



UNIVERSITY OF NEBRASKA MEDICAL CENTER

High School Alliance

Student Handbook

2021 – 2022

Welcome Message

Welcome to the UNMC High School Alliance! We are delighted that you will be on campus every afternoon for an entire school year. As you know, our program is a partnership between the University of Nebraska Medical Center and public school districts in the greater Omaha area. It is designed to offer unique and innovative science classes to high school juniors and seniors – classes that are not available in the traditional high school setting.

Our mission is to be an academic enrichment program that will immerse highly motivated, secondary students from varying educational and socioeconomic backgrounds into an environment which will introduce them to health professions leading to a more diverse Nebraska workforce.

It is our vision that the program will become a national model for high school education, serving students from all backgrounds and will eventually populate health professions.

Most of the policies in this handbook have been developed by former students, UNMC faculty, our teachers, and staff. We believe that each of you will have much to contribute to our program and that this will be a place where you can develop your passion for the health sciences.

You will need to manage your time wisely and focus your attention on your course work so that you can be successful in this program. When you need it, please ask for help as we are here to support you and work with you while you are here.

In a small setting like the UNMC High School Alliance, we can come together to learn, develop teamwork, and create lasting friendships. We look forward to getting to know each of you in the coming year and ensuring that your experience in this program and at UNMC is rewarding.

Thank you.

--The UNMC High School Alliance Faculty, Teachers, and Staff

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I. Program Information

UNMC High School Alliance Personnel

All of the High School Alliance staff are located in the **Williams Science Hall, Office Suite 3.0.012**

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UNMC High School Alliance

402-559-3027 – main number
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*Students may meet with Heidi by appointment. Please contact Ms. Wilson to schedule.

+Ms. Wilson keeps office hours on Tuesdays, Wednesdays, and Thursdays from Noon to 12:45pm and again from 3:00pm to 3:30pm. Students can also make an appointment with Ms. Wilson outside of those times.

II. UNMC Information and Campus Services

School Territory Defined

The University of Nebraska Medical Center (UNMC) campus rules will be enforced during the High School Alliance classes, on UNMC grounds, and areas adjacent to UNMC property. UNMC jurisdiction is defined on the campus map (see the Appendix section of this handbook). Incidents which occur near UNMC boundaries and which disrupt the UNMC High School Alliance's learning environment or threaten the safety of others may also be subject to UNMC disciplinary action as well as a student's home high school disciplinary actions.

Persons & Organizations Subject to the UNMC Standards

The term "student" includes all persons enrolled at the University, including online and non-degree seeking individuals. All students are subject to the Standards of Academic Integrity and Responsible Conduct as set forth in this code. For purposes of the Standards, a student is considered to be enrolled starting one (1) week before the first day of classes of the first semester or when the student engages in University sponsored activities whichever occurs first. A student's enrollment ends when the student graduates, withdraws, or no longer has a continuing student relationship with the university.

Tobacco Free Campus

UNMC is a tobacco-free campus. Tobacco use is prohibited:

1. In all indoor and outdoor properties owned and maintained by UNMC, including leased properties and parking lots
2. In all vehicles whether owned, leased or rented by UNMC
3. In all vehicles when parked on UNMC property

Parking

Parking passes will be distributed to students who drive themselves to campus. The UNMC High School Alliance will cover the initial cost of the permits. Students are responsible for paying to replace lost or stolen permits, as well as paying for tickets and fines incurred as a result of parking in unauthorized lots.

Parking Services is located within the UNMC Bookstore on the 2nd floor of the Student Life Center 39th & Jones Street. Their phone number is 402-559-8580.

Students are permitted to park only in the designated **student** lots:

1. **Lot 17:** 45th and 46th Streets and Emile and Jones Court (west side of campus) **This lot should be a student's first choice.**
2. Lot 15S: 40th between Emile and Dewey (east side of Student Life Center)
3. Lot 63: Located one block south of 40th and Leavenworth

If at any point, you no longer need to park on campus, please return your parking pass to the UNMC High School Alliance staff.

Campus Security

The UNMC Security business office is located on the southwest corner of the Academic Research and Services Building on 42nd and Emile Streets.

- The office is open Monday through Friday from 8:00 a.m. – 4:30 p.m.
- Security Personnel are on duty 24 hours a day, 7 days a week.
- The Security Business Office can be reached at 402-559-4439, or via fax at 402-559-8625

Help Security Help You:

- For help or assistance, call 402-559-5111.
- Call 402-559-5555 to report all unusual activities and crimes.
- Do not leave purses, backpacks, or other valuables unattended.
- Upon request, Security may be able to escort individuals to their vehicles.

Blue Light Emergency Phones

Blue Light Emergency Phones are direct lines to Security Dispatch, at 22 locations throughout the UNMC/The Nebraska Medical Center Campus. The phones can be seen on 7-foot poles or on building walls, with the word EMERGENCY. The units are activated by a push button, which identifies the location, and prompts Security to respond directly to the location. Pushing the button also activates a secondary blue strobe light on the unit. Students are encouraged to use Emergency Phones for any emergency.

Campus Security Website (info.unmc.edu/Security)

Campus Security posts Daily Security Summary Reports, Security Alerts/Personal Safety Videos, and other security and personal safety related information on the UNMC intranet. Students and employees are encouraged to review the information on a routine basis and contact Campus Security with any questions or concerns.

E2Campus Website

E2Campus provides emergency notification through text messaging. Students can register on UNMC's E2Campus Emergency Notification System via Canvas.

The selective mass communications platform, which is aimed at improving safety on campus, enables the rapid delivery of messages via mobile phone text message, email, pagers and smartphones. Notifications will only be sent in the case of a potentially life-threatening circumstance.

Appendix

Included in the Appendix section of this handbook is more information about UNMC safety procedures, campus maps, and building evacuation plans. Your teachers will review this information with you.

Lost, Stolen, or Missing Items

UNMC assumes no responsibility for any student items that are lost or stolen. If you believe that your items have been stolen, contact campus security immediately.

McGoogan Library of Medicine

The McGoogan Library is staffed from 8am to 6pm Monday-Friday, but access is 24 hours a day, 7 days a week for the medical center community. Students must have their ID badges to access the library; which is located on the sixth (6th) floor of Wittson Hall.

High School Alliance Books

Students will check out all assigned books and other course readings from the High School Alliance teacher of record. The textbooks and other reading assignments will be checked out for the full semester or year (depending on the length of the class), and will need to be returned at the end of each course (Fall semester – December 2021 and Spring semester – May 2021). Students, parents, and the student's home high school will receive past due notifications for items that are not returned.

Students must pay for any books that are lost, damaged, or not returned at the end of each semester.

Campus Food Services (Current COVID-19 procedures may affect campus food services)

University Hospital and Durham Outpatient Center

Food may be purchased at the Nebraska Café (cafeteria) or the C-Store. Both are located on the 3rd Floor between Wittson Hall and the Durham Outpatient Center. Nebraska Café hours of operation are 6:30 a.m. – 7:00 p.m.

Michael F. Sorrell Center and Durham Research Center

Throughout the week vendors serve meals in the Sorrell Center from approximately 11:00 a.m. to 1:00 p.m. in the seating area on the 2nd floor located at the end of the overpass between Wittson Hall and the Sorrell Center; and also in the atrium between the Durham Research Center towers. Each vendor offers a main course with one or more sides. Prices vary. Drinks are not included in the meal prices but can be purchased at the Sorrell Center Convenience Store, the C-Store, or vending machines located throughout campus.

III. Student Health Issues

Immunizations and Tuberculosis Skin Testing

In compliance with state regulations, UNMC High School Alliance students must be protected by immunization against the following diseases: measles, mumps, rubella, hepatitis B, tetanus, diphtheria, pertussis, polio, and varicella. Student immunization records on file at their home high schools will be verified.

Blood and Body Fluid Exposure

All blood & body fluid exposures must be reported immediately to The Nebraska Medical Center Employee Health, or by calling the post-exposure paging system, which is available 24 hours a day, 7 days per week.

The post-exposure paging system is accessed as follows:

*9-888-OUCH (6824) On Campus

888-OUCH (6824) Calling from Off Campus

IV. Student Policies

Maintaining Contact Information

Due to the limited time that students are present on campus, it is imperative that UNMC High School Alliance faculty and staff can communicate with students when important issues arise. Additionally, important documents regarding the UNMC High School Alliance are mailed to students' residences throughout the year. Students must notify the UNMC High School Alliance at 402-559-3027 or unmchsalliance@unmc.edu of any changes in contact information, including home phone number, cellular phone number, and home address.

Confidentiality of Patient Information

Both federal and state laws protect the privacy of patient information. The Health Insurance Portability and Accountability Act, known as “HIPAA”, provides patients with federal privacy and information security protection.

The HIPAA Privacy Rule applies to all forms of patient information, called protected health information (PHI), including information in electronic, written, or oral form.

Examples of PHI covered by HIPAA are: medical records, patient bills, patient prescriptions, radiology films, discussions about patient care, and research using patient information.

The HIPAA Security Rule implements safeguards over electronic PHI maintained on computers, portable devices, and biomedical equipment.

During the UNMC High School Alliance, students may observe patient care being delivered and patient diagnoses being given. Students must not share any specific information about patients or patient care/diagnoses events with others outside the courses, even if patient names are not used. Students must not share any patient information with friends or family members, including posts on any social networking sites such as Facebook, Twitter, Instagram, Snapchat, Tik Tok, etc.

Students must not share User IDs and passwords to e-mail and other systems with anyone else. If a student's password is compromised, immediately report the matter to one of the teachers or the UNMC High School Alliance staff.

Individuals and organizations can be subject to large financial penalties and even imprisonment under HIPAA for improper disclosure of patient information. Maintaining the trust of patients by protecting their health information is vital to providing quality healthcare. It is the students' responsibility and obligation to maintain the confidentiality of patient information at UNMC and at other health care organizations visited as a part of the UNMC High School Alliance.

