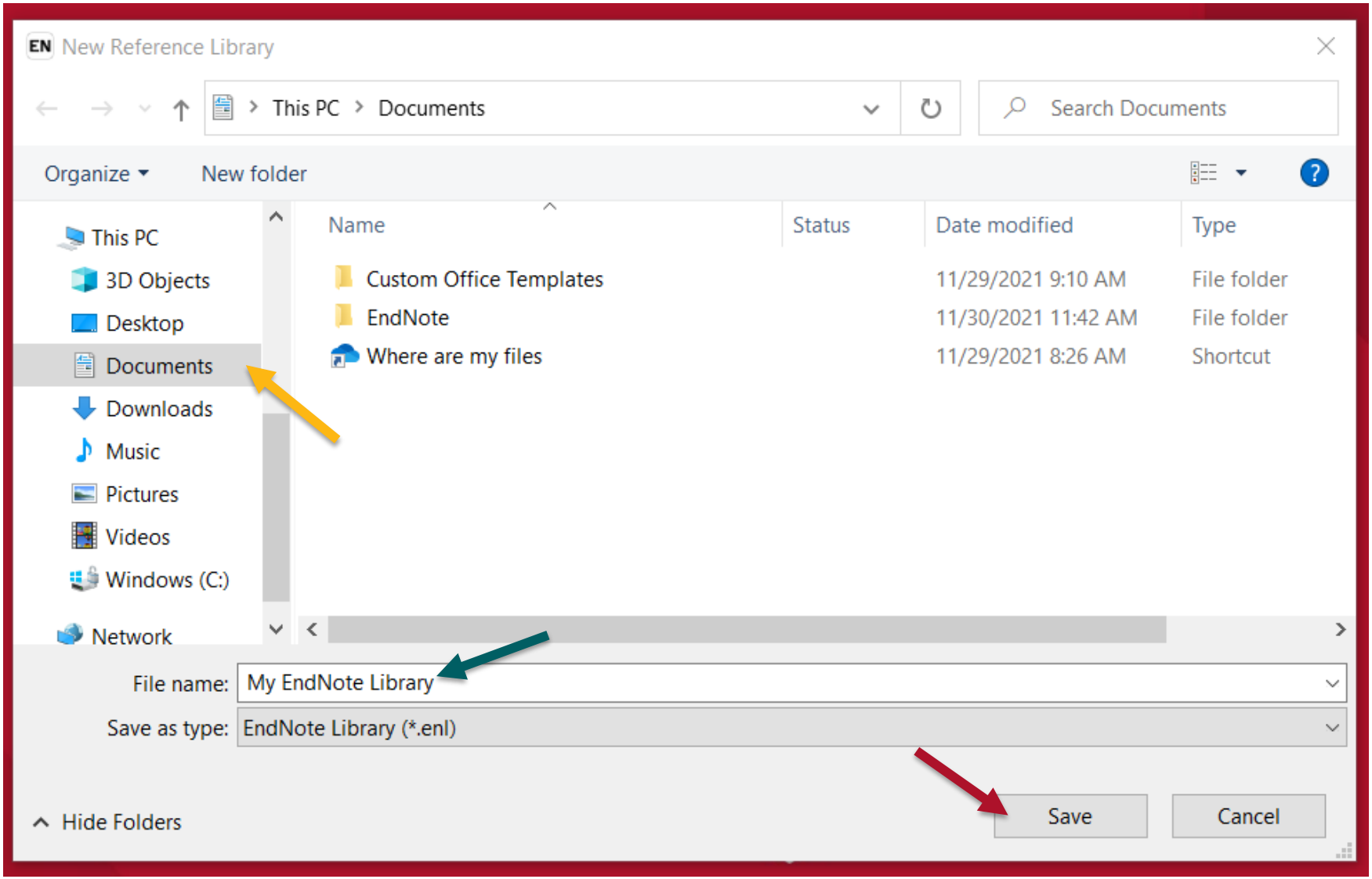
EndNote 20 is available from the UNMC Research Information Technology Office (RITO)

https://www.unmc.edu/vcr/rito/software/endnote/index.html

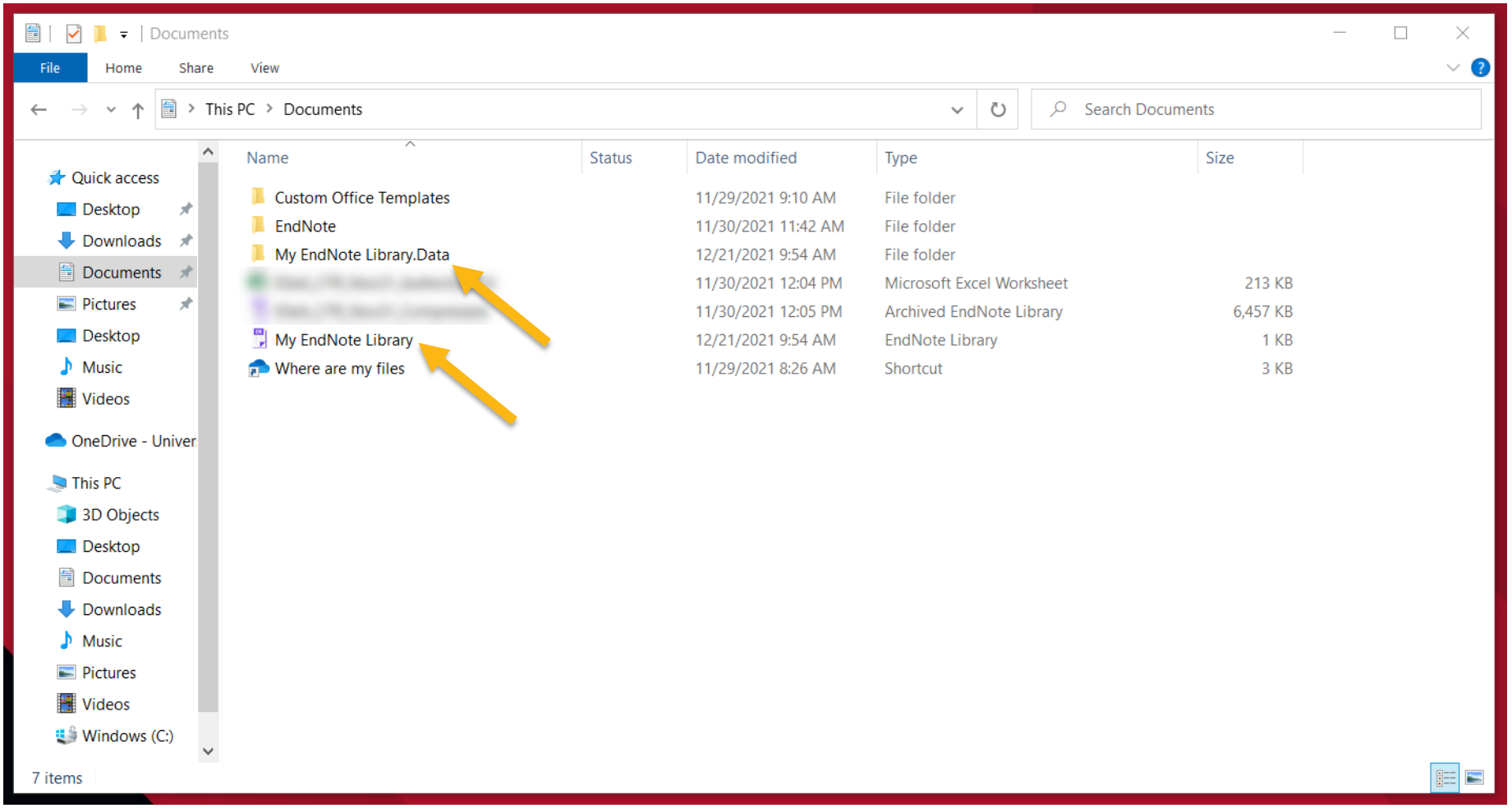
There are separate instructions for UNMC owned workstations (Mac and Windows), personal Windows computers, and personal Mac computers.

Contact rito@unmc.edu for assistance with downloading the software

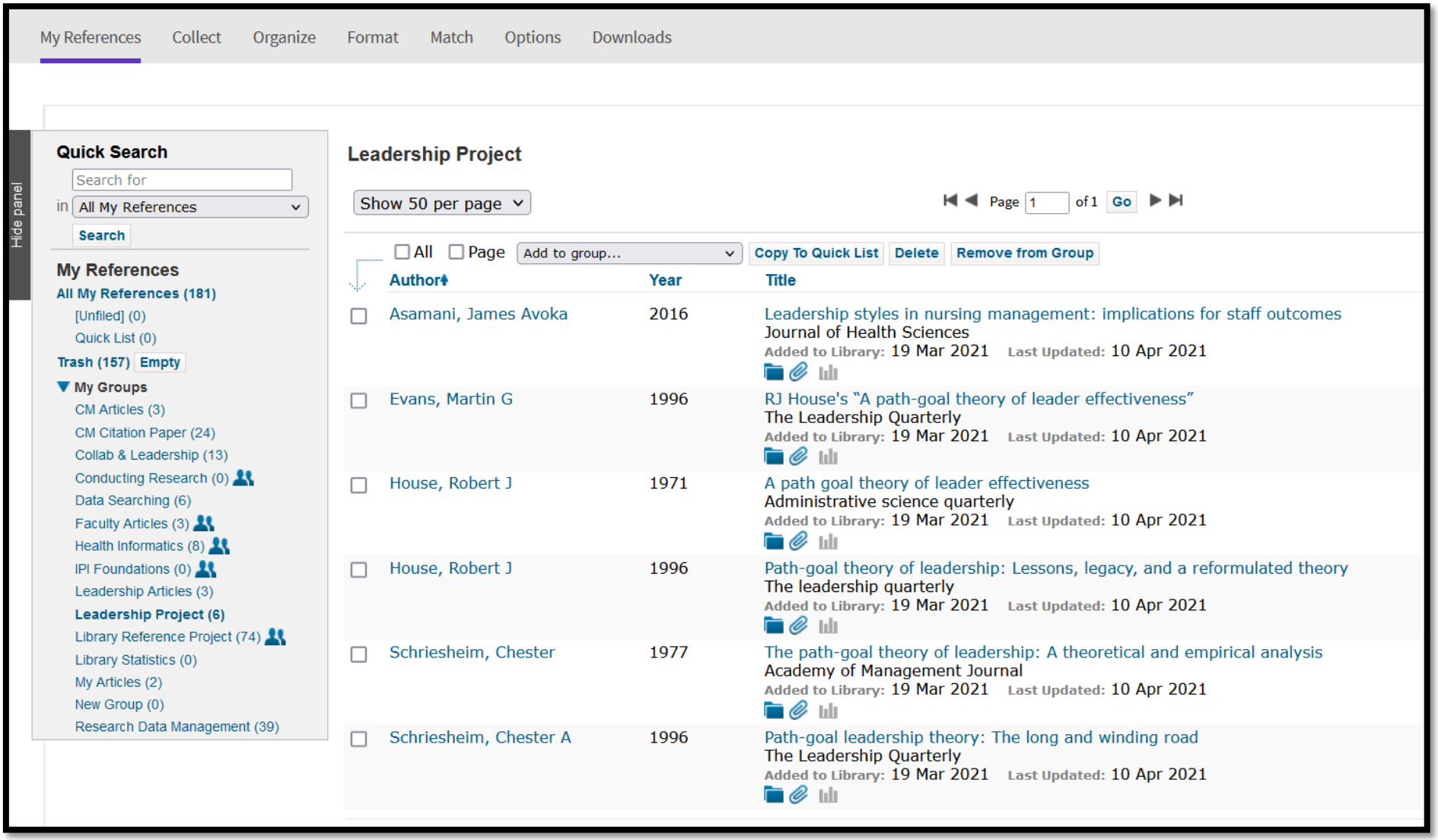
Getting Started



Getting Started



EndNote Online



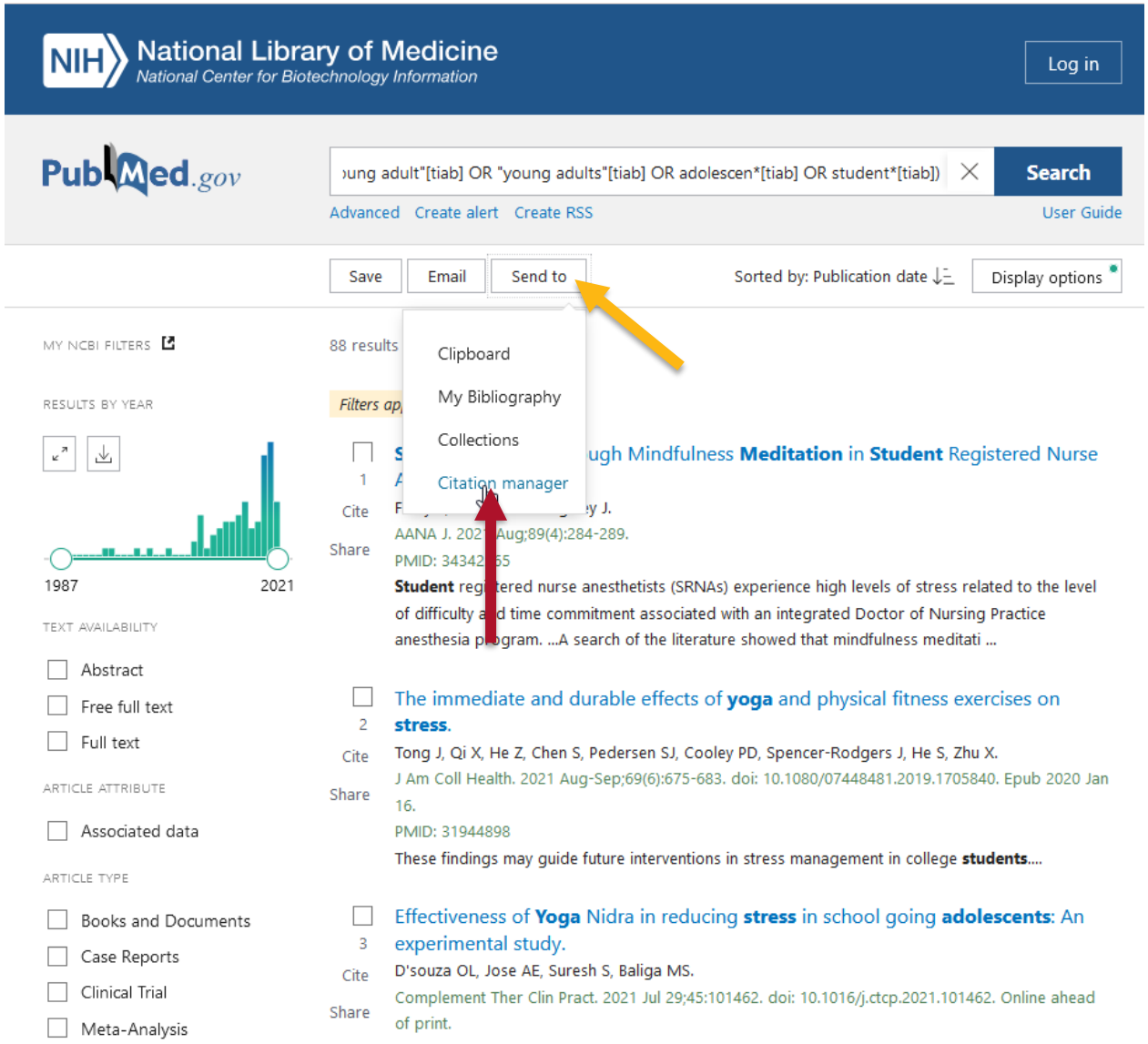
https://access.clarivate.com/login?app=endnote

