

NOTICE OF PUBLIC MEETING

Notice is hereby given that a public meeting of the **Brain Injury Oversight Committee** will be held on **April 21, 2021, at 9:00 a.m.** The meeting will be conducted via Zoom in accordance with Executive Order No. 20-36. Members of the public and media wishing to attend the meeting are asked to contact Jamie Stahl at (402) 559-6300 or Jamie.stahl@unmc.edu to obtain the Zoom information. The Nebraska Open Meetings Act may be accessed at <https://nebraskalegislature.gov/laws/statutes.php?statute=84-1407>. The materials to be discussed by the committee at the meeting are linked in the agenda below.

BRAIN INJURY OVERSIGHT COMMITTEE

MEETING AGENDA

April 21, 2021

9:00 a.m. – 11:00 a.m.

VIA Zoom

- I. Call to order
- II. Announcement of availability of Open Meetings Act and Public Comment
- III. Introductions and roll call
- IV. Approval of the agenda
- V. Approval of Minutes of the previous meeting, March 24, 2021
- VI. Discussion on a recording of meetings
- VII. Discussion on carryover and disbursement of funds
- VIII. Next steps for the Committee
- IX. Next committee meeting
- VII. Adjourn

Brain Injury Oversight Committee Meeting

April 21, 2021

9:00 am to 11:00 am

Meeting held virtually via Zoom

DRAFT MEETING MINUTES

Public notice of upcoming meetings will be available on the University of Nebraska Medical Center (UNMC) website <https://events.unmc.edu/calendaat> least 10 days before each meeting.

MEMBERS PRESENT: Joni Dulaney, Anna Cole, Peggy Reisher, Shir Smith, Shauna Dahlgren, Kody Moffatt, Jeff Baker, Kevin Karmazin, Lindy Foley, and Judy Nichelson

MEMBERS ABSENT: Sheri Dawson, Caryn Vincent

UNMC STAFF PRESENT: none

CALL TO ORDER

The meeting of the Brain Injury Oversight Committee commenced at 9:05 a.m. Public notification of this meeting was made on the UNMC website.

ANNOUNCEMENT OF THE AVAILABILITY OF THE OPEN MEETINGS ACT AND PUBLIC COMMENT

Peggy Reisher posted the open meetings act in the chatbox. Shauna Dahlgren, the chair, invited guests to share any public comment. Emaly Ball, president of the Nebraska Injured Brain Network (NIBN) read a statement stating NIBN, a non-profit offering peer support would like to be considered for getting \$150,000 of the BI Trust Fund dollars for their work in providing peer to peer support. Additionally, she asked if she could be considered for the BI Oversight Committee.

INTRODUCTIONS AND ROLL CALL

Shauna Dahlgren called on each committee member to introduce themselves.

AGENDA APPROVAL

The agenda was reviewed. No additions were made to the agenda. Kody Moffatt made a motion to approve the agenda, Lindy Foley seconded it. The motion was carried by unanimous consent.

APPROVAL OF PREVIOUS MEETING MINUTES

The minutes from the March 24, 2021 meeting were reviewed. A motion was made by Jeff Baker and seconded by Shir Smith to approve the March 24 meeting minutes. There were no objections to the motion, and it was carried by unanimous consent.

DISCUSSION ON RECORDING OF THE MEETINGS

In follow up to the motion made at the March 24 meeting to find out if there are any parameters for the committee's use of recordings of the meetings, where they would be stored if they were recorded, and what is the retention schedule for recorded meetings, Peggy Reisher reported that Jamie Stahl from UNMC stated she would have to join the meeting to record it, and Bill O'Neill could post it on the UNMC

website. Although Peggy Reisher asked for clarification, Jamie Stahl did not specifically say where it would be posted or how long it would be live on the website.