Absence and Tardiness Procedures

Students are required to attend UNMC High School Alliance classes every day, Monday – Friday unless otherwise excused by a parent or guardian. The UNMC High School Alliance staff will report information about all absences to the students' home high schools.

Excused Absences

Parents or guardians may excuse their UNMC High School Alliance student by contacting the UNMC High School Alliance Office at 402-559-3027 or unmchsalliance@unmc.edu. Notification should occur at the earliest possible convenience or by 12:30 p.m. on the day of the absence. Please note that for accurate record keeping, the UNMC High School Alliance staff will need to ask for the reason of the absence. Absences that are excused are: school sponsored-activity, bereavement, court/legal, medical, post-secondary visit, religious holiday.

Unexcused Absences and Tardiness

UNMC High School Alliance students are expected to be seated and ready to begin class at 1:00 p.m., unless arrangements have been made in advance with the appropriate UNMC High School Alliance staff. Tardiness or unexcused absences will result in a documented contact first to the student's parents or guardians and then to the home high school attendance office. The student will then face the consequences set forth by their home high school. **In extreme cases of tardiness and/or absences (both excused or unexcused), UNMC reserves the right to dismiss the student from the program.**

Attendance Policy

The UNMC High School Alliance is a rigorous and challenging program. The more time a student is in class, the more time they will have to understand the health science concepts that are being taught.

A student who has unexcused absences for more than five (5) days per semester will warrant communication via phone call and email to their parents/guardians, their home high school attendance office, and their home high school counselor. A student with ten (10) days of unexcused absences per semester will warrant communication via phone call and email with the parents/guardians, home high school attendance office, home high school counselor, home

high school principal, and loss of UNMC High School Alliance privileges such as shadowing or team building activities. Students will receive alternate assignments.

A student with fifteen (15) or more unexcused absences per semester will warrant communication via phone call and email with the parents/guardians, home high school attendance office, home high school counselor, home high school principal, a meeting with all parties, loss of UNMC High School Alliance privileges such as shadowing or team building activities; and the UNMC High School Alliance reserves the right to dismiss a student from the program after 15 unexcused absences.

Students should try to miss fewer than 10 days per semester of the UNMC High School Alliance program.

Winter Weather

UNMC High School Alliance classes will be canceled when the Omaha Public Schools (OPS) are closed. In the event that your district has an early dismissal or a school closure, but OPS does not, you may be excused from UNMC High School Alliance classes, but your parents/ guardians must contact the UNMC High School Alliance to excuse you. This absence will be treated as any other.

Identification Badge

Each student will receive a UNMC identification badge that must be worn at ALL times while on campus, and while participating in UNMC High School Alliance activities off-campus. Your ID badge is part of your uniform. Many areas of campus including classrooms are restricted to authorized personnel, and students will not be admitted without proper UNMC identification.

Please do not puncture or insert pins into your badge. Badges are made with thin, metallic fibers that allow you to open doors to buildings on campus. When those fibers are broken, the badge no longer works. Lost and/or damaged badges are the responsibility of the student to replace. **All badges must be returned upon the conclusion of the academic year.**

Dress Code

UNMC High School Alliance students are required to wear a uniform **every day** to ensure student safety in class and laboratories. The uniform must also be worn when shadowing, being in a research lab, or participating in a UNMC High School Alliance activity off-campus. For the 2021-2022 school year or until further notice, students are required to wear a face covering while on campus regardless of their vaccination status.

For first year students the uniform consists of a UNMC High School Alliance **red** polo shirt, **black** jacket, and **black** colored pants that are long enough to cover the ankles. Your shoes must cover your feet, are closed-toed, in good condition, and professional. All students must wear socks that cover the ankle and the space between your shoes and your pants.

For second year students the uniform consists of a UNMC High School Alliance **grey** polo shirt, **black** jacket, and **black** colored pants that are long enough to cover the ankles. Your shoes must cover your feet, are closed-toed, in good condition, and professional. All students must wear socks that cover the ankle and the space between your shoes and your pants.

The uniform jackets are not required every day, however, when the jackets are worn, the red or grey uniform shirt must also be worn.

Students are given a UNMC secondary branding colored shirt. This alternate color shirt does not replace a student's red or grey uniform shirt and should only be worn as planned by the UNMC High School Alliance teachers and staff.

Shorts, skirts, capri pants, leggings, yoga pants, pants with athletics branding, tights, pants made of fleece, pants made of velour, are prohibited. "Pegging" or "rolling" of pants is not allowed. Flip flops, sandals, ballet flats, open-toed and open-back shoes are not permitted.

Students may wear a base layer underneath their polo shirt. If students wear this, the base layer must be in the UNMC primary branding colors which are: red, black, white, or grey. No other colors are permitted. The base layer must be unmarked.

Students who do not comply with the dress code, particularly on days that are spent in the laboratory may be prohibited from participating in laboratory activities. Failure to comply with the dress code will affect a student's professionalism grade, shadowing privileges, field trips, social events, end-of-year activities, or dismissal from the program.

Email and Canvas Accounts

UNMC High School Alliance students will be issued a UNMC Outlook email account and a Canvas account. Usernames and passwords are not to be shared with anyone. Curriculum updates, announcements, and other important information will be delivered through these accounts. Students must check their UNMC Outlook email and Canvas accounts **daily** to ensure they are receiving the necessary information. Students will receive a device to use while they are in the program so that they can access their accounts at any time.

Social Media Guidelines

The University of Nebraska Medical Center supports the use of social media - tools such as blogs, wikis, Facebook, LinkedIn, Instagram, Twitter, SnapChat, YouTube, TikTok and the like - as a communications platform to connect with patients, students, colleagues, alumni, and friends. Because many UNMC community members use these platforms in both their personal and professional lives, it is important to distinguish proper use of these tools as a member of the UNMC community.

These guidelines are meant to permit appropriate use of social media, while prohibiting conduct through social media that is illegal or against UNMC policy or professional standards.

As a student in the UNMC High School Alliance program, you represent both your home high school and the University of Nebraska Medical Center. Please ensure that the content you are posting or sending electronically is appropriate for the audience, the venue, and the social media site where you are posting. There is often a mistaken belief that content which has been deleted from a social media site is no longer accessible, but these postings may be viewable by college admissions boards, licensing boards, or future employers.

Preventing friends and family from posting images or information about you may be difficult but make it a point to tell them about your professional role and the expectations regarding social media while you are a student in the program. Be careful that your actions or comments on social media sites do not violate any of your home high school policies, any University of Nebraska Medical Center policies, or any policies of prospective colleges where you may be applying. Do not post informal, personal or derogatory comments about your peers, faculty, staff, patients, or employers on social media sites.

Students who violate the UNMC Social Media policy may be subject to corrective action up to and including dismissal from the program.

Report Cards and Progress Reports

The UNMC High School Alliance reports letter grades and grade percentages to the students' home high schools at the end of each semester or earlier upon request. Students can access their grades at any time through their Canvas account. The grades earned at the UNMC High School Alliance are for high school credit only. **Students participating in this program will NOT receive a college transcript from UNMC.**

Cell Phones and Electronic Devices

The use of cell phones and other electronic devices are not permitted in class, lab, or clinic, with the exception of laptops or similar devices used to take notes in class. In an emergency, parents are expected to contact the UNMC High School Alliance (402) 559-3027, if they wish to reach their student. They should not contact the student directly via cell phone during class time.

Food and Drink

Food and drinks are not allowed in labs nor in clinics. Food and drinks are also not allowed in classrooms; however, drinks in a closed container may be permitted in classrooms, pending instructor approval and per the guidelines of the building where the classrooms are located.

Parent Teacher Conferences

Parent-teacher conferences will be held once during the fall semester and once during the spring semester at UNMC. Parents or guardians will receive notifications providing more information, exact location, and available conference times.

Student Benefits

Students and immediate family members will receive free admission to the Durham Museum throughout the year. Students must present a valid UNMC identification badge upon admission. Students will also receive free admission to the Joslyn Art Museum, no badge required. Students may also use their UNMC ID badge to ride the Metro city busses to and from campus.

V. Student Misconduct

Standards of Academic Integrity

Students participating in the UNMC High School Alliance program are expected to approach and complete their academic work with integrity. They are expected to do their own work, to be honest in the statements they make, to refrain from harming others, to refrain from improperly helping others, and to follow the rules. Students must read instructions and syllabi carefully so that they know what their instructors expect in terms of academic integrity. Students who are unsure whether or not particular conduct is appropriate should ask their instructors or university administrators. Failing to act with integrity is a violation of the Code. A student fails to act with integrity when they engage in or attempt to engage in any of the following conduct.

1. Cheating, which includes, but is not limited to:
 - a. Copying from another student's exam, assignment, or project.
 - b. Using materials during an exam or for an assignment that are not authorized by the instructor.
 - c. Using devices during an exam that are not authorized by the instructor.
 - d. Taking any materials out of the exam room (for example, the exam itself or scratch paper) that the exam instructions prohibit students from taking.
 - e. an electronic copy of part or all of an exam, unless the instructions authorize making a copy.
 - f. Possessing a copy of an exam or assignment that the student knows or should have known that they are not authorized to have.
 - g. on an exam or assignment with someone else, unless group work has been authorized by the instructor.
 - h. Taking an exam for another student, or allowing their exam to be taken by someone else.
 - i. Taking all or part of work that someone else prepared and submitting it as one's own.
 - j. Taking all or a substantial part of an assignment submitted for one course and submitting it in another course, without the authorization of the instructor for that course.
2. Dishonesty, Falsification, and Fabrication, which includes, but is not limited to:
 - a. Making false statements to avoid taking an exam or submitting an assignment at the scheduled time.
 - b. Making false statements to avoid a penalty for failing to take an exam or submit an assignment at the scheduled time.
 - c. Making up or purposefully misstating information or sources in any assignment or research project.
 - d. Engaging in plagiarism by presenting the words or ideas of another person as one's own.
 - e. Making changes to a graded exam or assignment and then representing that the changes were part of the original exam or assignment.
3. Harmful Academic Action Towards Others, which includes, but is not limited to:
 - a. Interfering with another person's research or academic work.
 - b. Knowingly making false charges that another student violated these Standards.
5. Improperly Helping Others, which includes, but is not limited to:
 - a. Helping another student on an exam or an assignment when the student is not authorized to receive help.
 - b. Knowingly helping another student violate these Standards, including, but not limited to, sharing an instructor's teaching materials without permission.
 - c. distribution, electronically or otherwise, of an instructor's course materials.