Adding Citation Records to EndNote

PubMed – 2 methods to export

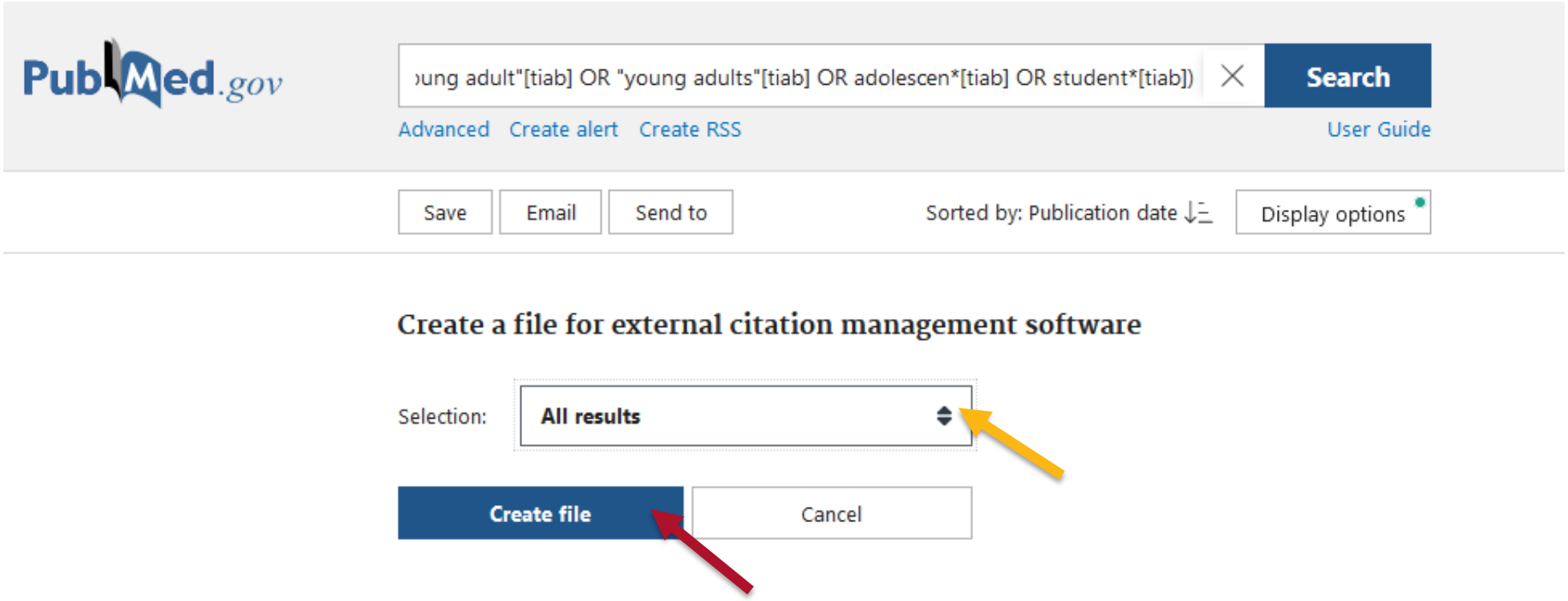
- Search PubMed within EndNote
- Importing into EndNote
  1. **Direct export** using the Firefox web browser
  2. **Manually** import citation records if using Chrome, Safari, Microsoft Edge browsers
     - Instructions: https://unmc.libguides.com/endnote/references

Direct Export from PubMed



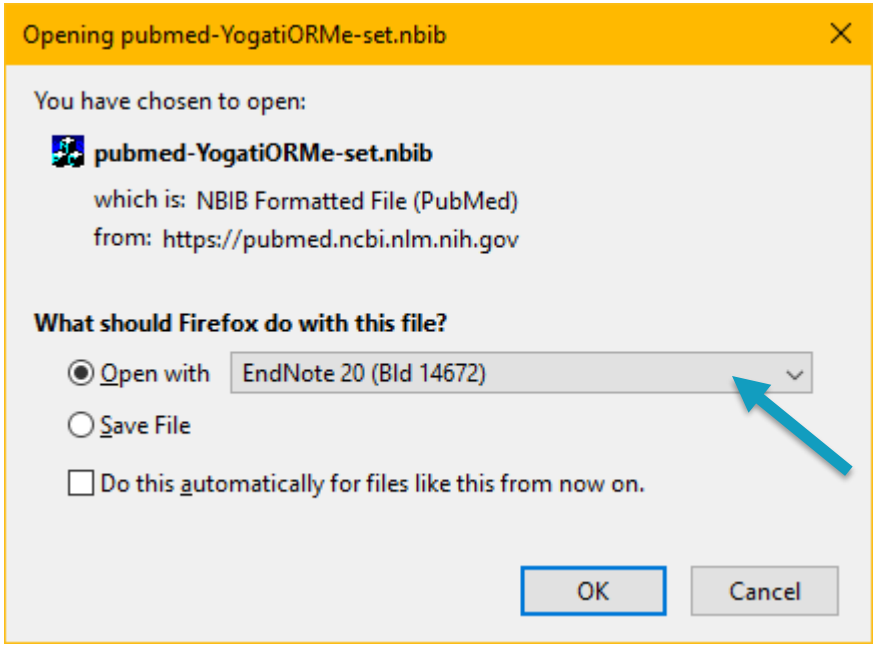
1. Have EndNote open
2. Using **Firefox**, run a search in PubMed
3. Click on the Send To button
4. Select the Citation Manager option

