

NOTICE OF PUBLIC MEETING

Notice is hereby given that a public meeting of the Brain Injury Oversight Committee will be held on February 17, 2023, from 1:00 to 3:00 PM and the meeting will be held in person only. The meeting will be held at the Nebraska Health Care Association 1200 Libra Drive, Suite 100, Lincoln. The agenda and meeting materials to be discussed by the committee can be found at <https://www.unmc.edu/aboutus/community-engagement/bioc/index.html>. If members of the public and media have further questions about the meeting, contact Jamie Stahl at (402) 559-6300 or Jamie.stahl@unmc.edu.

The Nebraska Open Meetings Act may be accessed at <https://nebraskalegislature.gov/laws/statutes.php?statute=84-1407>.

BRAIN INJURY OVERSIGHT COMMITTEE MEETING AGENDA

February 17, 2023
1:00 PM to 3:00 PM

- I. Call to order
- II. Open Meetings Act Statement
- III. Introductions and roll call
- IV. Approval of the agenda
- V. Public Comment
- VI. Approval of Minutes of the previous meeting, September 23, 2022
- VII. Notice of Funding Opportunity posted on February 1, 2023 proposals due by March 15, 2023
- VIII. Review UNMC invoices from July 1, 2020 to June 30, 2021 and July 1, 2021 to June 30, 2022
- IX. Discussion of BIOC funds held at UNMC
- X. Establish work group to review Funding Applications
- XI. Biannual funding recipient update - BIA-NE
- XII. Next meeting April 21, 2023 1:00-3:00 PM in person meeting

Upcoming Meetings:

- April 21, 2023 meeting agenda will include:
 - Vote on fund recipient(s)
 - Vote on Vice-Chair and Secretary positions
 - July 21, 2023 meeting agenda will include
 - Establishing timeline goals for FY 2023-24
 - Manage any other housekeeping needs
 - Sept. 2023 meeting will include
 - Annual report from funding recipient
- XIII. Adjourn

Brain Injury Oversight Committee Meeting
Sept. 23, 2022, 1:00 pm to 3:00 pm
Nebraska Health Care Assoc., 1200 Libra Dr., Suite 100,
Lincoln, NE

Draft MEETING MINUTES

Public notice of upcoming meetings will be available on the University of Nebraska Medical Center (UNMC) website <https://www.unmc.edu/aboutus/community-engagement/bioc/index.html> at least 10 days before each meeting.

MEMBERS PRESENT: Tiffany Armstrong, Anna Cole, Peggy Reisher, Shir Smith, Shauna Dahlgren, Dr. Kody Moffatt, Sheri Dawson, and Dale Johannes

MEMBERS ABSENT: Jeff Baker, Lindy Foley, and Caryn Vincent

UNMC STAFF PRESENT: Mike Hrcirik

GUEST: Liz Gebhart-Morgan

CALL TO ORDER

The meeting of the Brain Injury Oversight Committee commenced at 1:15 p.m.

ANNOUNCEMENT OF THE AVAILABILITY OF THE OPEN MEETINGS ACT

Public notification of this meeting was made on the UNMC website and Mike Hrcirik had copies of the open meetings act.

INTRODUCTIONS AND ROLL CALL

Shauna Dahlgren called on each committee member to introduce themselves.

AGENDA APPROVAL

The agenda was reviewed. Dr. Kody Moffatt moved to approve the agenda. Shir Smith seconded the motion, and the motion was carried out by unanimous consent.

PUBLIC COMMENT

No public members were present.

APPROVAL OF PREVIOUS MEETING MINUTES

The minutes from July 15, 2022, meeting were reviewed. A motion was made by Peggy Reisher and seconded by Shir Smith to approve the July 15, 2022, meeting minutes. There were no objections to the motion, and it was carried out by unanimous consent.

DISCUSSION OF PROPOSED UPDATES TO THE BY-LAWS

The revisions to the Brain Injury Oversight Committee by-laws were discussed on July 15, 2022 by the entire committee. No concerns were voiced regarding the proposed changes. The committee members had until August 1, 2022, to suggest any other changes for the committee's consideration. No other changes were offered by Aug. 1, 2022, so Peggy Reisher moved to approve the by-laws, Dr. Kody Moffatt seconded the motion. There were no objections to the motion, and it was carried out by unanimous consent.