6. Failing to Follow the Rules, which includes, but is not limited to:
 - a. Failing to follow the instructions of an exam proctor.
 - b. Failing to follow testing center rules.

UNMC High School Alliance Honor Council

The UNMC High School Alliance will utilize a student-led honor council to provide recommendations and information on academic misconduct. The primary goal of the honor council is to promote and ensure ethical academic behavior in the UNMC High School Alliance.

Honor Council Duties

1. Provide feedback and leadership on issues related to the UNMC High School Alliance program
2. Promote ethical academic behavior by organizing events that highlight the importance of academic honesty and integrity.

Honor Council Personnel

Council Members

The honor council will consist of at least five (5) UNMC High School Alliance students elected by their peers in addition to the second-year seniors. No more than two students on the honor council may be from the same high school and all courses will be represented.

Members of the honor council must be current students in the UNMC High School Alliance. Students who separate or withdraw from the program will be replaced by any alternates, should there be one. Special elections will be held if more than one alternate member is needed.

Student Chairperson

The honor council will consist of a UNMC High School Alliance student chairperson, elected by honor council members, who will lead the meetings and serve as the designated representative to present recommendations to the honor council facilitator and the UNMC High School Alliance staff.

Student Secretary

The honor council will elect a student secretary who will document meetings of the honor council. Documentation will be maintained by UNMC High School Alliance staff.

Honor Council Facilitator

The honor council facilitator, a UNMC faculty member, will be present for meetings, and has discretion to uphold, reject, or modify the recommendations of the honor council.

Honor Council Responsibilities

The honor council will meet as needed throughout the year. Honor council elections will take place in September of each school year and the council will be required to meet before the end of October to elect a chairperson and to become familiar with honor council procedures. The honor council facilitator will oversee all meetings.

Academic Misconduct Consequences

The honor council will recommend consequences for students who have violated the academic misconduct policy. All recommended consequences are subject to final approval of the honor council facilitator, UNMC High School Alliance certified teachers, and UNMC High School Alliance administrators, who have the authority to uphold, reject, and/or modify all recommended consequences. Depending on the infraction, consequences may include dismissal from the UNMC High School Alliance.

Honor council consequences do not take the place of a student's home high school disciplinary procedures. A student may be subject to penalties at both their home high school, and the UNMC High School Alliance.

Academic Misconduct Violations by Honor Council Members

If an honor council member, themselves, is alleged to have committed an academic misconduct violation, they will be replaced temporarily by an alternate honor council member. If the honor council member is found to have committed an academic infraction, the member will be dismissed from the honor council, and subject to the penalties determined by the UNMC High School Alliance and their home high school.

The UNMC High School Alliance reserves the right to change this policy at any time and will provide appropriate documentation and/or notice to students where applicable.

Standards of Responsible Conduct

Students are expected to conduct themselves responsibly. Students must remember that they are members not only of the University community but also of the community in which the University is located. This means that students are expected to make responsible decisions about the use of drugs and alcohol, to behave appropriately as a member of the academic community, and to refrain from conduct that threatens the safety of the community.

Failing to act responsibly is a violation of this Code. Engaging in any of the following conduct is considered a failure to act responsibly:

1. Using, Possessing, Manufacturing, Selling, or Distributing Illegal Drugs, Narcotics or Controlled Substances, except as expressly permitted by law.
2. Using, Possessing, Selling, or Distributing Prescription Drugs when not legally permitted or authorized.
3. Using, Possessing, or Distributing Drug Paraphernalia.
4. Being in the physical presence of unauthorized alcohol or in the physical presence of illegal drugs, which includes, but is not limited to:
 - a. Being in a residential room of a University residence hall or university- approved housing in which illegal drugs or unauthorized alcohol are present.
 - b. Being on campus in a vehicle in which illegal drugs or alcohol are being used.
 - c. Being off campus on University approved activities, or otherwise representing the University, in which illegal drugs or unauthorized alcohol are present.
 - d. in the presence of illegal drugs or unauthorized alcohol in these locations may not be a violation if the student establishes they were unaware of the presence of illegal drugs or unauthorized alcohol.
5. Misuse of Alcoholic Beverages, which includes, but is not limited to:
 - a. Using, possessing, or providing alcoholic beverages on campus without University authorization.
 - b. Being intoxicated to the point of becoming incapacitated or posing a danger to oneself or others.
 - c. Driving while under the influence of alcoholic beverages or drugs in violation of law.
 - d. Possessing or consuming alcoholic beverages while under the age of twenty-one (21), except when expressly permitted by law.
6. Providing Alcoholic Beverages to Underage Students at Off-Campus Parties and Events, which includes, but is not limited to:
 - a. Providing alcoholic beverages to underage individuals.
 - b. Making alcoholic beverages available on premises that the students control when they know that underage individuals are likely to be present, the beverages are left in a place easily accessible to underage individuals, and some or all of the beverages are consumed by underage individuals.
 - i. A student will be considered to have control of premises if they were on the premises at the time alcoholic beverages were furnished to underage individuals and
 - (1) they are the lessee or owner of the premises;
 - (2) they obtained authorization from the lessee or owner to use the premises; or
 - (3) they have legal access to the premises.
 - ii. A student will be considered the lessee if they lease the premises for any purpose, regardless of the length of the lease.
 - c. Purchasing or delivering alcoholic beverages for an event where some or all of the beverages are consumed by underage individuals when the student knew that underage individuals would likely be present and that the alcoholic beverages would likely be easily accessible to them.
 - d. out alcoholic beverages at an event where some or all of the beverages are consumed by underage individuals when the student knew that underage individuals would likely be present and that the alcoholic beverages would likely be easily accessible to them.
7. Engaging in, or attempting to engage in, behavior that may cause harm to an individual or property, which includes, but is not limited to:
 - a. Physical abuse or unwelcome contact, such as hitting, pushing, kicking, choking, biting, or spitting.
 - b. to commit an act of violence for the purpose of terrorizing another person or persons.
 - c. another person with imminent physical harm.

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Omaha Public Schools 2021-2022 Calendar

Omaha Public Schools
Board of Education



Shavonna L. Holman, *President*
Jane Erdenberger, *Vice President*
Tracy Casady
Spencer Head
Nancy Kratky
Ricky Smith
Kimara Z. Snipes
Marque A. Snow
Nick Thielen
Cheryl J. Logan, *Superintendent*

Next Level Learning ----- June 2-30 & July 1, 5-10
Independence Day ----- July 5

First Semester 2021-2022 Parent/Teacher Conferences

Senior High Parent/
Teacher Conferences
Week of October 4

Middle School Parent/
Teacher Conferences
Week of October 11

Elementary Parent/
Teacher Conferences
Week of October 18

New Teacher Days ----- August 3-6
Building Planning - Inservice/Teacher Work Days ----- August 9-13

Staggered School Start

- August 16 - Elementary Student Start Day
- August 16 - Secondary Teacher Work Day / no secondary students
- August 17 - Entry Level Middle and Senior High Student Start Day
- August 18 - All Other Middle and Senior High Student Start Day
- August 19 - Early Childhood Classes Start

Labor Day ----- September 6
Curriculum Day ----- October 1
No school for all students
Senior High Conferences ----- October 7
No school for high school students
Senior High Teacher Planning Day ----- October 8
No school for high school students
Elementary Teacher Team Planning Day ----- October 8
No school for elementary school students
First Quarter Ends ----- October 8
Second Quarter Begins ----- October 11
Middle School Conferences ----- October 14
No school for middle school students
Middle School Teacher Planning Day ----- October 15
No school for middle school students
Elementary Teacher Planning Day/Conferences ----- October 21
No school for elementary students
Elementary Teacher Planning Day ----- October 22
No school for elementary students
Thanksgiving Recess ----- November 22-26
Second Quarter Ends ----- December 17
Winter Recess ----- December 20-January 3

Second Semester 2021-2022 Parent/Teacher Conferences

Senior High Parent/
Teacher Conferences
Week of February 14

Middle School Parent/
Teacher Conferences
Week of February 22

Elementary Parent/
Teacher Conferences
Week of February 28

Teacher Planning/Professional Development Day ----- January 4
No school for all students
Third Quarter Begins ----- January 5
Martin Luther King Day ----- January 17
Senior High Conferences ----- February 17
No school for high school students
Senior High Teacher Planning Day ----- February 18
No school for high school students
Presidents' Day ----- February 21
Middle School Conferences ----- February 24
No school for middle school students
Middle School Teacher Planning Day ----- February 25
No school for middle school students
Elementary Teacher Planning Day/Conferences ----- March 3
No school for elementary students
Elementary Teacher Planning Day ----- March 4
No school for elementary students
Third Quarter Ends ----- March 4
Fourth Quarter Begins ----- March 7
Spring Recess ----- March 14-18
Professional Development ----- April 15
No school for all students
Fourth Quarter Ends - Last student day ----- May 27
Memorial Day ----- May 30
Professional Development/Teacher Planning Days ----- May 31-June 1
Next Level Learning ----- June 8-30 & July 1, 6-22
Independence Day ----- July 4-5

June 2021

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

January 2022

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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

July 2021

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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2022

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19	20	21	22	23	24	25
26	27	28				

August 2021

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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

March 2022

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19	20	21	22	23	24	25
26	27	28	29	30	31	

September 2021

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			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

April 2022

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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

October 2021

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

May 2022

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2021

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

June 2022

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December 2021

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

July 2022

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Elementary 8:50 a.m. to 4:05 p.m.
Middle School 7:40 a.m. to 3:05 p.m.
High School 7:40 a.m. to 3:05 p.m.