Judy Nichelson stated she would like the meetings to be recorded so she could go back and listen to them as she has a hard time processing the information shared during the meeting due to her brain injury. Kody Moffatt expressed concern with recording the meetings as there is potential for comments made during the meeting to be taken out of context. Judy Nichelson states if the meetings were recorded she would use them for her purpose. Jeff Baker states because these are public meetings, if recordings of the meetings are made, they do become a part of the public record and anyone has access to them, regardless of the purpose for which they are recorded. Lindy Foley suggested instead of voting to record the meeting or not record the meeting that the committee creates a subcommittee to look at what other accommodations could be used instead of recording. A motion was made by Judy Nichelson and seconded by Lindy Foley to create a subcommittee to look at what accommodations could be made to help committee members who are requesting accommodations. The motion was carried by unanimous consent. Those volunteering to be on the subcommittee include Lindy Foley, Judy Nichelson, Shauna Dahlgren, and Kevin Karmazin.

DISCUSSION ON CARRYOVER AND THE DISBURSEMENT OF FUNDS

In follow up to the motion made on March 24 regarding potential rollover of unspent trust fund dollars, Peggy Reisher reported that in an email from Doug Ewald from UNMC on 4-20-21 Doug stated UNMC planned to bill DHHS for the \$50,000 administrative fees before the end of the year to clear the books on that item. He also reported he believed any unspent funds, beyond their administrative fees, will be able to be carried over.

Judy Nichelson asked how agencies could be considered for the trust fund dollars. She states NIBN is offering peer-to-peer support which has similar components to resource facilitation (RF). Kody Moffatt clarified that definition of RF as described in the Resource Facilitation Summit in 2015 which was held by the Brain Injury Advisory Council. There was further discussion that currently Brain Injury Alliance of Nebraska is the only program officially offering (RF) in Nebraska and has a track record of doing this work as demonstrated by the documents such as RF Data Report which BIA-NE has shared with committee members multiple times. After this discussion, Shir Smith moved and Kody Moffatt seconded that \$450,000 of the 2020-2021 BI Trust Fund dollars go to Brain Injury Alliance of Nebraska. A roll call vote was taken. Those voting yes were Joni Dulaney, Anna Cole, Shir Smith, Shauna Dahlgren, Kody Moffatt. Voting no was Judy Nichelson. Those abstaining were Peggy Reisher and Kevin Karmazin. Jeff Baker was on the zoom meeting but didn't answer when the roll call was being taken. Sheri Dawson, Caryn Vincent, and Lindy Foley were not participating in the zoom meeting at the time the vote was taken.

Judy Nichelson asked how NIBN could be considered for future funding. Kody Moffatt stated the committee will continue to be the body that decides how the funds are distributed, keeping in mind the priority for the BI Trust funds, as laid out in the legislation, is for RF. Judy Nichelson states she wants to go on record as noting Brain Injury Alliance of Nebraska did not have to submit any paperwork to be considered for the funds.

NEXT STEPS FOR THE COMMITTEE

Peggy Reisher made a motion and Kody Moffatt seconded it that a subcommittee is created to create criteria for the evaluation of RF services. The motion was carried by unanimous consent. Those agreeing to be on the subcommittee are Anna Cole, Joni Dulaney, Judy Nicholson, Peggy Reisher, Shir Smith, and other committee members, not present during this discussion will also be invited. The subcommittee will meet in May.

In follow up to the question asked by Emaly Ball during the public comment period, about how she can be considered for the BI Oversight Committee, she was told this is a governor-appointed committee and she would need to contact the governor's office to be considered when there is an opening.

NEXT COMMITTEE MEETING

The committee agreed to meet again in July. Peggy Reisher will send out a doodle poll to find a date that works for committee members.

ADJOURN

Kody Moffatt made a motion and Joni Dulaney seconded the motion to adjourn the meeting at 11:00. Motion passed with unanimous consent.

Meeting minutes submitted by Peggy Reisher, Brain Injury Oversight Committee Secretary