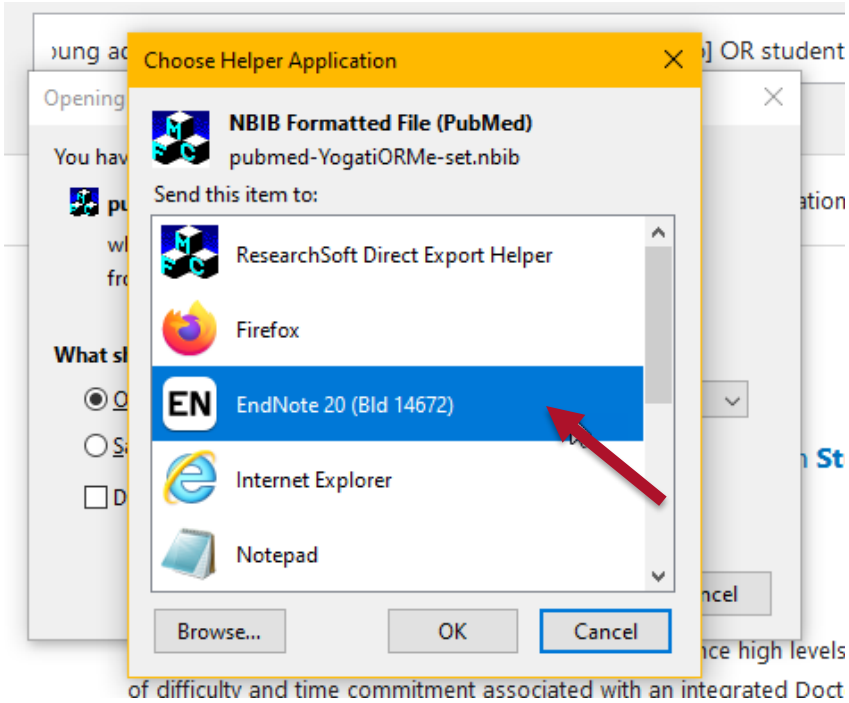
Direct Export from PubMed



1. Choose your **Selection** (All Results, Results on this page, Selected)
2. Click on **Create File**

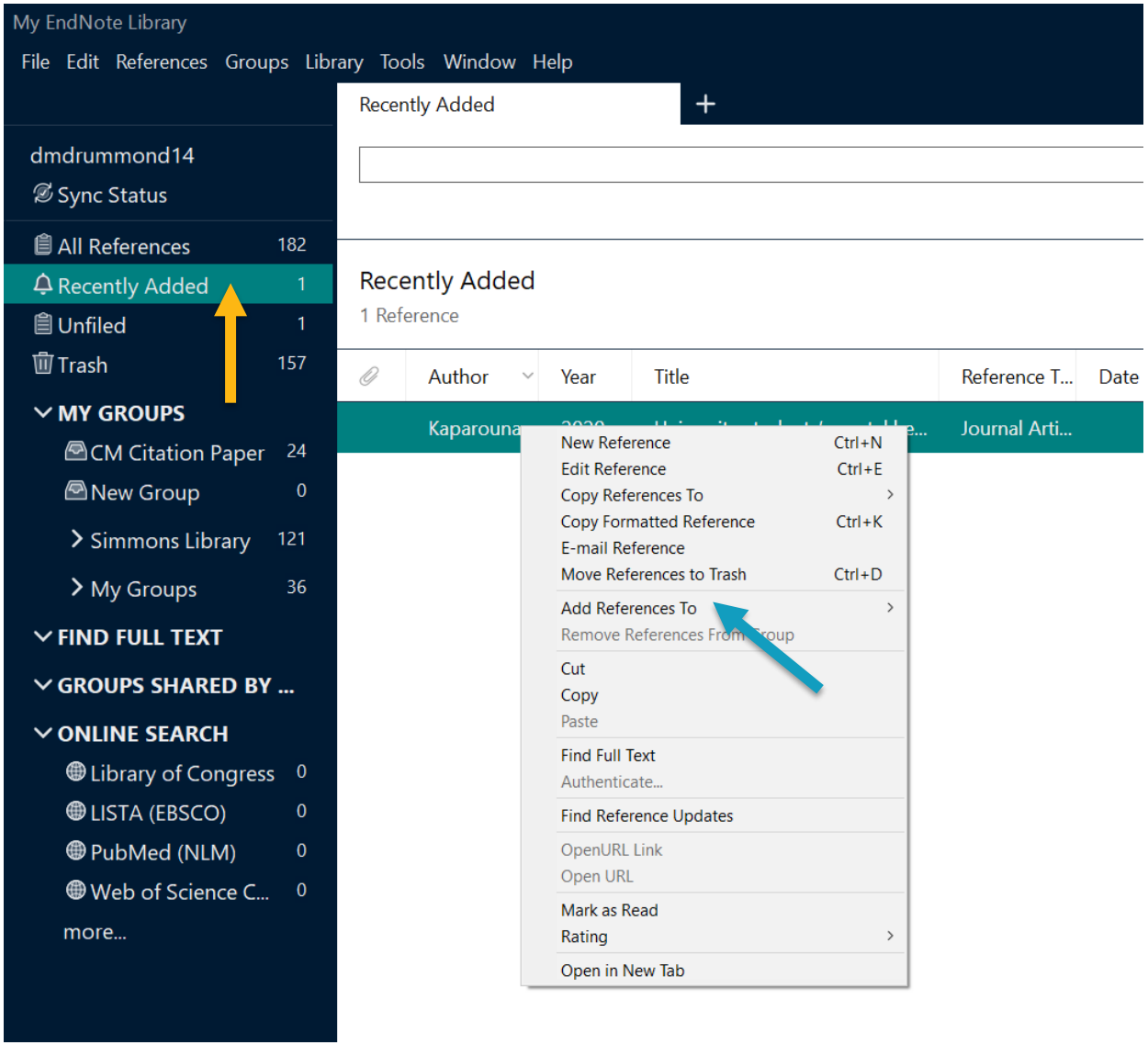
Direct Export from PubMed





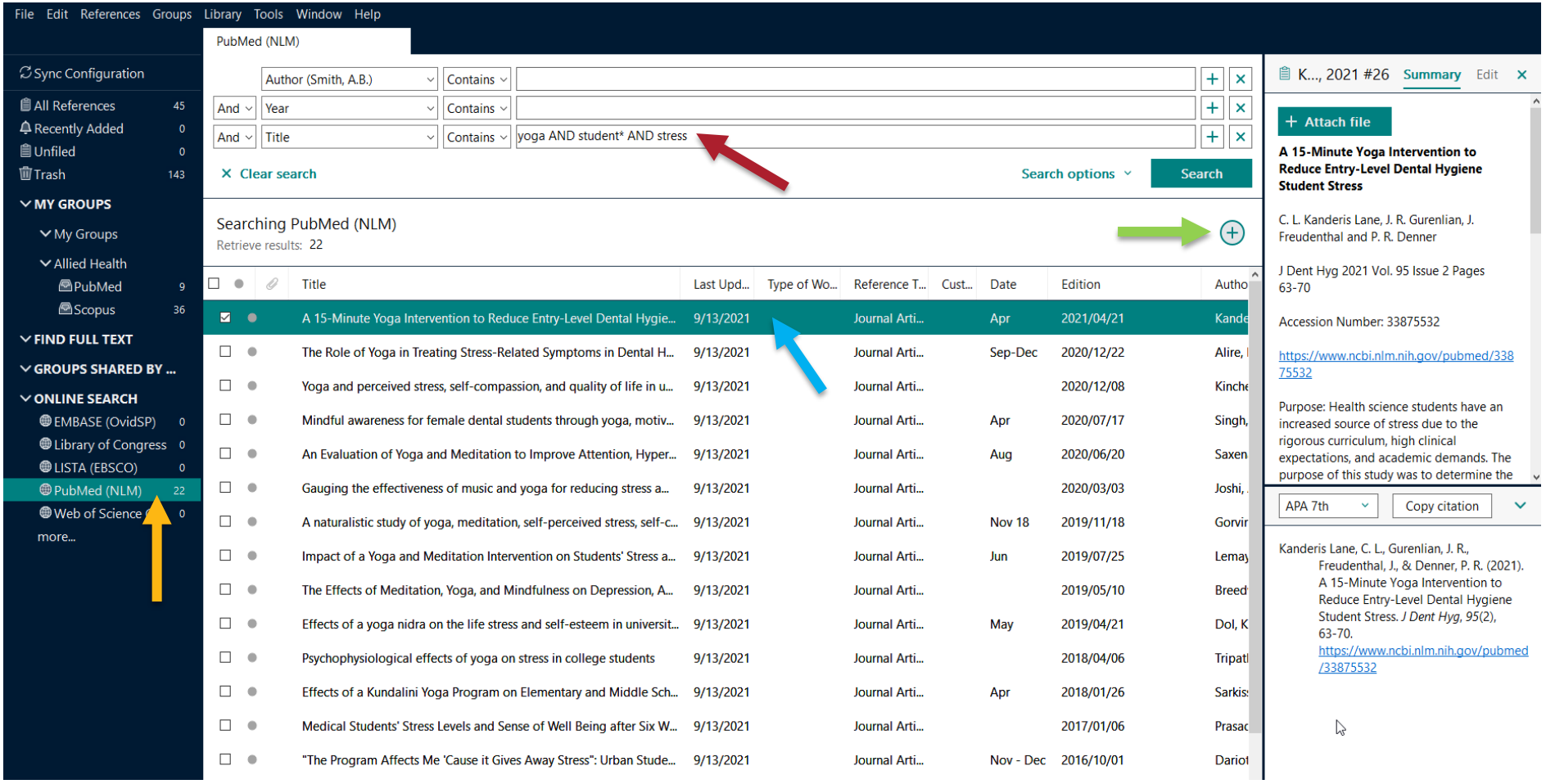
1. Select the radio button “Open With” and Choose EndNote
2. If you don’t see EndNote as an option, click “Other” and select EndNote in the list

Direct Export from PubMed

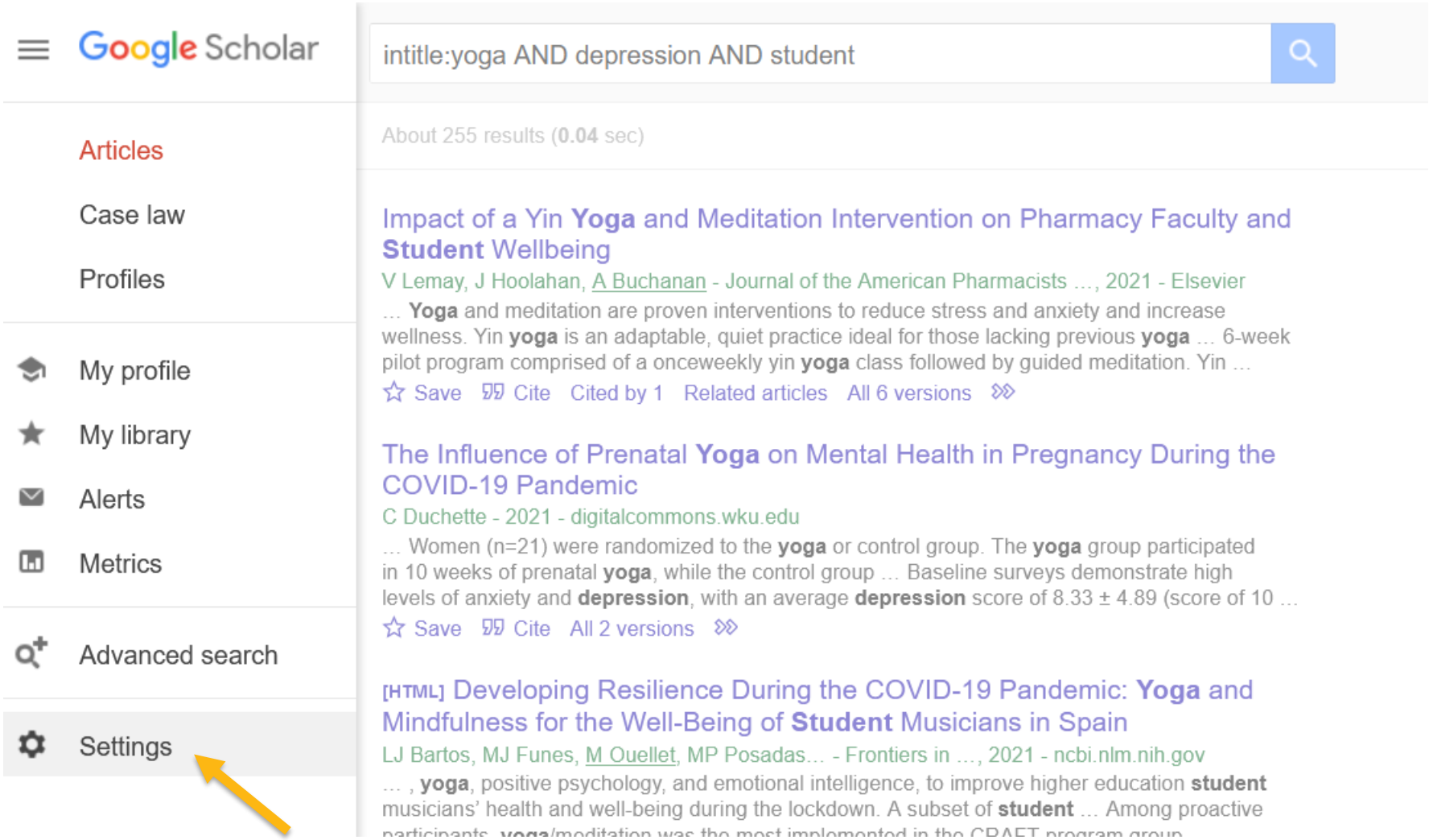


1. Citations will go to Recently Added
2. **Add to a group**: Select citation(s) > Right Click > Add References To

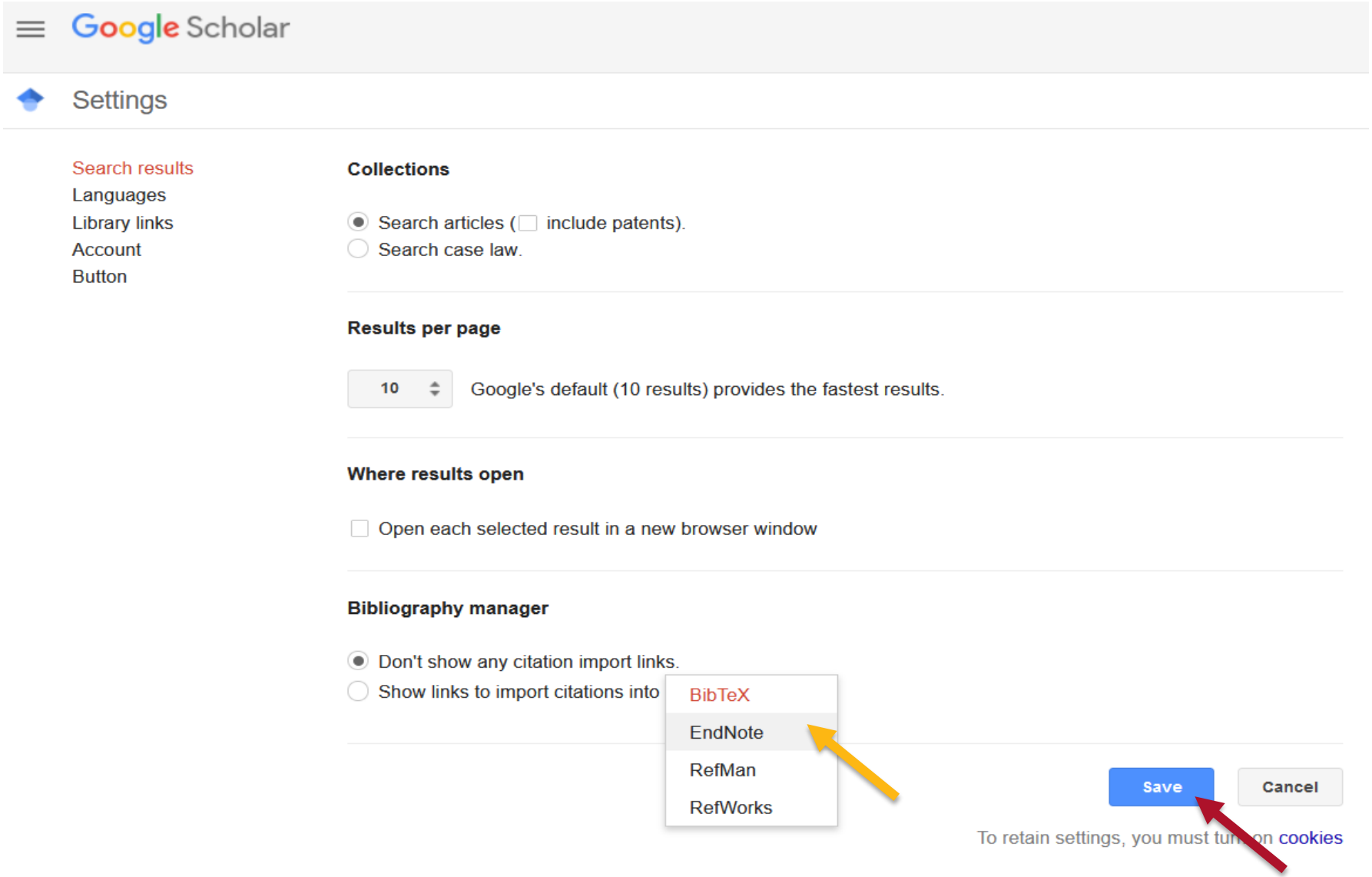
Search PubMed in EndNote



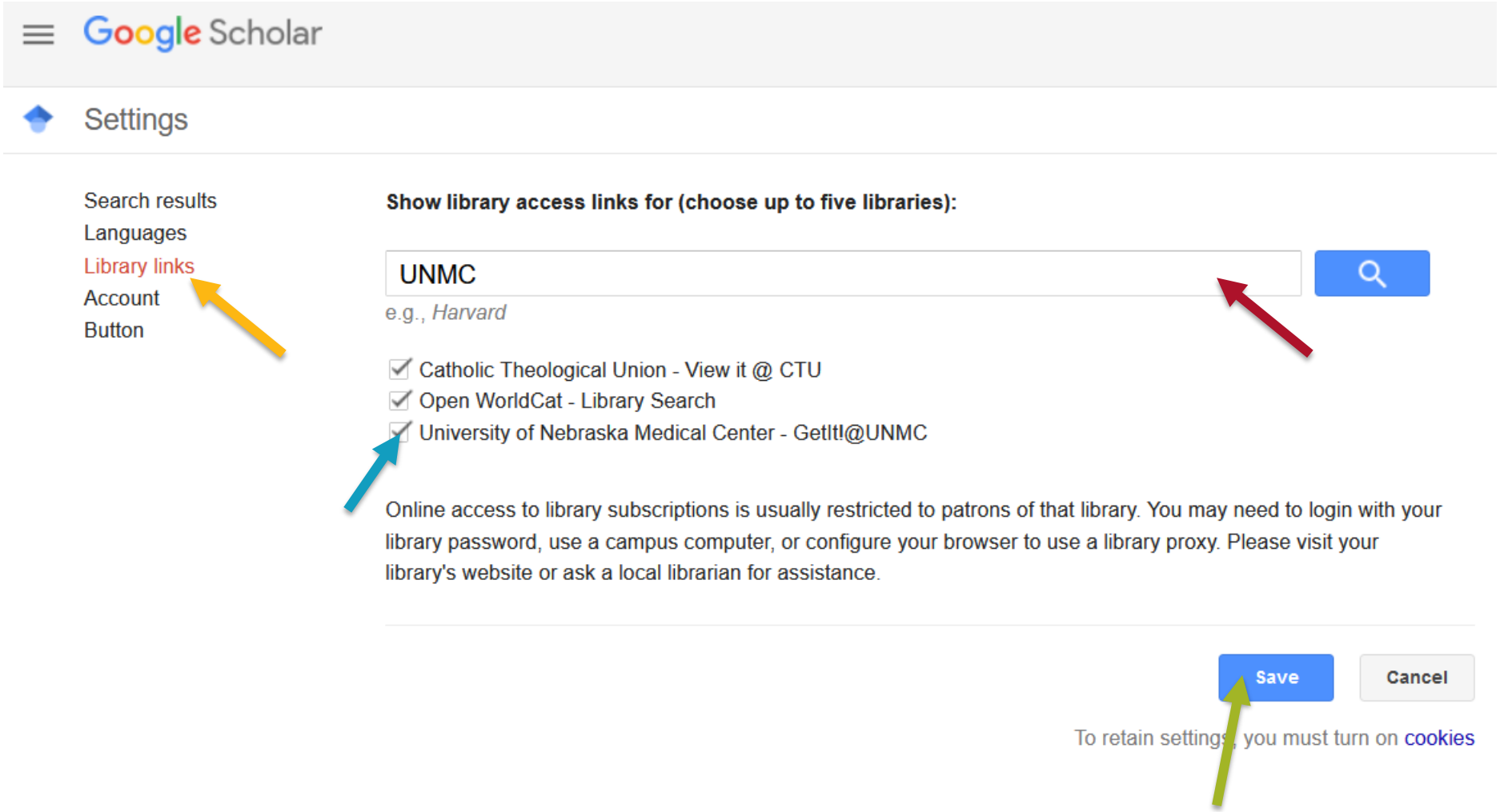
Google Scholar



Google Scholar



Google Scholar – link to Full-text



Google Scholar

[HTML] **Mental health** status, anxiety, and depression levels of Bangladeshi university **students** during the COVID-19 **pandemic**

