

# Nebraska Bankers Association (NBA) Request for Proposals (RFP)

## NBA Program Guidelines

**Purpose:** At UNMC, the Banker's equipment grant program is intended to support ongoing, externally sponsored research programs by facilitating the purchase of smaller equipment items for use by multiple PI in support of multiple projects. The program is not intended to support patient care or education/training activities.

**Eligibility:** Applicants must be fully affiliated faculty and submit the correct application materials for consideration.

**Proposal:** To qualify for the grant, the proper materials must be completed and submitted in the appropriate format. Each submission must include the following:

- A cover letter with Department Chair signature
- NBA grant application form
- A one to two page Executive Summary including proposal objectives written for a lay audience
- Proposal budget (with manufacturer's equipment quote justifying cost)
- A full proposal (no specific format required) no more than 3 pages
- Proposal should name potential users of the equipment

Electronic submissions are accepted. If paper submission is preferred, two paper copies of the application materials are required.

**Budget:** Based on past funding, items of equipment are funded within the range of \$5,000 to \$15,000.

**Deadline:** Applications are due to Paula Turpen, Ph.D., Director, Research Resources, Office of the Vice Chancellor for Research by Wednesday January 11, 2012.

**Review Process:** Applications will be reviewed and prioritized internally before being sent to the NBA. Proposals will be ranked on the basis of:

- the number researchers who stand to benefit from the proposed equipment;
- the productivity of those researchers based upon their current total extramural research support; and
- the availability of matching funds to support the request.

Funding recipients will be notified in mid-May.

**Awards:** The NBA will determine awards and report award recipients to the University President and Chancellor's office. Typically, funds are available in August.

**Project Period:** The award period is for one year. Equipment must be purchased within the one year period.

**Reporting:** Grant recipients are requested to recognize the NBA's support in any report or news release. Equipment items purchased with NBA fund should acknowledge the NBA with a small plaque or inscription. Finally, we request that you send a letter of acknowledgement to Mr. George G. Beattie, President, Nebraska Bankers Association, PO Box 8008, Lincoln, NE 68501-0008. A copy of the letter should also be sent to SPAdmin and Paula Turpen for campus records.

**Contact:** If you have any questions contact Paula B. Turpen, Ph.D., Director, Research Resources, Office of the Vice Chancellor for Research at [pbturpen@unmc.edu](mailto:pbturpen@unmc.edu) or phone 402.559.6162.