At Kennedy, Lewis & Clark, Wakonda and Wilson — check with the school regarding start & end times.

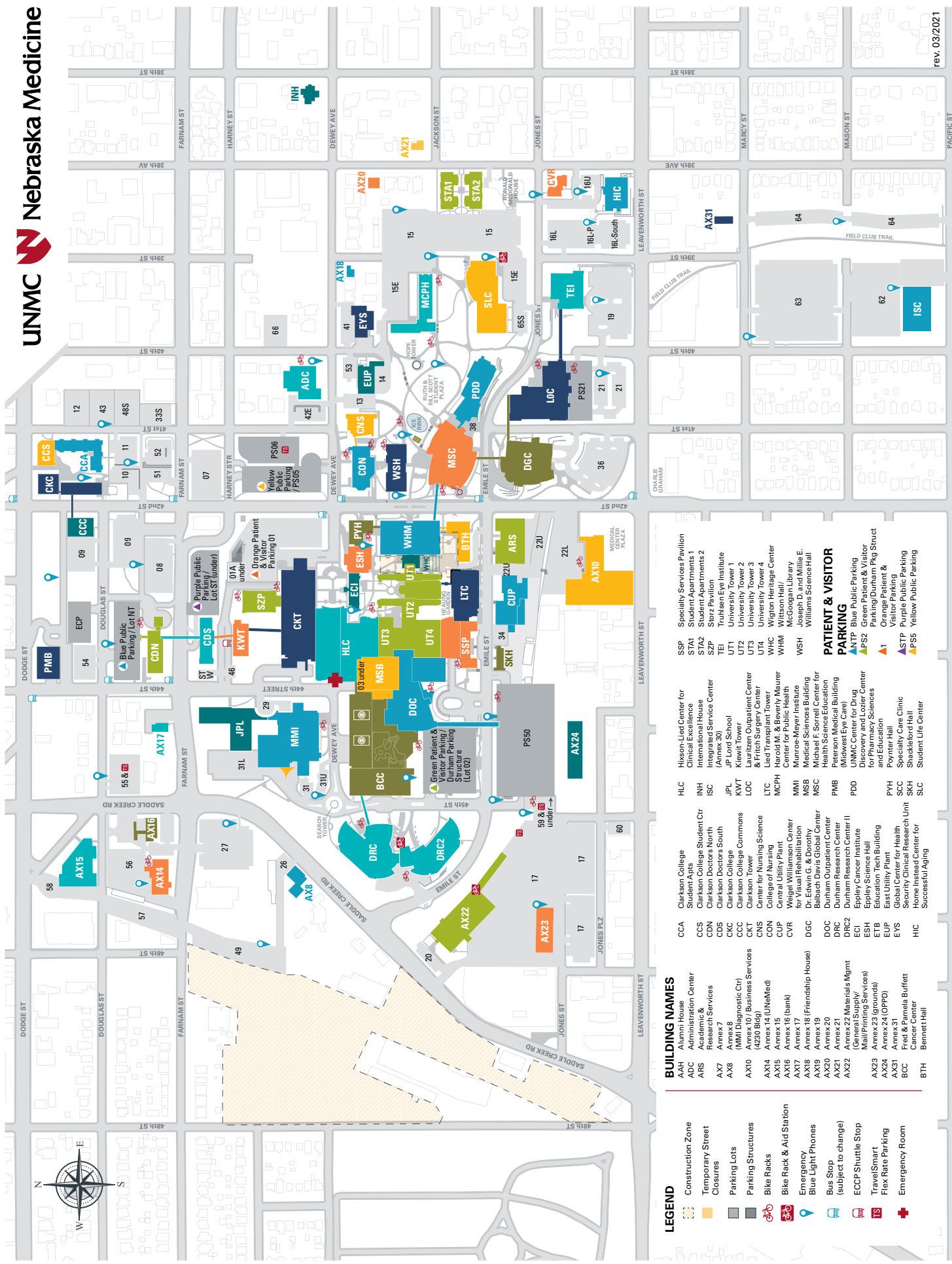
Omaha Public Schools does not discriminate on the basis of race, color, national origin, religion, sex (including pregnancy), marital status, sexual orientation, disability, age, genetic information, gender identity, gender expression, citizenship status, veteran status, political affiliation or economic status in its programs, activities and employment and provides equal access to the Boy Scouts and other designated youth groups. The following individual has been designated to accept allegations regarding non-discrimination policies: Superintendent of Schools, 3215 Cuming Street, Omaha, NE 68131 (531-299-9822). The following persons have been designated to handle inquiries regarding the non-discrimination policies: Director of Equity and Diversity, 3215 Cuming Street, Omaha, NE 68131 (531-299-0307).

Parent
Voice
Feedback
Survey



Updated 4/19/2021

11315



UNMC STUDENT PARKING LOTS

LEGEND (lots labeled by number not color)

- TravelSmart / Flex Rate \$3 per day
- Commuter Student Lot
- Student ONLY
- marked with signs
- Student Overflow (shared with employees)
- Construction Zone
- Bike Racks
- Bike Rack & Aid Station
- Emergency Blue Light Phones
- Bus Stop (subject to change)
- Emergency Room