[HTML] springer.com
GetIt!@UNMC

RA Faisal, MC Jobe, O Ahmed, T Sharker - … Journal of **Mental Health** and …, 2021 - Springer

The current COVID-19 **pandemic** has affected people of all ages across the world both physically and psychologically. Understanding COVID-19's impact on university **students**' **mental health** status in Bangladesh has been limited, yet is a necessary population to study …

☆ Save Cite Cited by 35 Related articles All 9 versions Import into EndNote

[HTML] **Mental health** prevalence and predictors among university **students** in nine countries during the COVID-19 **pandemic**: A cross-national study

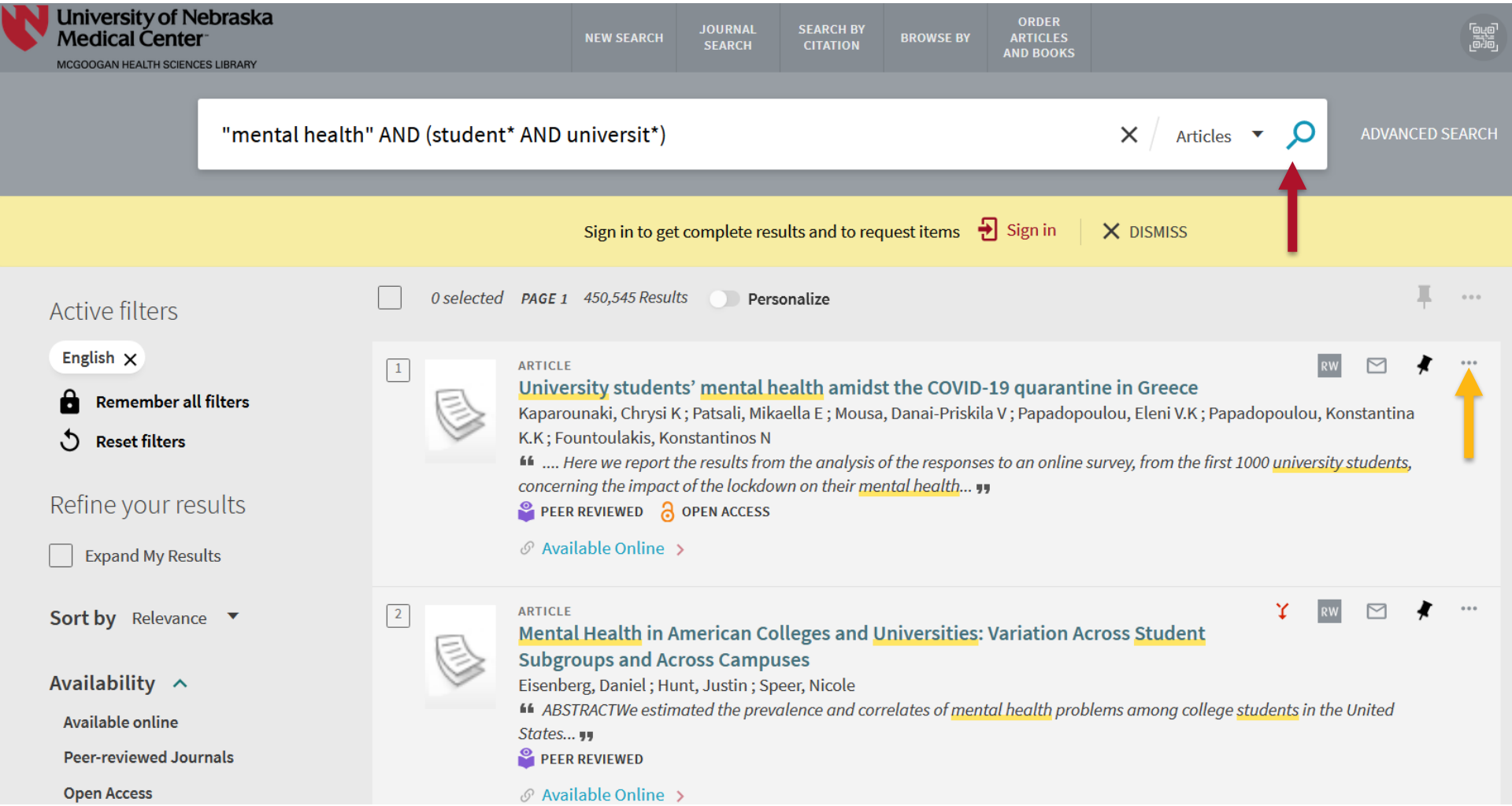
[HTML] nature.com
GetIt!@UNMC

D Ochnik, AM Rogowska, C Kuśnierz, M Jakubiak… - Scientific reports, 2021 - nature.com

The **student** population has been highly vulnerable to the risk of **mental health** deterioration during the coronavirus disease (COVID-19) **pandemic**. This study aimed to reveal the prevalence and predictors of **mental health** among **students** in Poland, Slovenia, Czechia …

