

Nursing Research Committee

Procedure for Requesting an IRB Reviewer

One of the functions of the Nursing Research Committee (NRC) is to provide a review of scientific and scholarly merit and resource availability for faculty research projects or delegate the review to qualified faculty.

A listing of potential reviewers consists of members of the Nursing Research Committee and volunteers.

Procedure for Requesting an IRB Reviewer

To request a reviewer for an IRB application, faculty should follow these steps.

1. Contact the NNRC Administrator to request a reviewer.
 - a. Requesters should provide the following information at the time of request:
 - i. Name of faculty member requesting a review
 - ii. Title of study and/or type of study (Research, Education, or Practice)
 - iii. Risk level of study (minimal, > minimal)
 - iv. Type of review (full board, expedited, exempt)
 - b. Requesters should allow 10 work days for the review process
2. The NNRC Administrator will contact a members on the Scientific Reviewer List until someone agrees to review in 10 days or less.
3. The NNRC Administrator will notify the faculty requester and reviewer to begin the process.

Preparation for the Review

To facilitate review of the IRB prepare the following:

1. Provide information about the grant/call which the research is designed to address.
2. Provide the IRB material in Word document to facilitate and clarify track changes and comments.
3. ASAP – Once the researchers has the name of the IRB reviewer, that person must be added to the IRB for access to the IRB form.

New faculty members will receive orientation to the IRB review procedure.

PhD Advisors are responsible for arranging the review of a student's IRB application.