CLASSROOM

LEGEND



YOU ARE HERE



EVACUATION ROUTE



PULL STATIONS



FIRE EXTINGUISHER



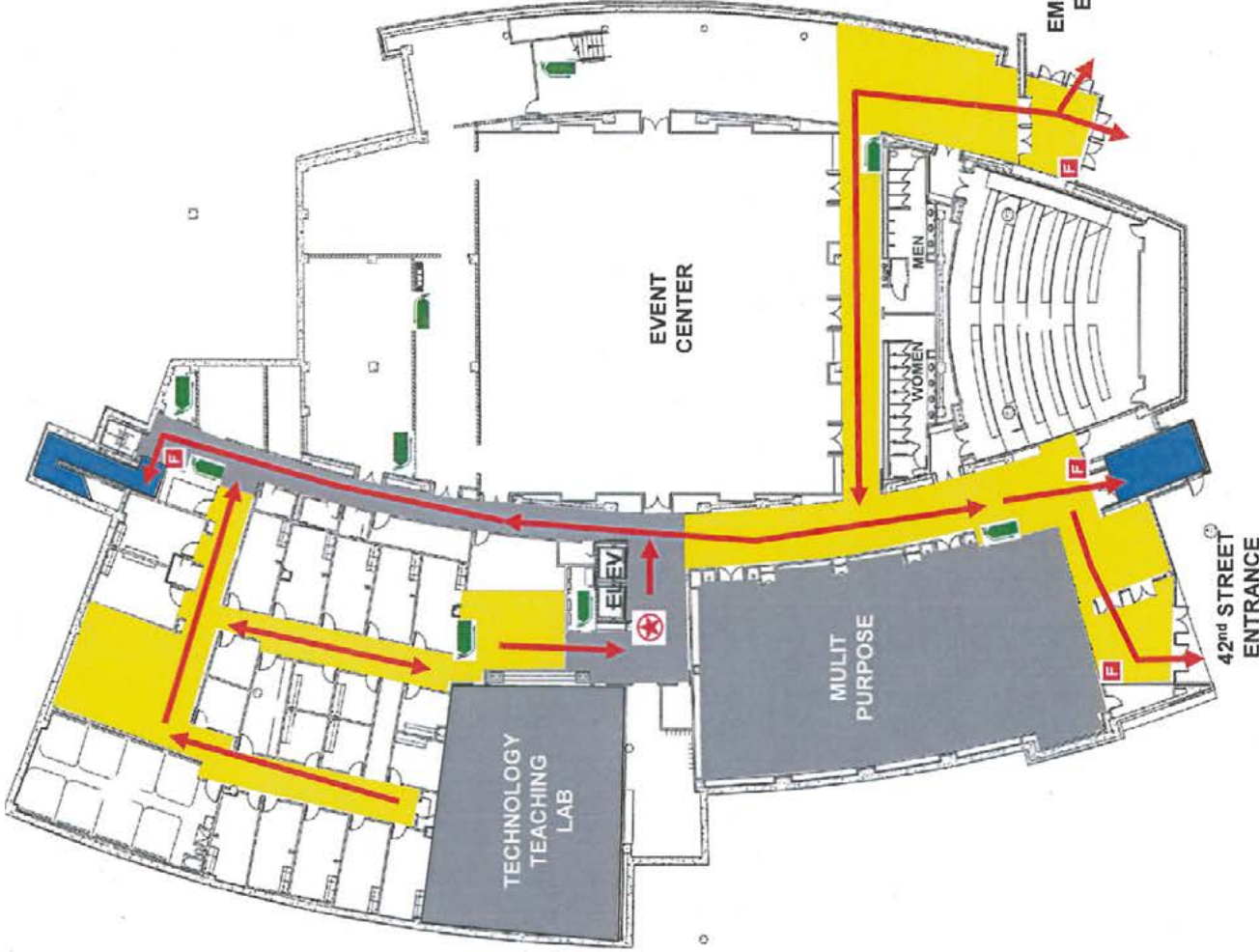
STAIR WELL



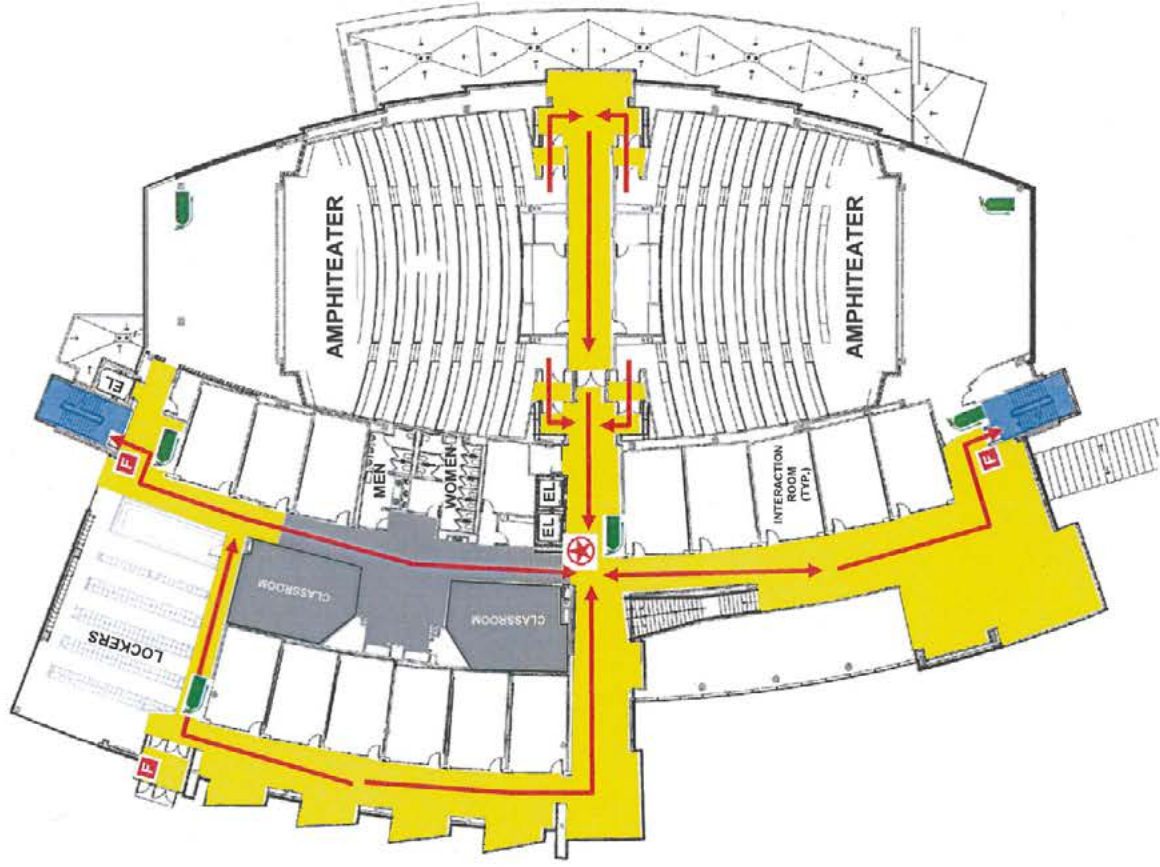
SEVERE WEATHER
SHELTER

Michael F. Sorrell Center for Health Science Education

Level 1



EMERGENCY EVACUATION PLAN



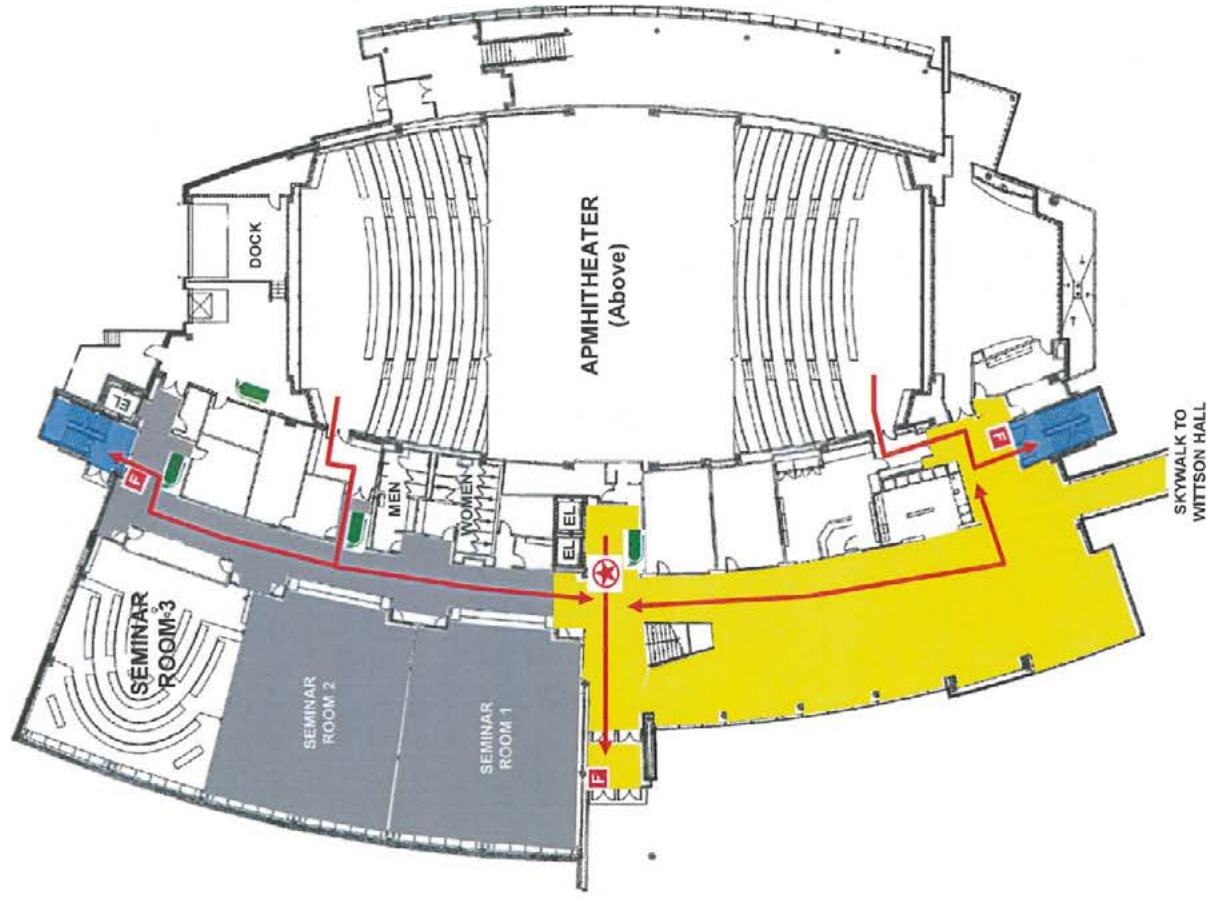
- LEGEND**
- YOU ARE HERE
 - EVACUATION ROUTE
 - PULL STATIONS
 - FIRE EXTINGUISHER
 - STAIR WELL
 - SEVERE WEATHER SHELTER

**Michael F. Sorrell Center
for Health Science Education**


Level 3



EMERGENCY EVACUATION PLAN



LEGEND

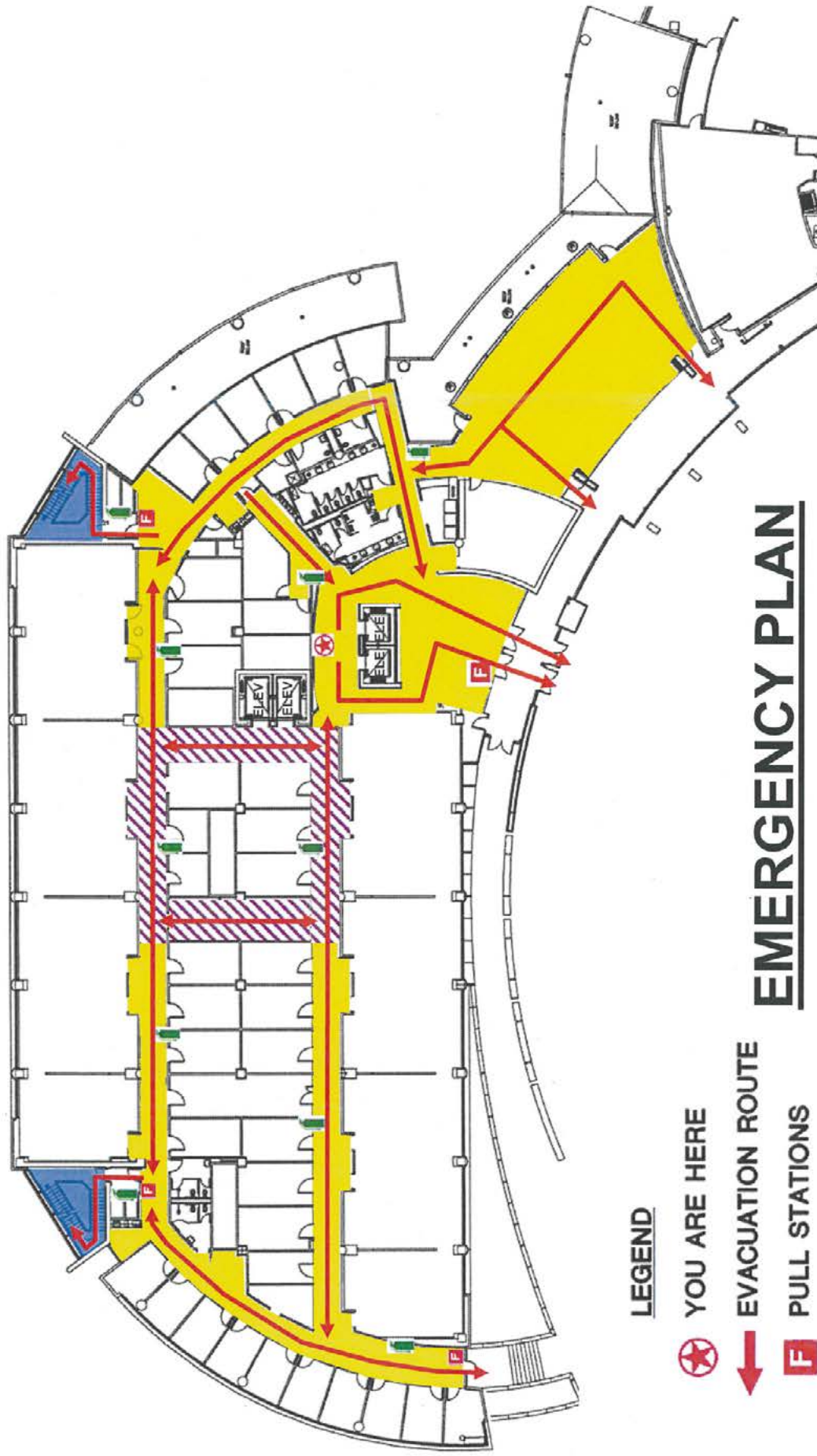
-  YOU ARE HERE
-  EVACUATION ROUTE
-  PULL STATIONS
-  FIRE EXTINGUISHER
-  STAIR WELL
-  SEVERE WEATHER SHELTER