☆ Save Cite Cited by 2 All 18 versions Import into EndNote

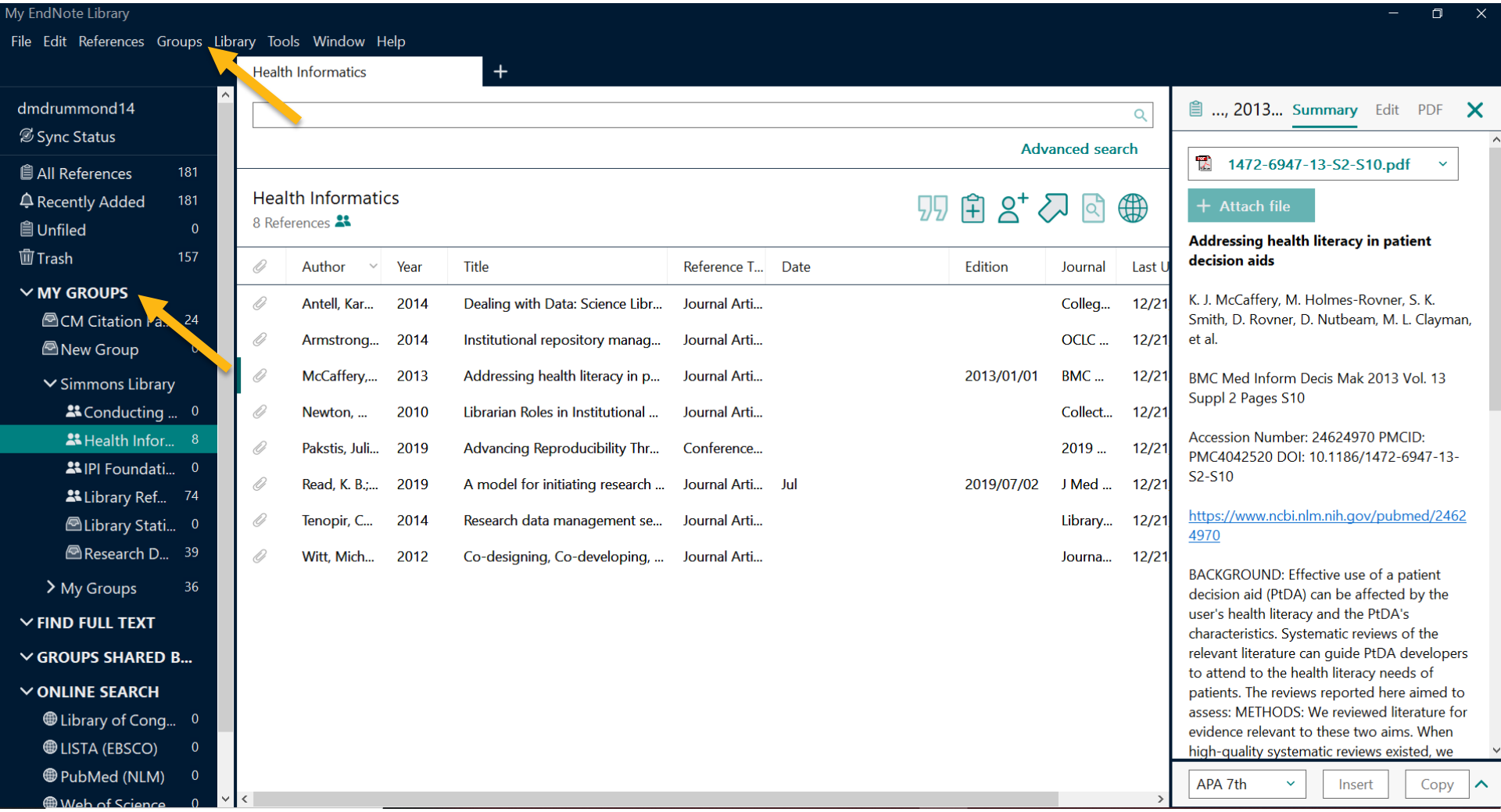
Library Catalog



Library Catalog

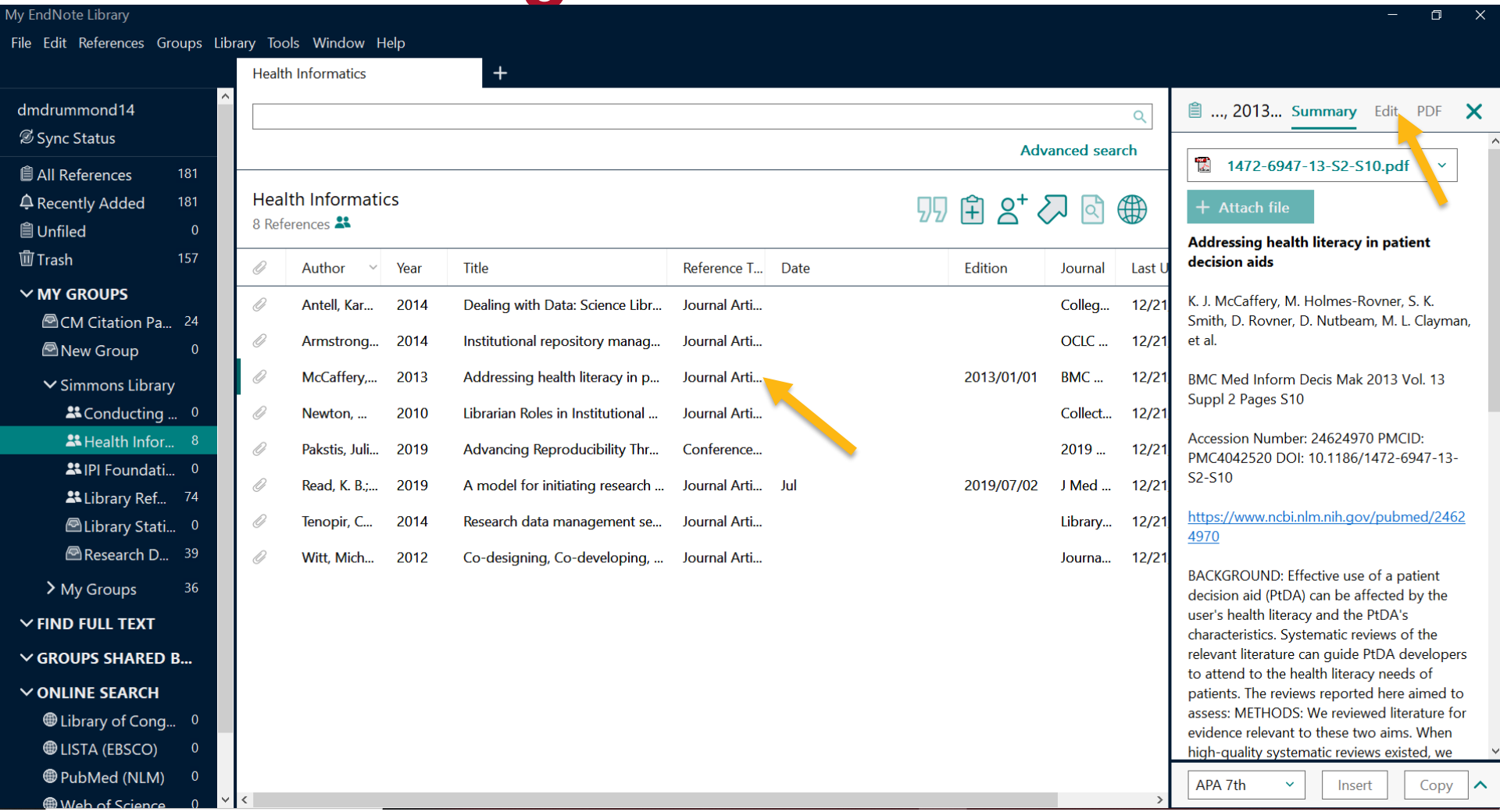
Customizing EndNote

Customizing> Groups



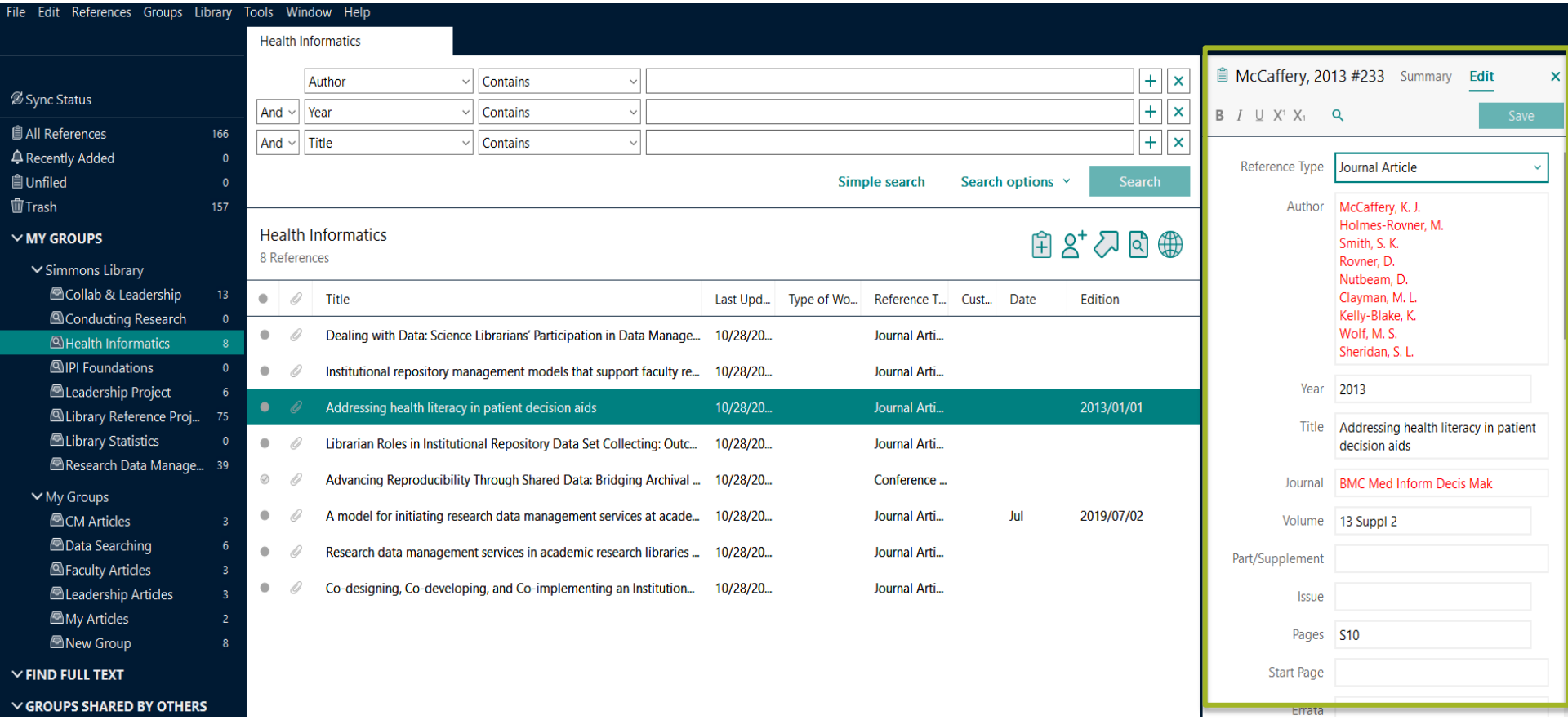
Right click **My Groups > Create Groups** to make new groups to help organize citation records

Customizing > Citation Records



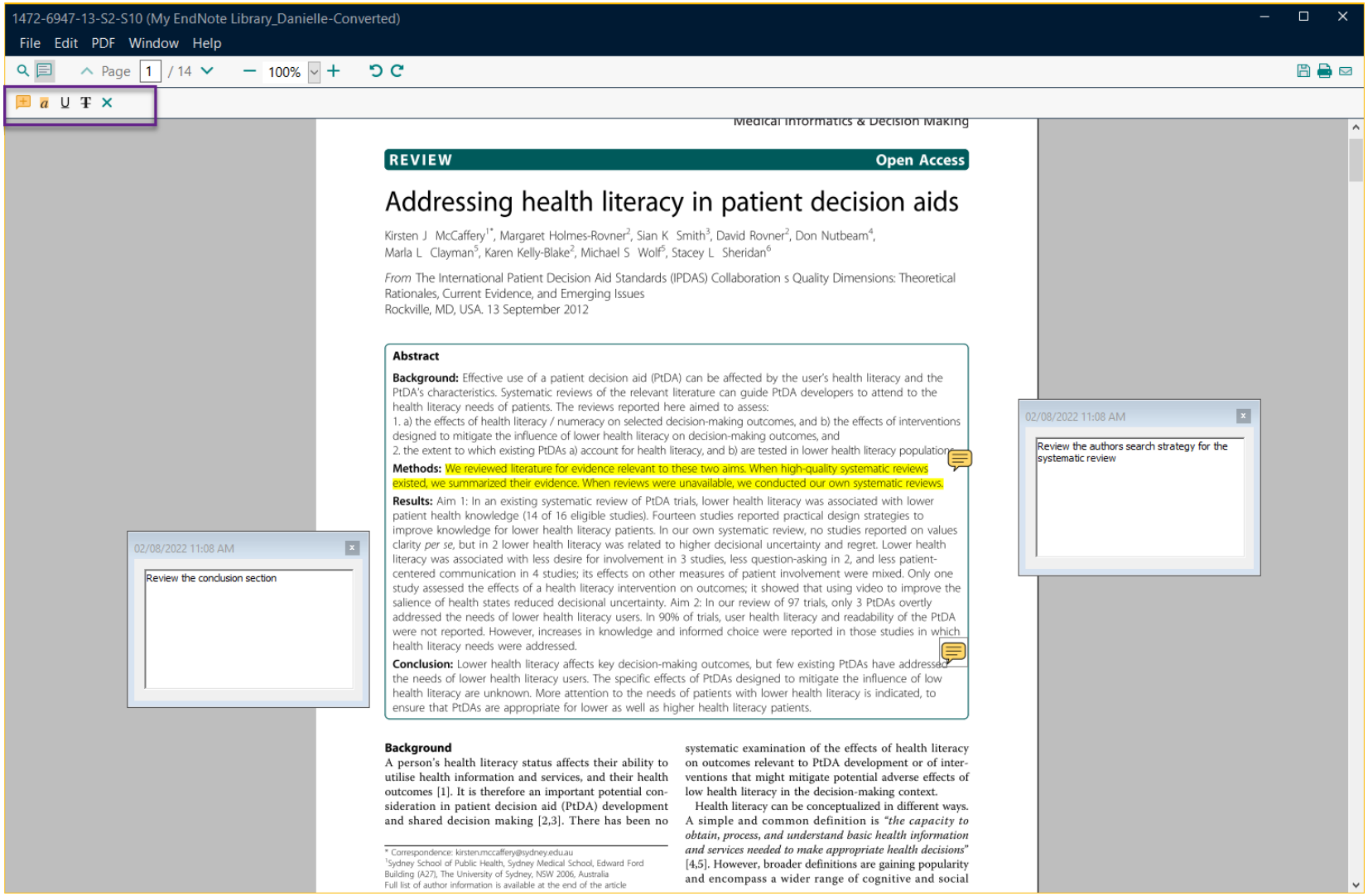
Select a citation to view the record (title, author, abstract, etc.). **Click** the edit button to modify the record

Customizing > Citation Records



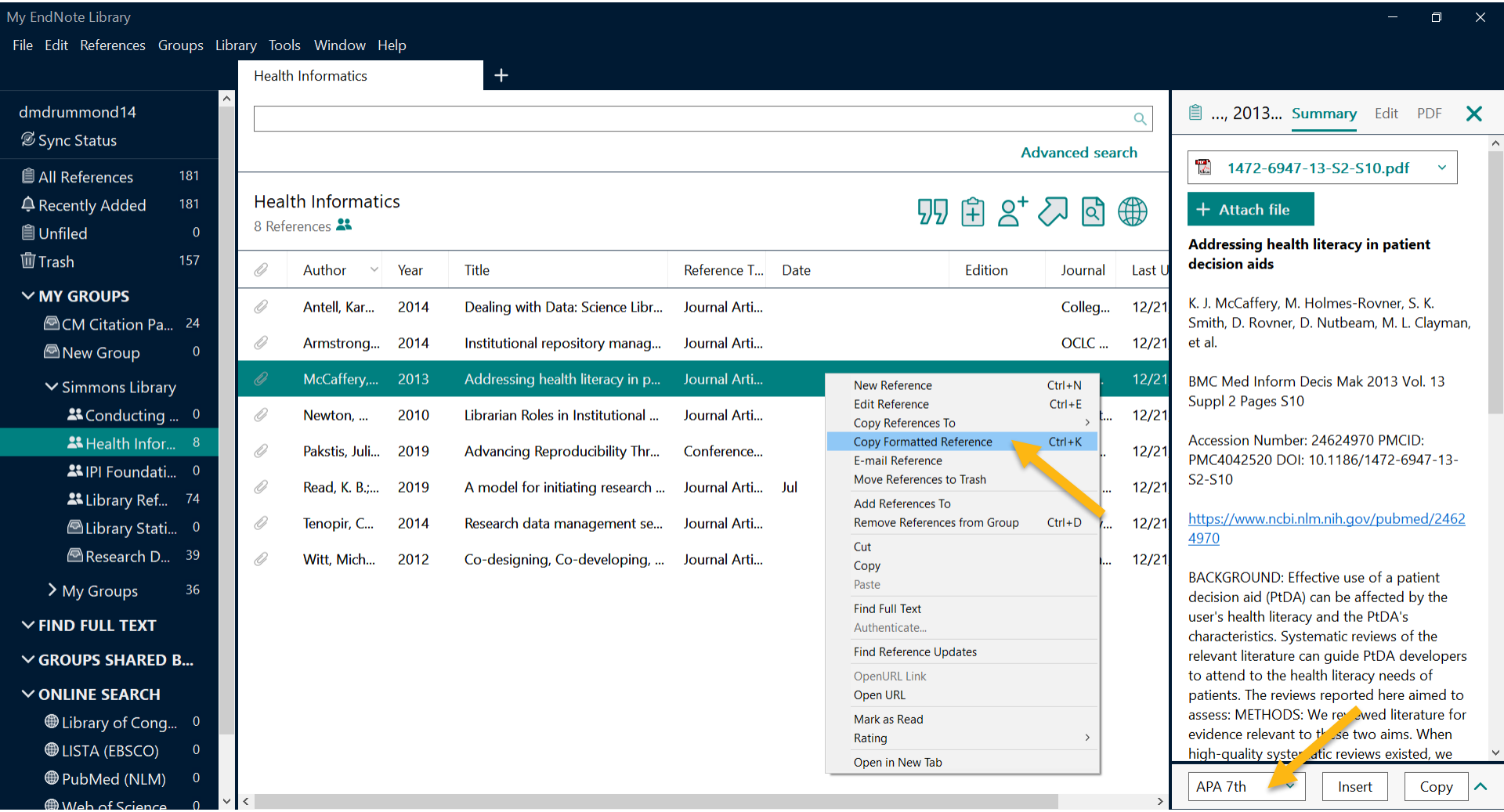
Modify citation information in the available boxes. Click Save when done.

Customizing > PDF Reader



Save your PDF's within EndNote by attaching a file to the citation record. Highlight, mark, notes, etc. feature available

Customizing > Citation Styles



To make a quick reference list of a citations, right click a record (or multiple) and select "**Copy Formatted References**". Make sure your **preferred style** is selected

Customizing > Citation Styles

Antell, K., Foote, J. B., Turner, J., & Shults, B. (2014). Dealing with Data: Science Librarians' Participation in Data Management at Association of Research Libraries Institutions. *College & Research Libraries*, *75*(4), 557-574. https://doi.org/10.5860/crl.75.4.557

Armstrong, M. (2014). Institutional repository management models that support faculty research dissemination. *OCLC Systems & Services: International digital library perspectives*, *30*(1), 43-51. https://doi.org/10.1108/oclc-07-2013-0028

McCaffery, K. J., Holmes-Rovner, M., Smith, S. K., Rovner, D., Nutbeam, D., Clayman, M. L., Kelly-Blake, K., Wolf, M. S., & Sheridan, S. L. (2013). Addressing health literacy in patient decision aids. *BMC Med Inform Decis Mak*, *13 Suppl 2*, S10. https://doi.org/10.1186/1472-6947-13-S2-S10

Newton, M. P., Miller, C. C., & Bracke, M. S. (2010). Librarian Roles in Institutional Repository Data Set Collecting: Outcomes of a Research Library Task Force. *Collection Management*, *36*(1), 53-67. https://doi.org/10.1080/01462679.2011.530546

Pakstis, J., Calkins, H., Dobrzynski, C., Lamm, S., & McNamara, L. (2019). *Advancing Reproducibility Through Shared Data: Bridging Archival and Library Practice* 2019 ACM/IEEE Joint Conference on Digital Libraries (JCDL),

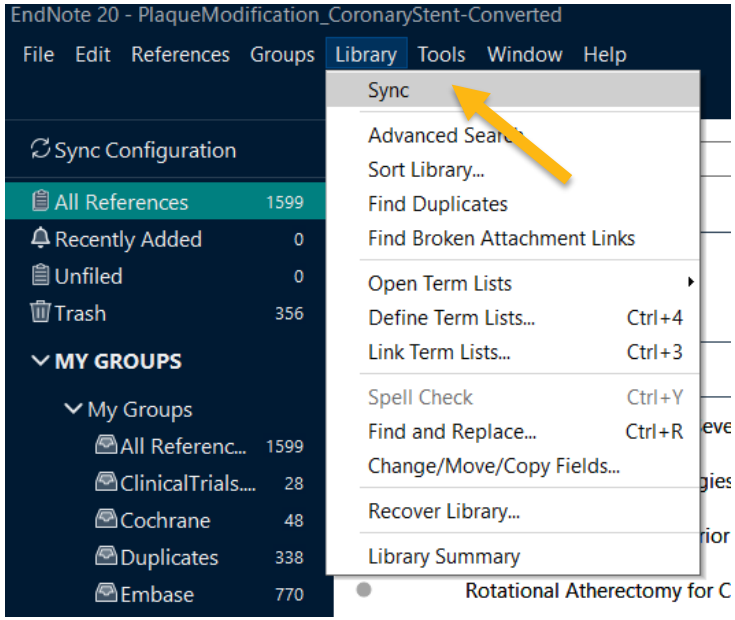
Read, K. B., Koos, J., Miller, R. S., Miller, C. F., Phillips, G. A., Scheinfeld, L., & Surkis, A. (2019). A model for initiating research data management services at academic libraries. *J Med Libr Assoc*, *107*(3), 432-441. https://doi.org/10.5195/jmla.2019.545