DISCUSSION OF THE NOTICE OF FUNDING OPPORTUNITY (NOFO)

Based upon a discussion at the July 15, 2022, meeting a workgroup made up of Tiffany, Kody, Dale, Peggy, and Mike made revisions to the Brain Injury Assistance Act Notice of Funding Opportunity (NOFO) response period and the scoring process because the committee identified inconsistencies between the Project Narrative and the Evaluation and Performance Measurement. The workgroup shared their recommendations and revisions with the Committee members. Kody made a motion to accept the recommendations and the revisions of the NOFO. Sheri seconded the motion and a roll call vote was called. Those voting yes were: Tiffany Armstrong, Anna Cole, Shauna Dahlgren, Dr. Kody Moffatt, Sheri Dawson, and Dale Johannes. Those abstaining were Peggy Reisher and Shir Smith.

ANNUAL REPORT FOR FUNDS AWARDED TO BRAIN INJURY ALLIANCE OF NEBRASKA (BIA-NE) IN MAY 2021

Liz Gebhart Morgan shared outcome data from the July 2021 to June 2022 Brain Injury Trust fund Report and the Brain Injury Resource Facilitation Report created by BIA-NE. See attached reports for details.

UNMC ANNUAL EXPENSE REPORT FOR BRAIN INJURY OVERSIGHT COMMITTEE EXPENSES JUNE 2021 TO JUNE 2022

Mike Hrcirik reported on the total uses of funds for FY 2021 and the ending fund balance as of June 30, 2022. He states that there is \$7,430 remaining from FY 2021. The Committee discussed how to best manage the remaining FY 2021 funds and agreed that they would remain in the account managed by UNMC until the FY 2023 funds are distributed. At that time the \$7,430 can be added to the \$450,000 that is available FY 2023. No motion or vote was taken at this time.

ESTABLISH TIMELINE GOALS FOR FY2022-23

The committee discussed the following schedule for the FY2022-23. All meeting will be held in-person.

- Feb. 1, 2023 release notice of NOFO with a deadline of March 15, 2023
- Feb. 17, 2023 meeting agenda will include
 - Bi-annual report from funding recipient
- April 21, 2023 meeting agenda will include
 - Vote on fund recipient(s)
 - Vote on Vice-Chair and Secretary positions
- July 21, 2023 meeting agenda will include
 - Establishing timeline goals for FY 2023-24

- Manage any other housekeeping needs
- Sept. 2023 meeting will include
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NEXT COMMITTEE MEETINGS

Feb. 17, 2023, from 1:00 to 3:00 in person in Lincoln.

ADJOURN

A motion was made by Shauna Dahlgren and seconded by Dr. Kody Moffatt with unanimous consent to adjourn the meeting at 3:00 pm.

Meeting minutes submitted by Peggy Reisher, Brain Injury Oversight Committee Secretary

Michael Hrcirik
University of Nebraska Medical Center
985080 Nebraska Medical Center Omaha,
NE 68198-5080

Bill To: Shauna Dahlgren
Brain Injury Oversight Committee Chair
12565 West Center Rd Suite 100 Omaha,
NE 68144

Amount Due: \$45,000.00 USD

Original

Description	Quantity	UOM	Amount	Net Amount
Administrative, Accounting and Budgeting services Period 07/01/2020 - 06/30/2021	1.00	NA	\$45,000.00	\$45,000.00
			Subtotal	\$45,000.00
			Sales Tax	\$0.00
			Amount Due	\$45,000.00

Contact Information

Billor Name: Michael Hrcirik
Billor Email: mhrncirik@unmc.edu
Billor Phone: 402-559-5837

Michael Hrcirik
University of Nebraska Medical Center
985080 Nebraska Medical Center Omaha,
NE 68198-5080

Bill To: Shauna Dahlgren
Brain Injury Oversight Committee Chair
12565 West Center Rd Suite 100 Omaha,
NE 68144

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Biller Name: Michael Hrcirik
Biller Email: mhrncirik@unmc.edu
Biller Phone: 402-559-5837