Michael F. Sorrell Center for Health Science Education

Level 2



EMERGENCY EVACUATION PLAN



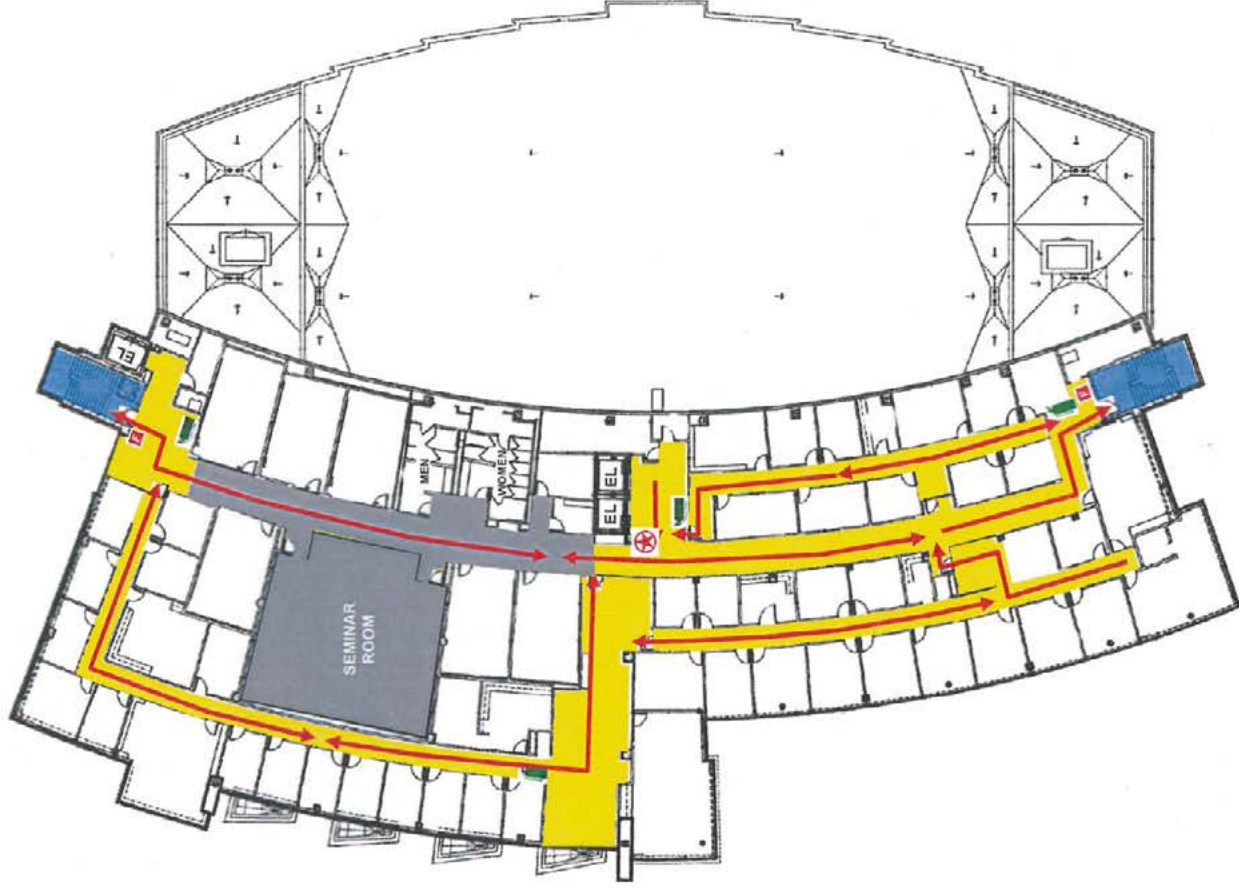
LEGEND

-  YOU ARE HERE
-  EVACUATION ROUTE
-  PULL STATIONS
-  FIRE EXTINGUISHER
-  STAIR WELL
-  SEVERE WEATHER SHELTER







EMERGENCY PLAN

DURHAM RESEARCH CENTER II

LEVEL 1



LEGEND

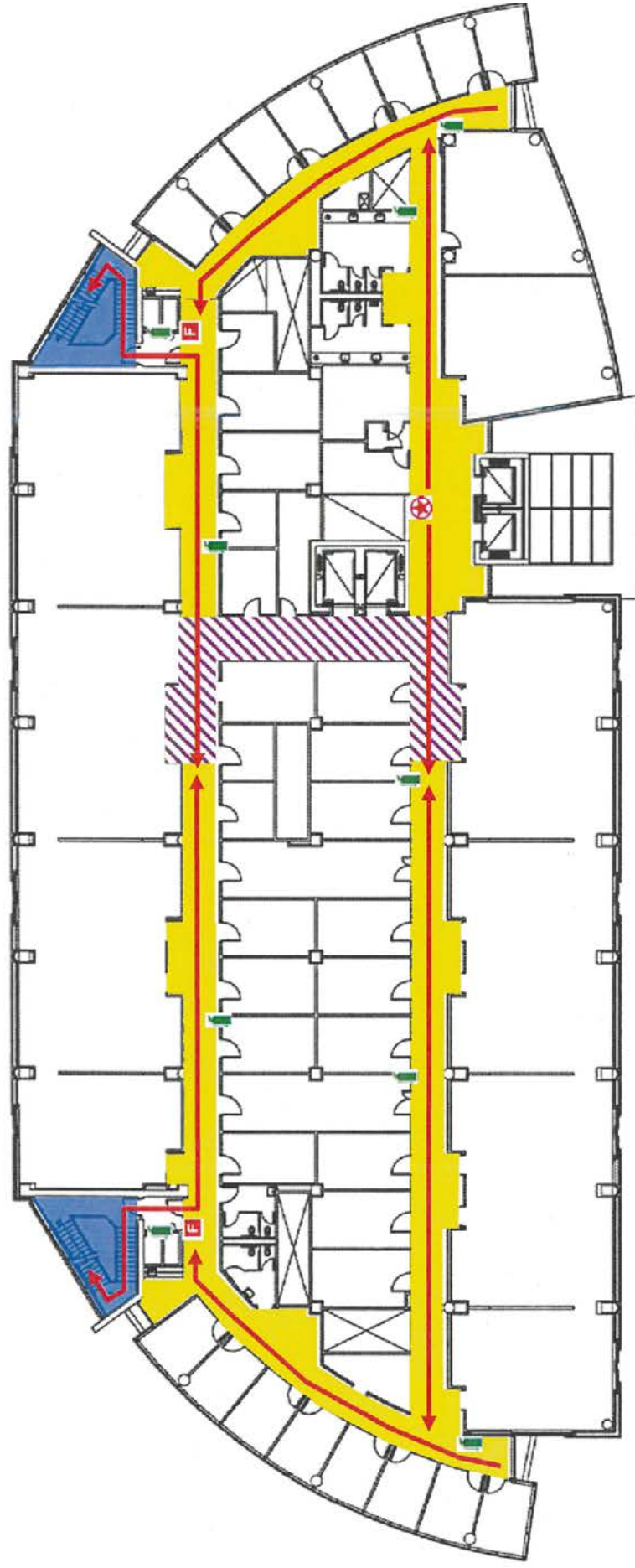
-  YOU ARE HERE
-  EVACUATION ROUTE
-  PULL STATIONS
-  FIRE EXTINGUISHER
-  STAIR WELL
-  SEVERE WEATHER SHELTER