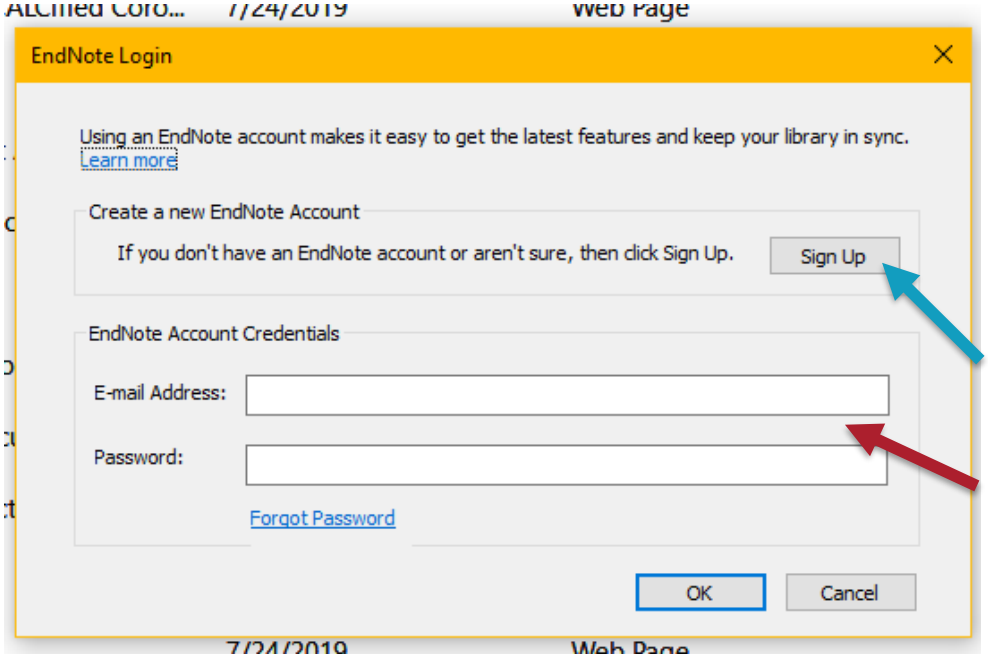
Tenopir, C., Sandusky, R. J., Allard, S., & Birch, B. (2014). Research data management services in academic research libraries and perceptions of librarians. *Library & Information Science Research*, *36*(2), 84-90. https://doi.org/10.1016/j.lisr.2013.11.003

Witt, M. (2012). Co-designing, Co-developing, and Co-implementing an Institutional Data Repository Service. *Journal of Library Administration*, *52*(2), 172-188. https://doi.org/10.1080/01930826.2012.655607

Paste your references in a word document, email, PowerPoint, etc.

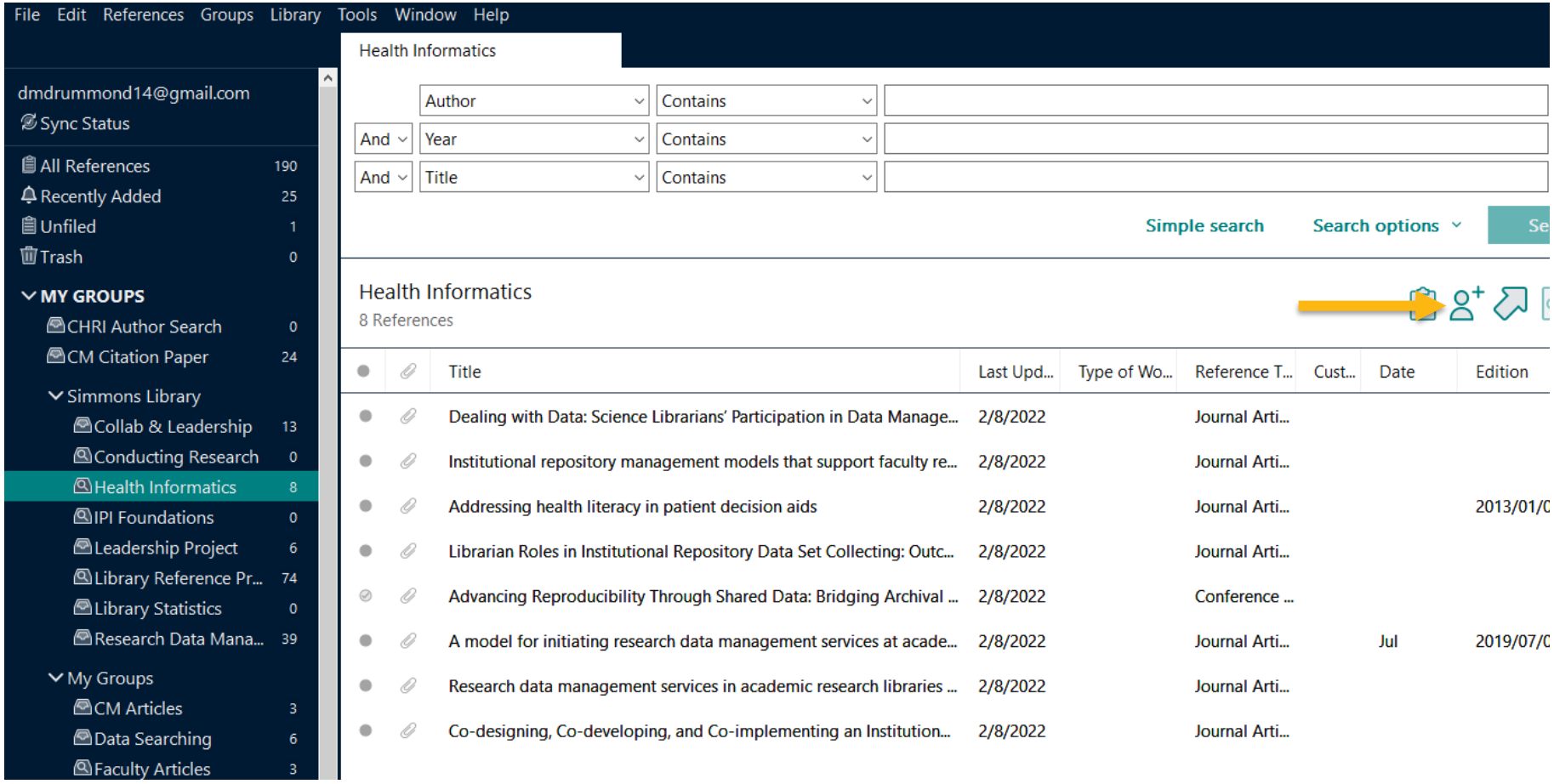
Syncing EndNote with EndNote Online





Click **Library > Sync**. Create your EndNote online account and/or enter in your account credentials. Use this to backup EndNote library or share with colleagues

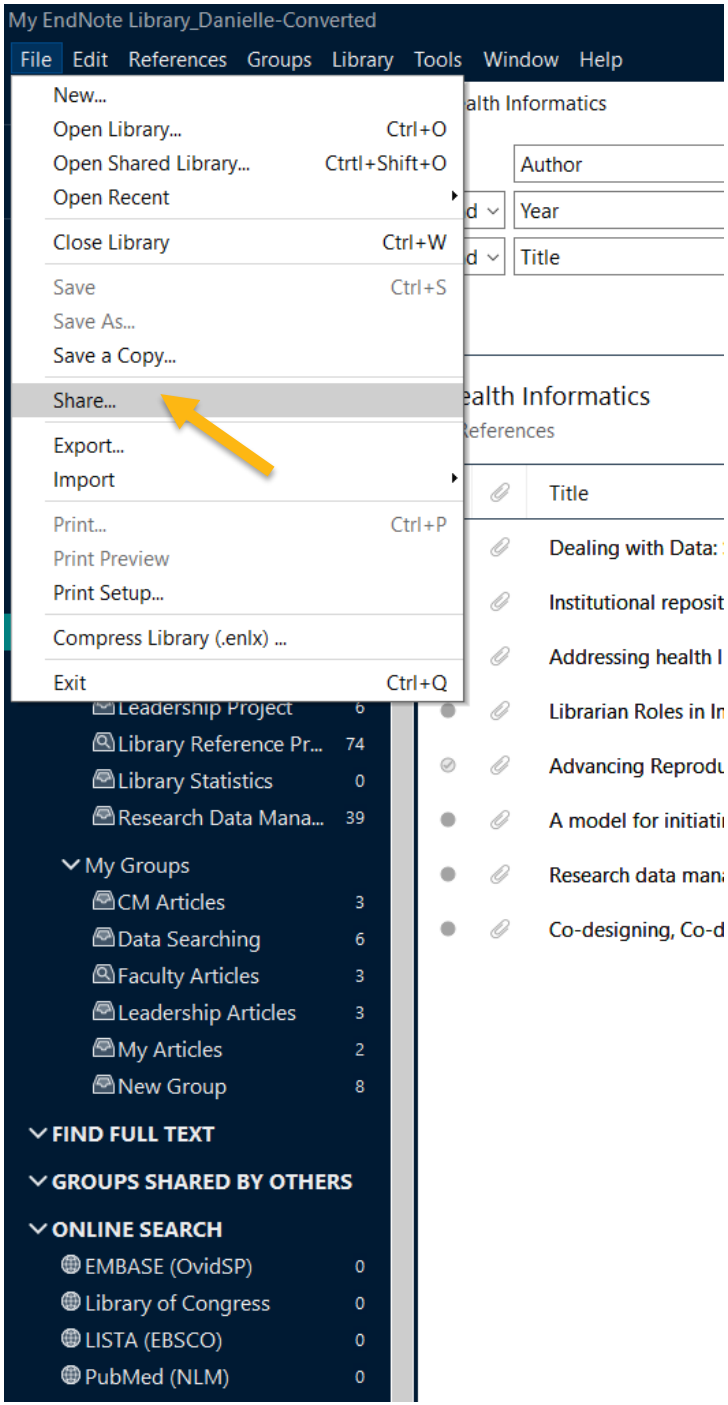
Sharing > EndNote Groups



Share EndNote groups with others. **Important**: Remember to sync your EndNote Library first.

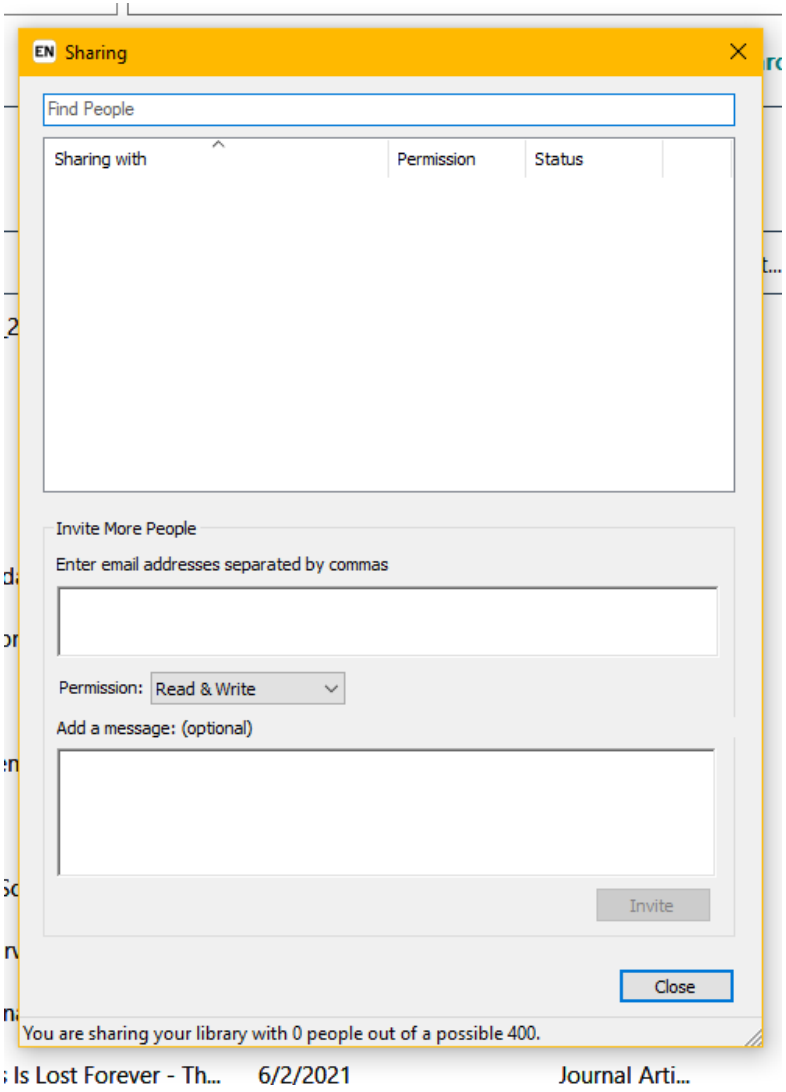
Sharing > EndNote Library

- Share your whole EndNote library with other EndNote users.
- **Important**: Remember to sync your EndNote library first



Sharing EndNote

- Add the email – they will receive an email confirming sharing and how to access
- Set permissions to **Read & Write** or **Read Only**

