

Important dates this upcoming 2026-2027 P&T Cycle

June 1, 2026:

Program Directors and Department Chairs should notify the CAHP P&T Committee Chair of all individuals from their Program/Department they deem qualified to put forth for the 2026-2027 Promotion and/or Tenure cycle. It is recommended that names be submitted as soon as possible after your annual faculty appraisals are completed, but no later than June 1, 2026. The CAHP P&T Advisory Committee will arrange with the applicant to offer a time to meet regarding the application process.

November 1, 2026:

Deadline for the Program Director or Chair to supply all external *Letters of Evaluation* to the CAHP P&T Advisory Committee to be included in applicant's packet for final review. In addition, the Program Director or Chair must forward copies of their letters or emails used to request each external letter of evaluation as well as a brief bio on each evaluator. It should be indicated whether or not the evaluator was identified by the applicant or not. Applicants should not have access to the external *Letters of Evaluation* if they waived their right (Appendix D of Guidelines).

November 1, 2026:

Deadline for applicants to have their completed promotion and/or tenure application packet to the CAHP P&T Advisory Committee for final review and determination of recommendation.

December 11, 2026:

Deadline for the CAHP P&T Advisory Committee to review and send its recommendation, in writing, to the corresponding Program Director or Department Chair regarding advancing an individual's application packet. The CAHP P&T Advisory Committee meeting minutes and recommendation must be included in the applicant's packet.

January 4, 2027:

Deadline for Program Director or Chair to conduct final review of applicant's complete P&T packet, along with the P&T Advisory Committee's recommendation, in order to determine whether to advance an individual's application packet to the CAHP P&T Committee. The Program Director or Department Chair must include a comprehensive Letter of Evaluation (Section IV, C) with his or her recommendation to the CAHP P&T Committee. This letter should include reasons why or why not to advance an individual's application and becomes part of the applicant's P&T packet forwarded to the CAHP's P&T Committee.

January 11-29, 2027:

Period when CAHP P&T Committee meets to review, evaluate, and make a determination on each applicant's request for promotion and/or tenure based on the materials submitted.

February 5, 2027:

Deadline for CAHP P&T Committee to send a summary report with its recommendations to CAHP Dean's Office (along with applicants' completed P&T packets).

March 19, 2027 (tentative date- will be updated when Academic Affairs release the date)

Deadline for all materials (including Dean's recommendations and the applicants' complete P&T packets) to be submitted to the Chancellor's Office.