**Michael F. Sorrell Center
for Health Science Education**

Level 4



EMERGENCY EVACUATION PLAN



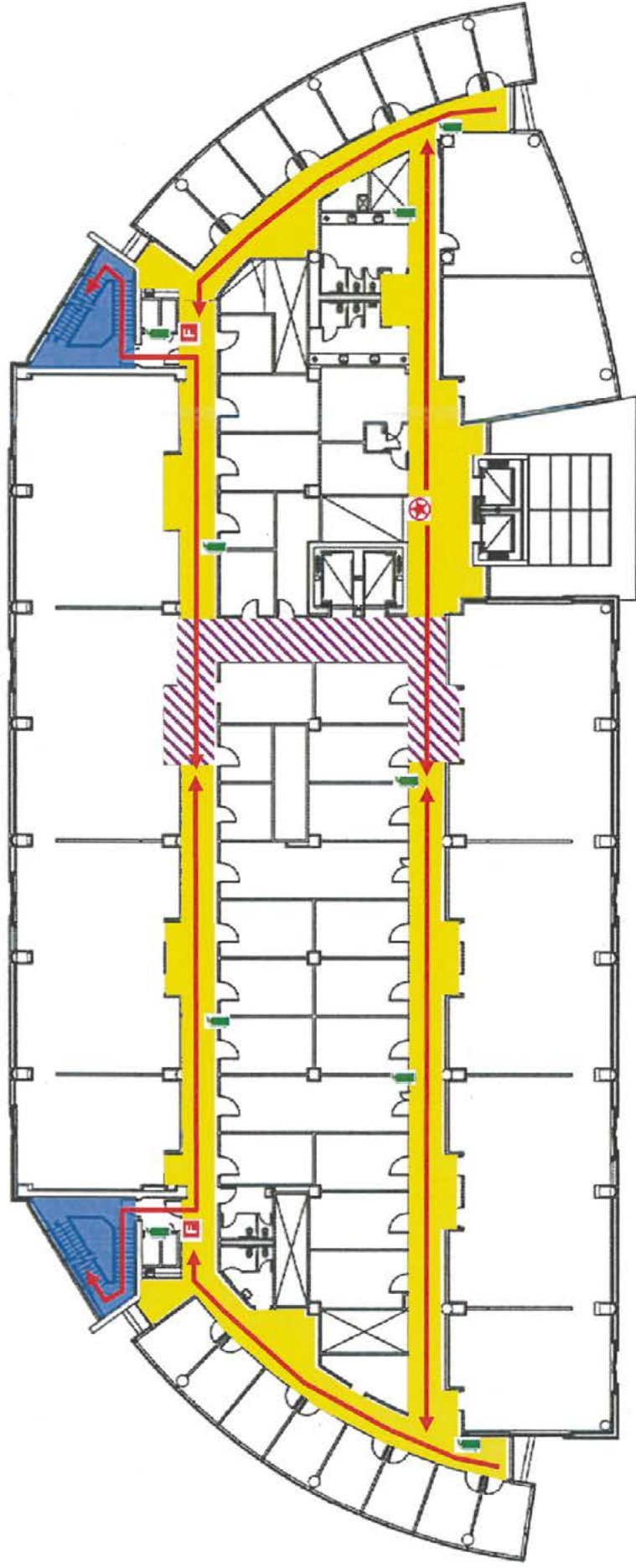
LEGEND

-  YOU ARE HERE
-  EVACUATION ROUTE
-  PULL STATIONS
-  FIRE EXTINGUISHER
-  STAIR WELL
-  SEVERE WEATHER SHELTER

EMERGENCY PLAN

DURHAM RESEARCH CENTER II

LEVEL 3



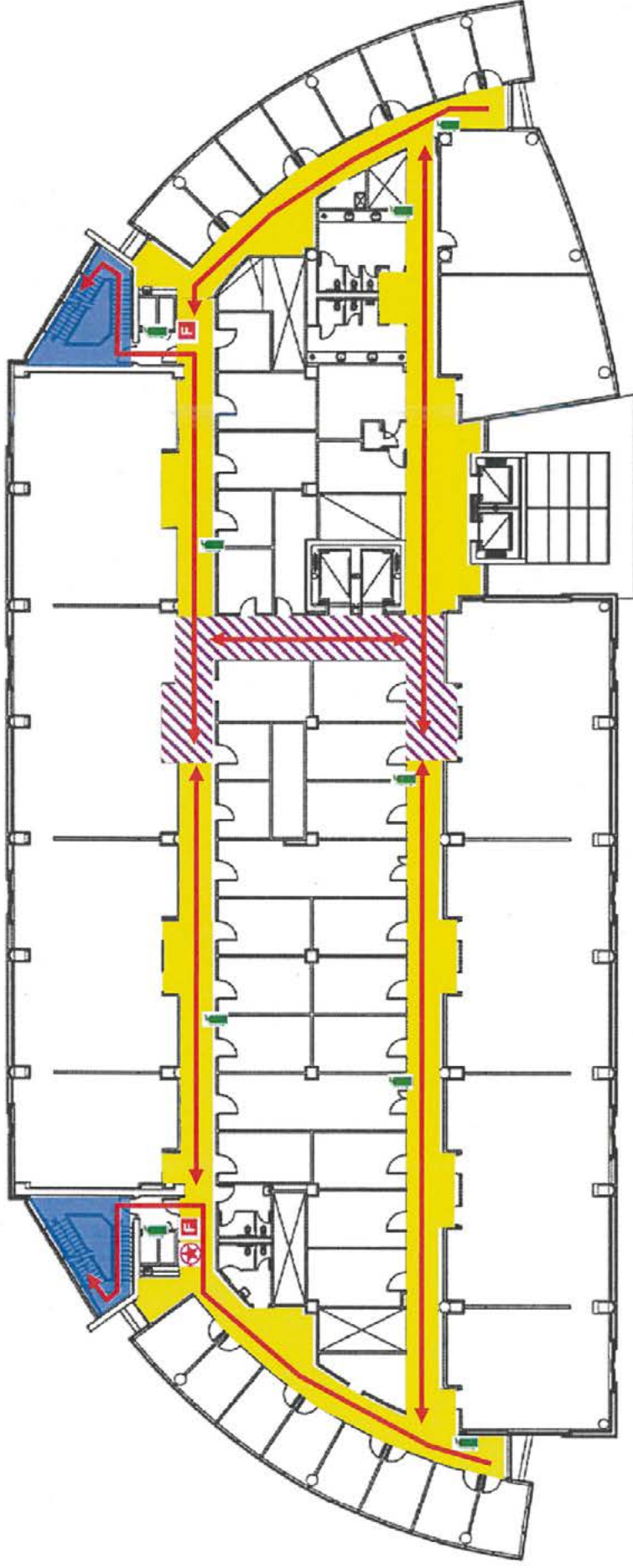
LEGEND

-  YOU ARE HERE
-  EVACUATION ROUTE
-  PULL STATIONS
-  FIRE EXTINGUISHER
-  STAIR WELL
-  SEVERE WEATHER SHELTER

EMERGENCY PLAN

DURHAM RESEARCH CENTER II

LEVEL 4



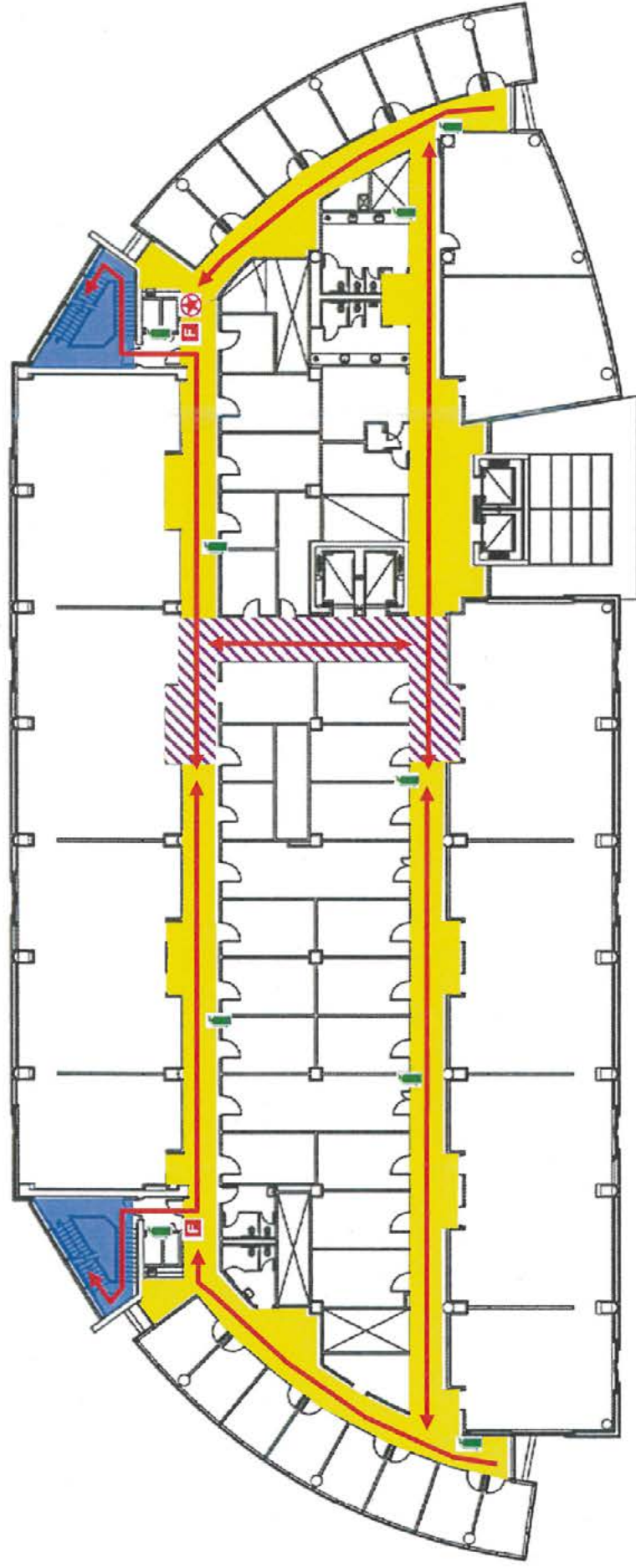
LEGEND

-  YOU ARE HERE
-  EVACUATION ROUTE
-  PULL STATIONS
-  FIRE EXTINGUISHER
-  STAIR WELL
-  SEVERE WEATHER SHELTER

EMERGENCY PLAN

DURHAM RESEARCH CENTER II

LEVEL 5



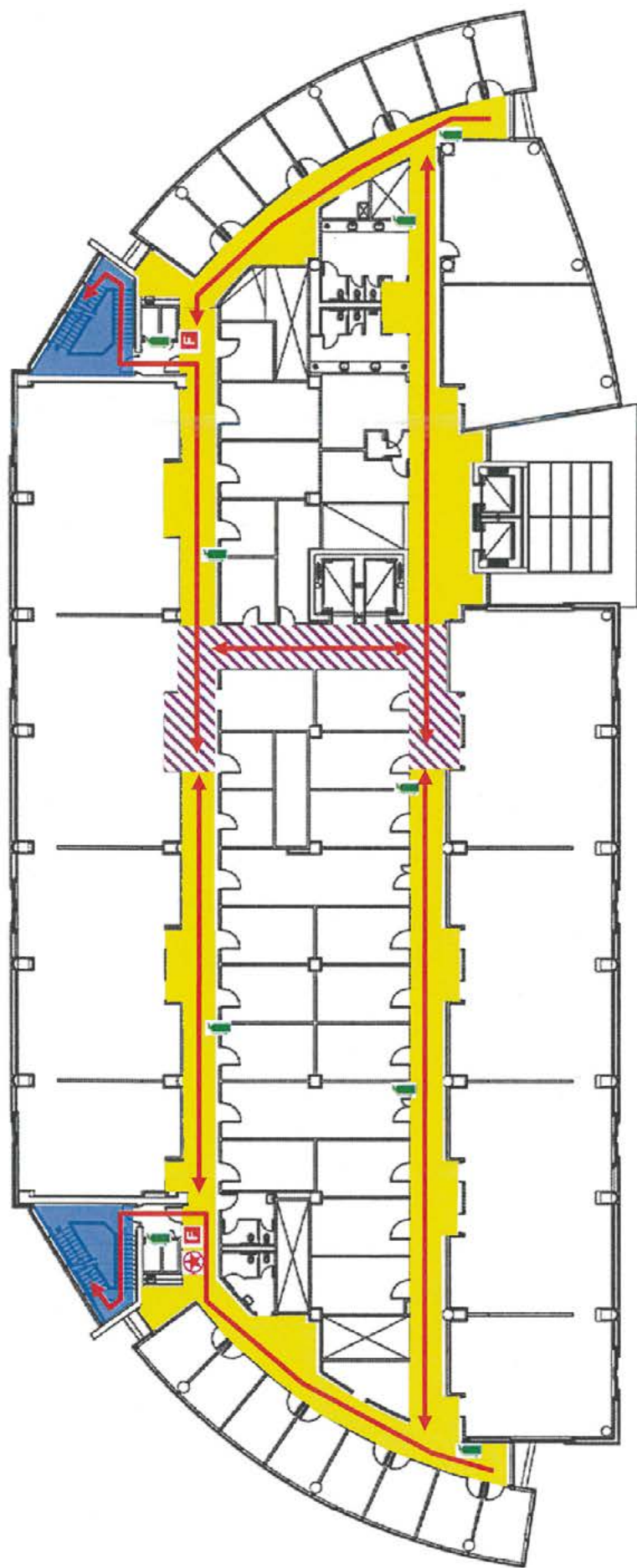
LEGEND