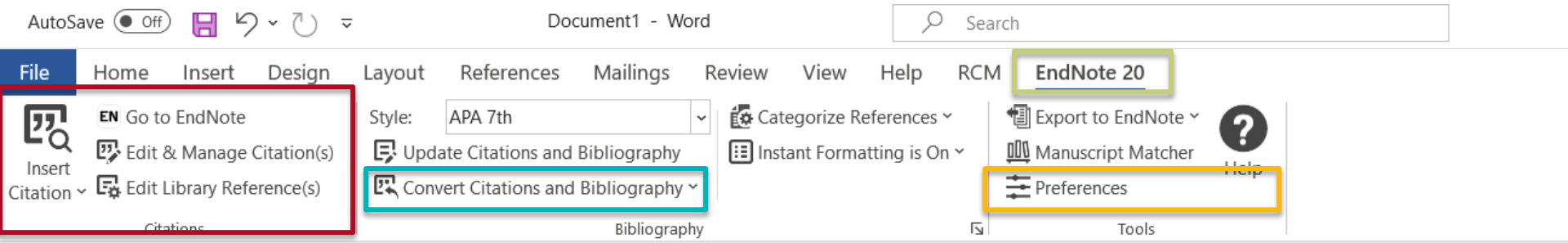


Writing with EndNote

Writing with EndNote

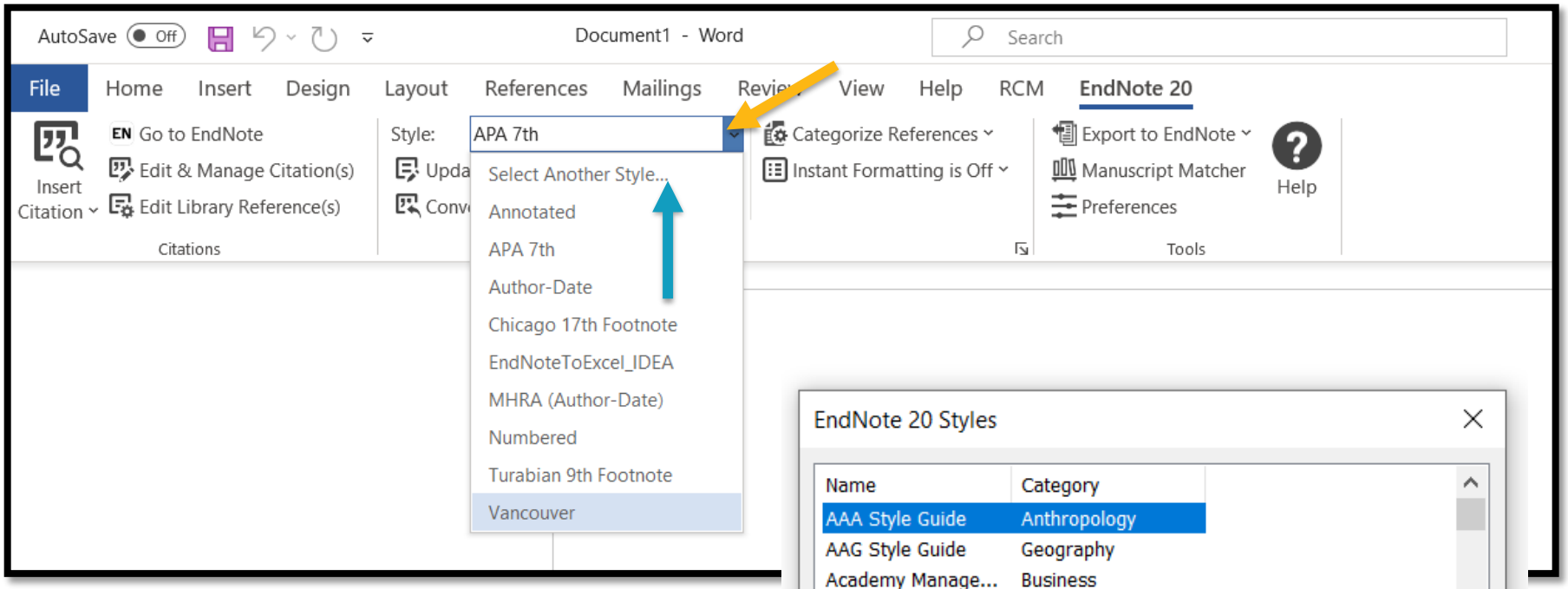
- Cite While You Write
  - Available for Microsoft Word (and PowerPoint)
  - Place in-text citations in your preferred style within a document
  - Create and format a bibliography/reference list

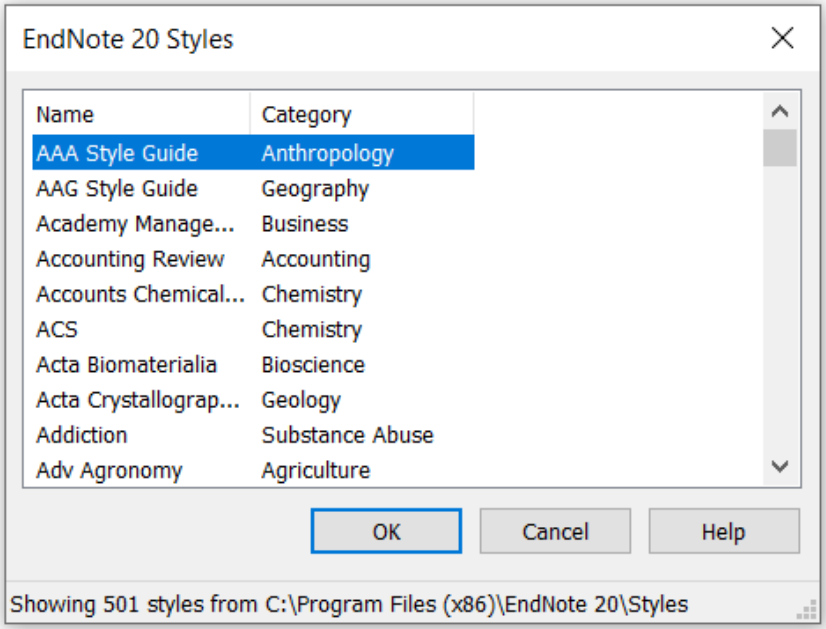
Writing with EndNote – Inserting Citations



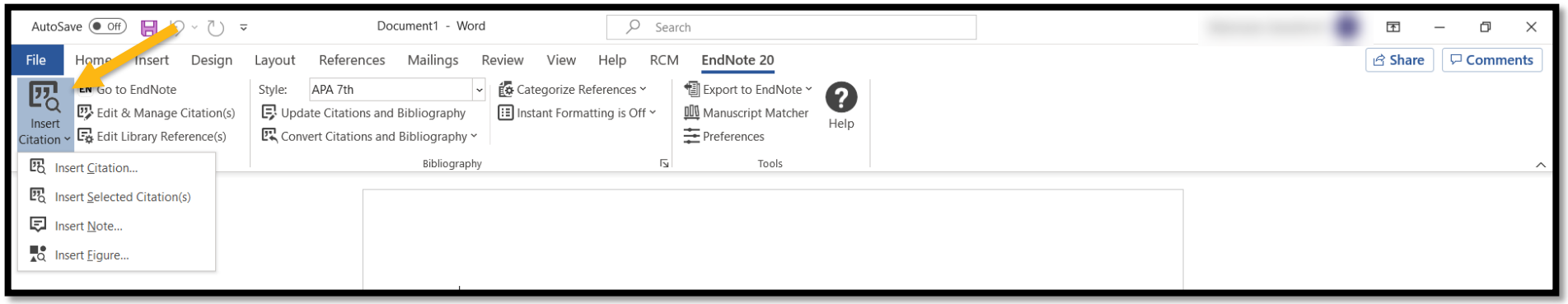
1) Insert, modify, and select citations
2) Remove the EndNote field code
3) Change from EndNote desktop to EndNote Online

Writing with EndNote - Styles

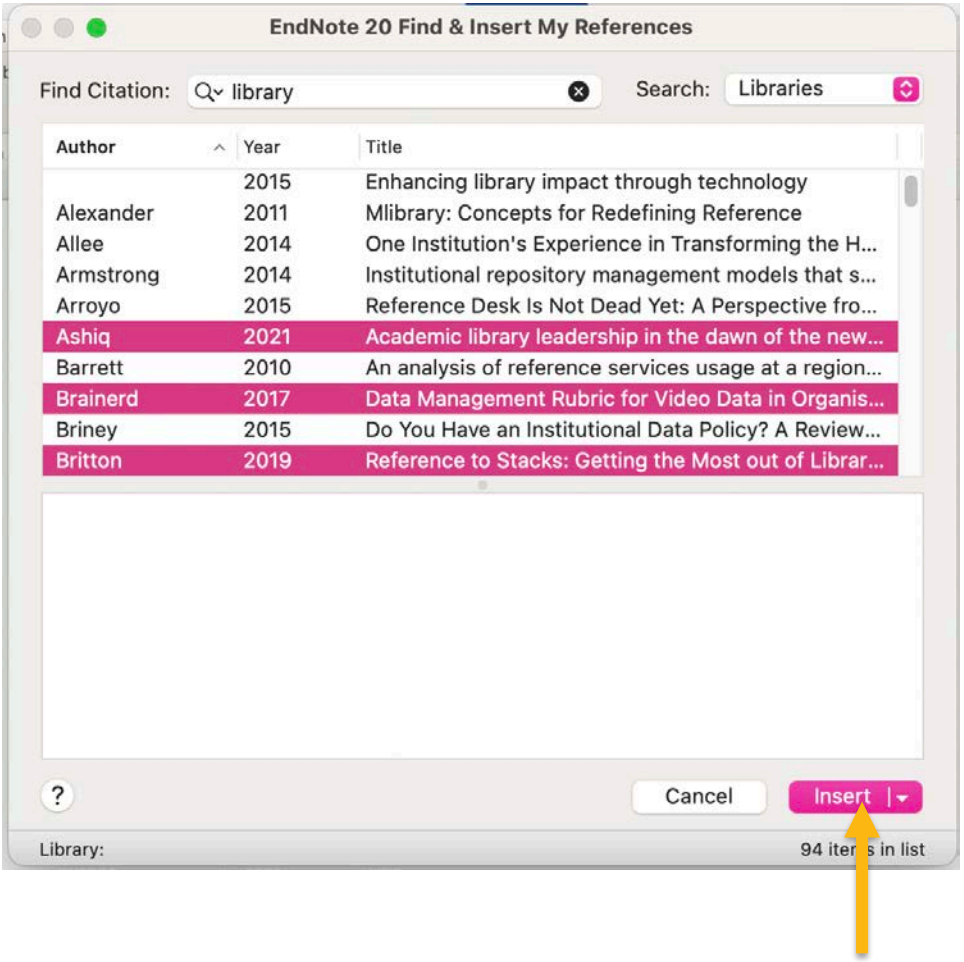


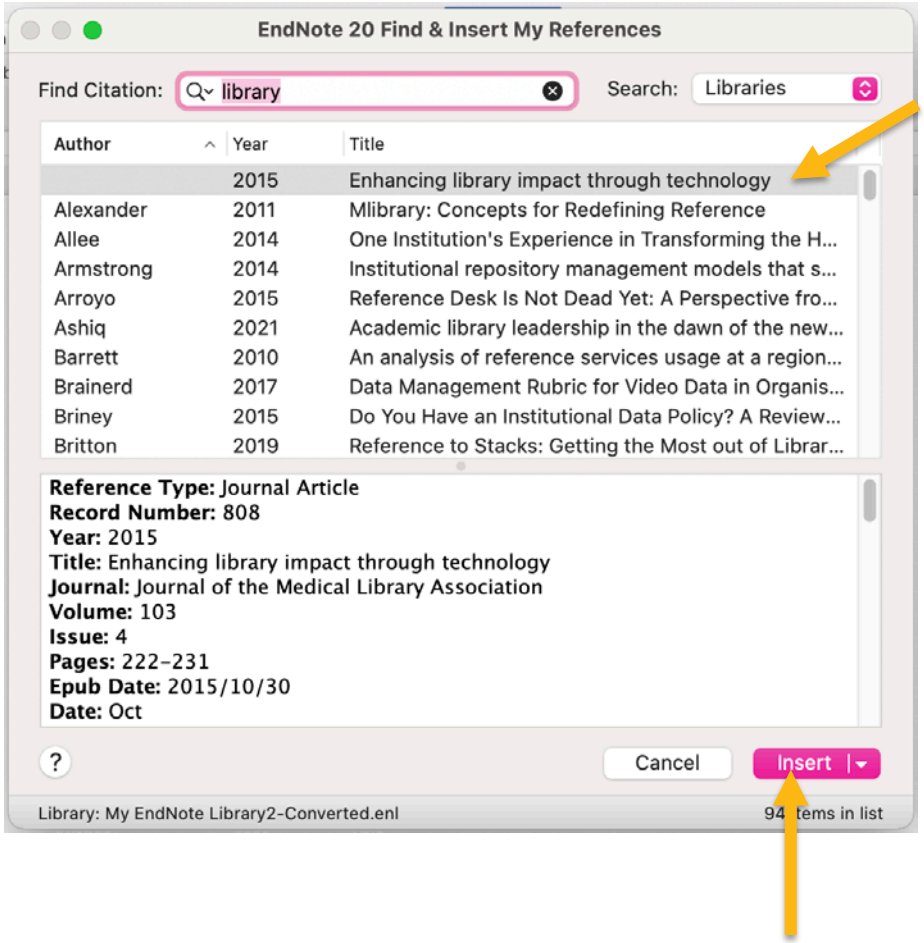


Writing with EndNote – Inserting Citations

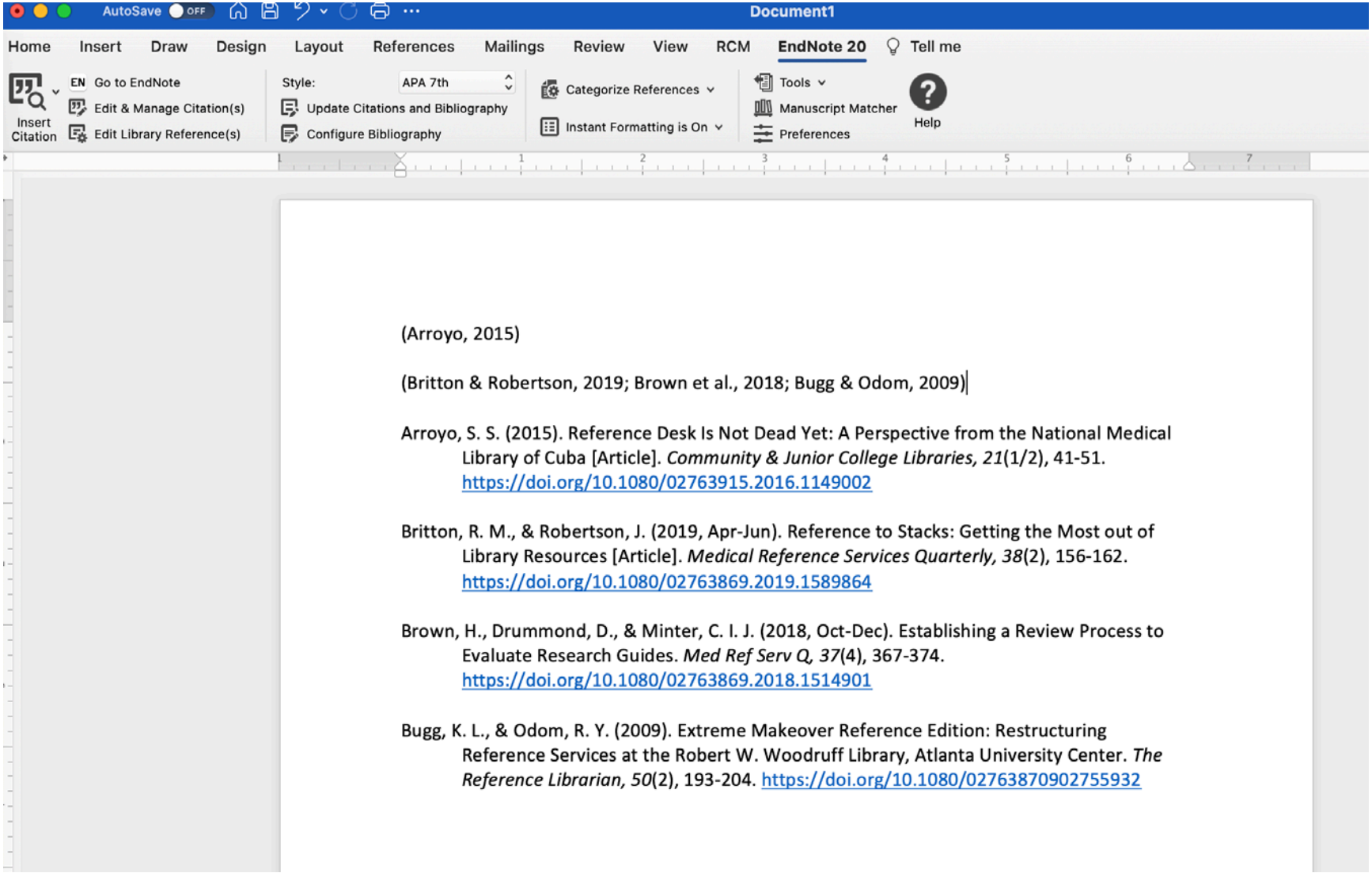


Writing with EndNote – Inserting Citations

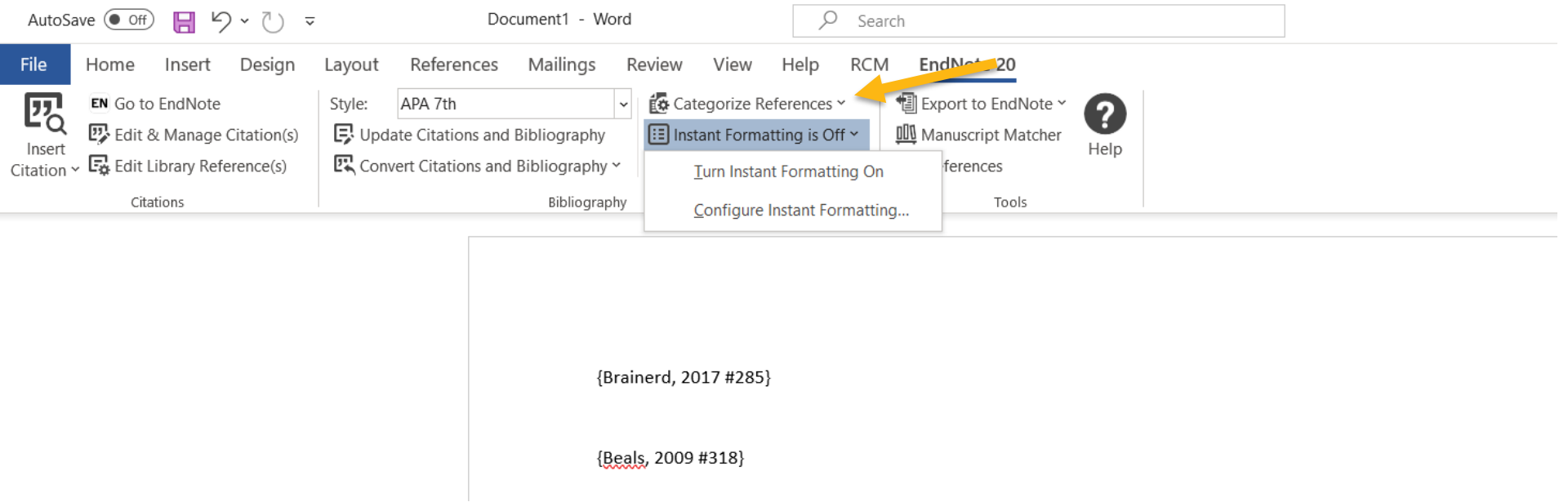




Writing with EndNote – Inserting Citations

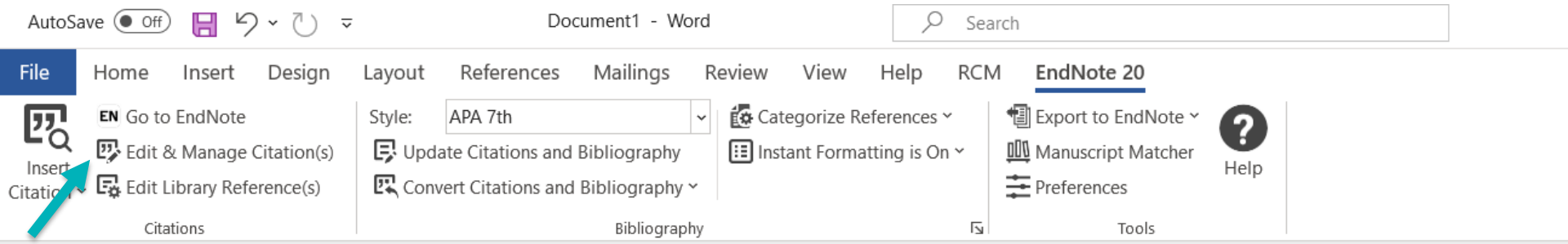


Writing with EndNote – Instant Formatting

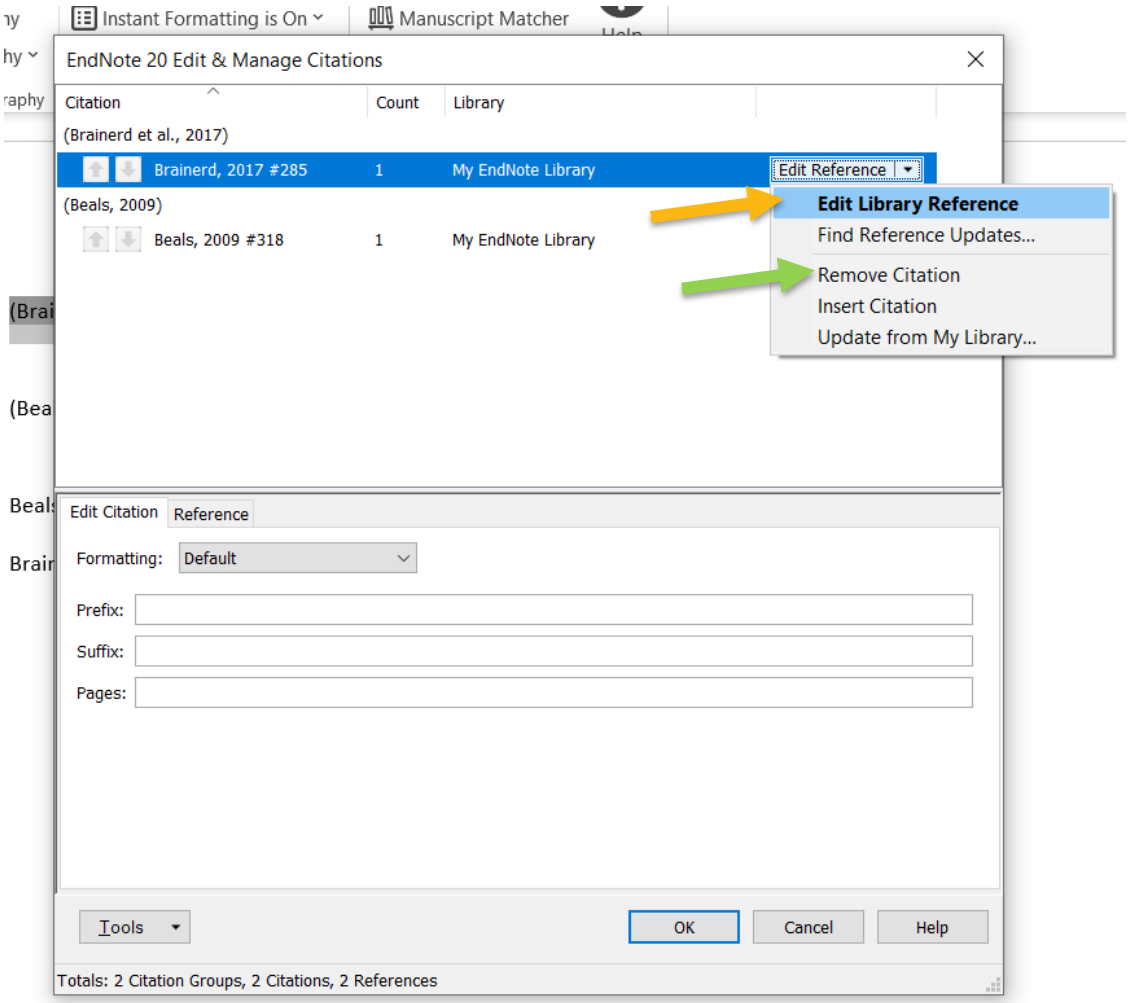


Turn “Instant Formatting” off if you don’t want the bibliography displayed while writing. Turn it on to add your bibliography.

Writing with EndNote – Modifying Citations



Cite While You Write



- Modify a citation
  - Click Edit Library Reference – this will open the citation in EndNote
- Delete/Remove a citation
  - Click Remove citation (this works better than just deleting)

Resources

EndNote Sync and EndNote Online

- Syncing EndNote and sharing with colleagues https://unmc.libguides.com/c.php?g=644589&p=6809665
- Using EndNote Online (Clarivate tutorials) https://clarivate.libguides.com/endnote_training/endnote_online

Contact The Library

Librarian

Emily Glenn, MLS

emily.glenn@unmc.edu

Danielle Westmark, MLIS

danielle.westmark@unmc.edu

AskUs

Email: askus@unmc.edu

Phone: 402-559-6221

EndNote Tech Support

Support phone: 1-800-336-4474, press 4

Email: endnote.support@clarivate.com

Webpage:
https://support.clarivate.com/Endnote/s/?language=en_US

University of Nebraska Medical Center℠

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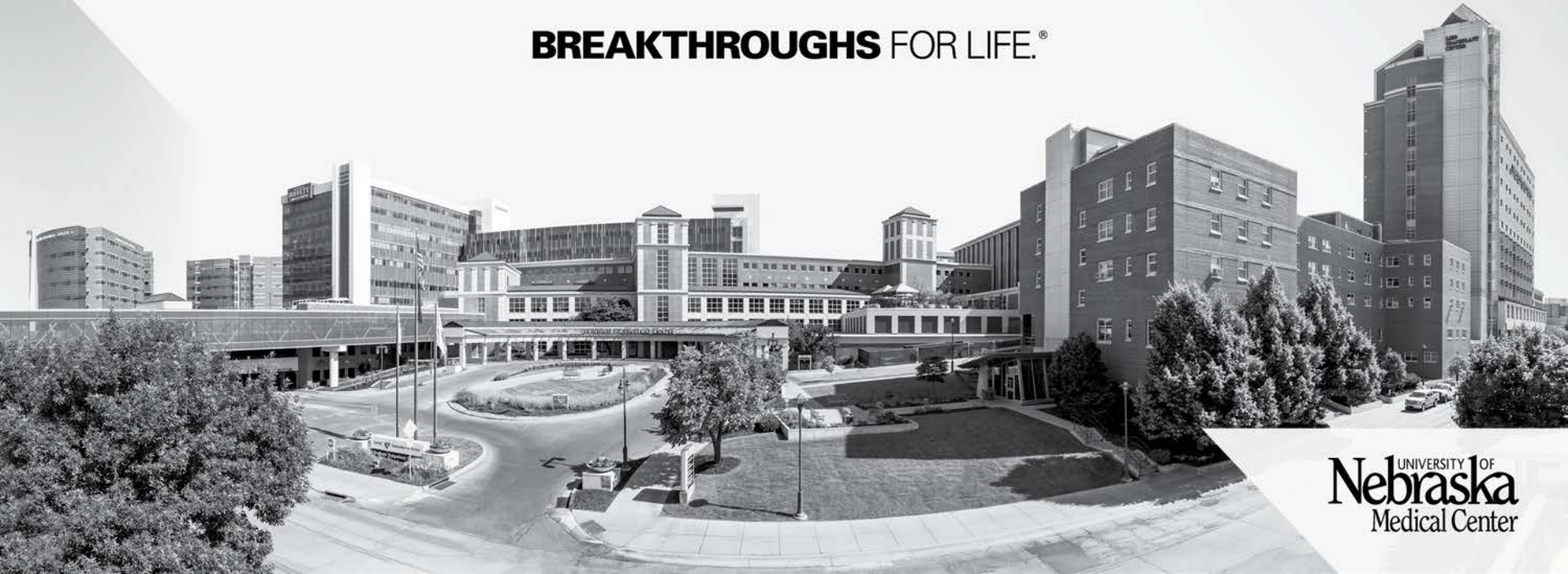

University of Nebraska Medical Center