-  YOU ARE HERE
-  EVACUATION ROUTE
-  PULL STATIONS
-  FIRE EXTINGUISHER
-  STAIR WELL
-  SEVERE WEATHER SHELTER

EMERGENCY PLAN

DURHAM RESEARCH CENTER II

LEVEL 6



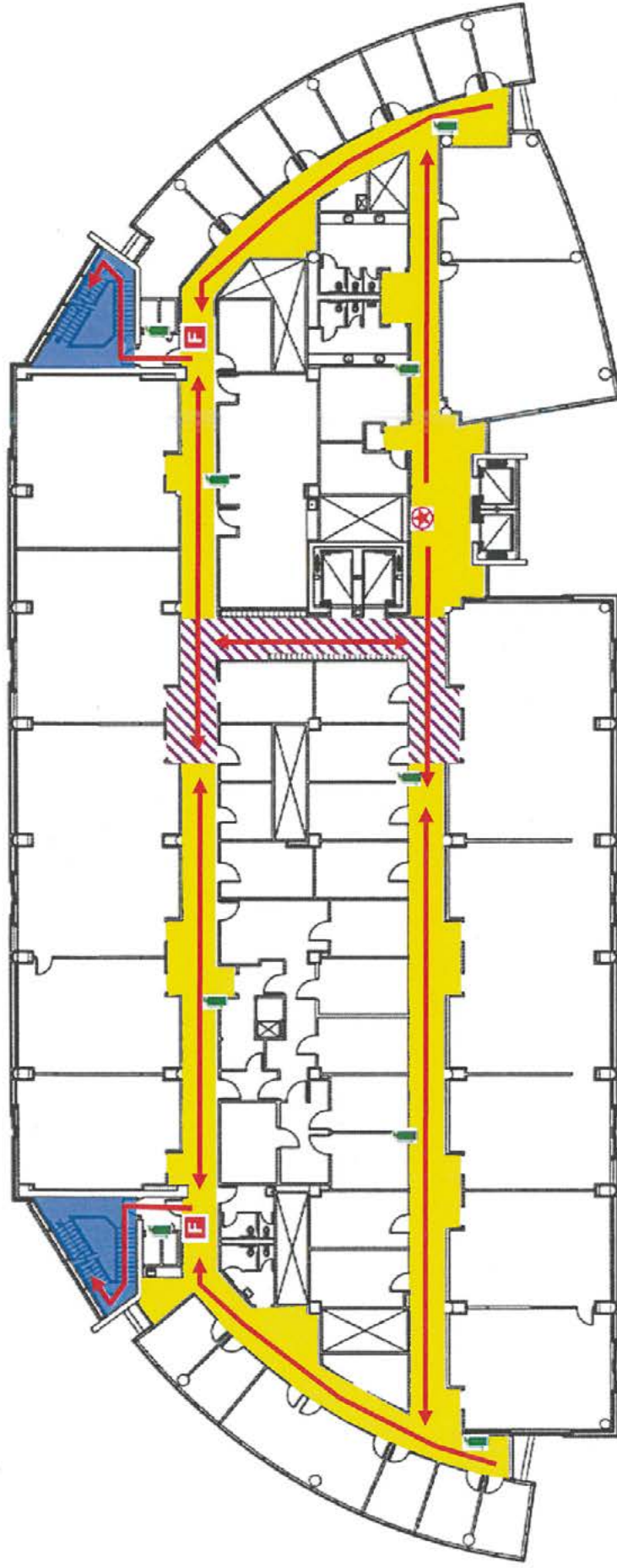
LEGEND

-  YOU ARE HERE
-  EVACUATION ROUTE
-  PULL STATIONS
-  FIRE EXTINGUISHER
-  STAIR WELL
-  SEVERE WEATHER SHELTER

EMERGENCY PLAN

DURHAM RESEARCH CENTER II

LEVEL 7



LEGEND

-  YOU ARE HERE
-  EVACUATION ROUTE
-  PULL STATIONS
-  FIRE EXTINGUISHER
-  STAIR WELL
-  SEVERE WEATHER SHELTER

EMERGENCY PLAN

DURHAM RESEARCH CENTER II

LEVEL 8



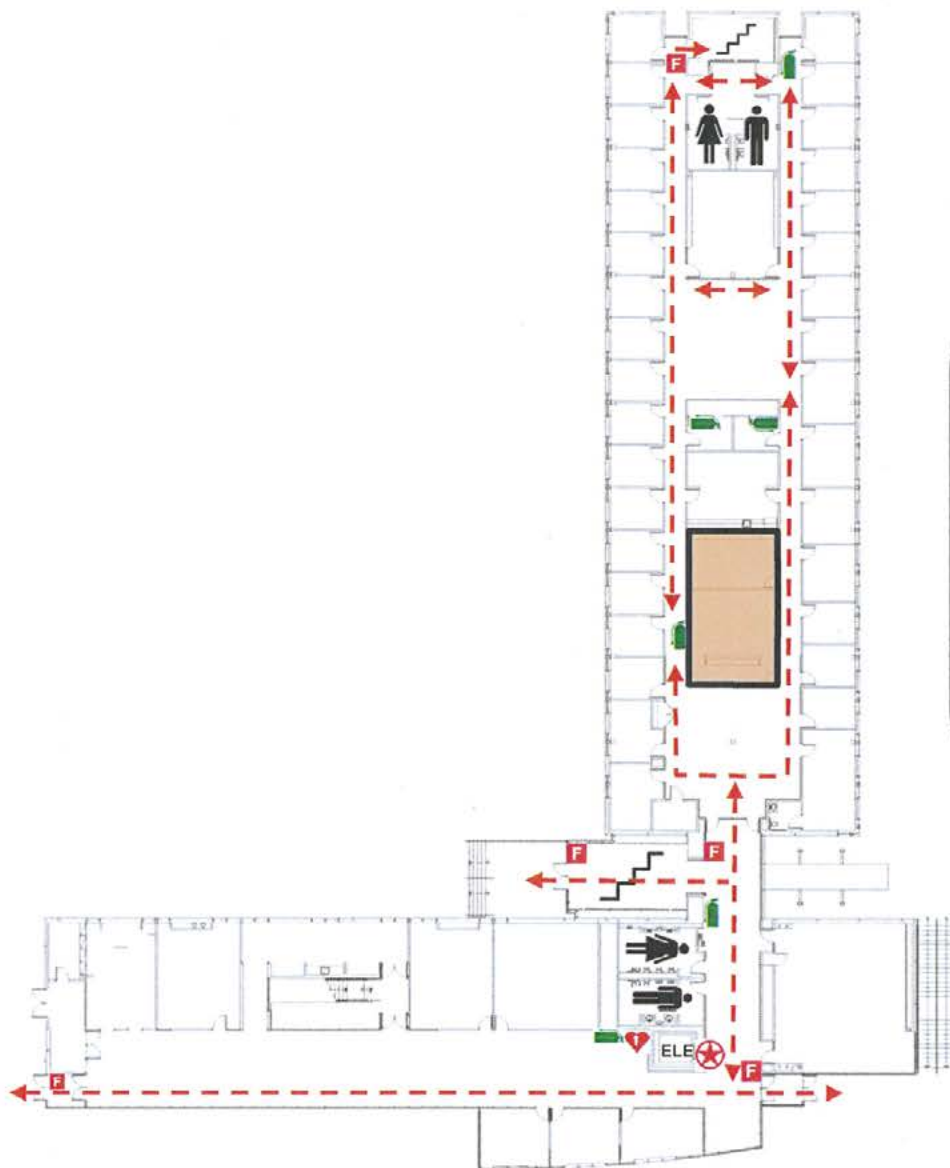
LEGEND

- YOU ARE HERE
- EVACUATION ROUTE
- ALARM PULL STATION
- FIRE EXTINGUISHER
- AED ON LEVEL 2
- EXIT STAIRWELL
- SEVERE WEATHER SAVE AREA

EMERGENCY EXIT PLAN

Maurer Center for Public Health

Level 1



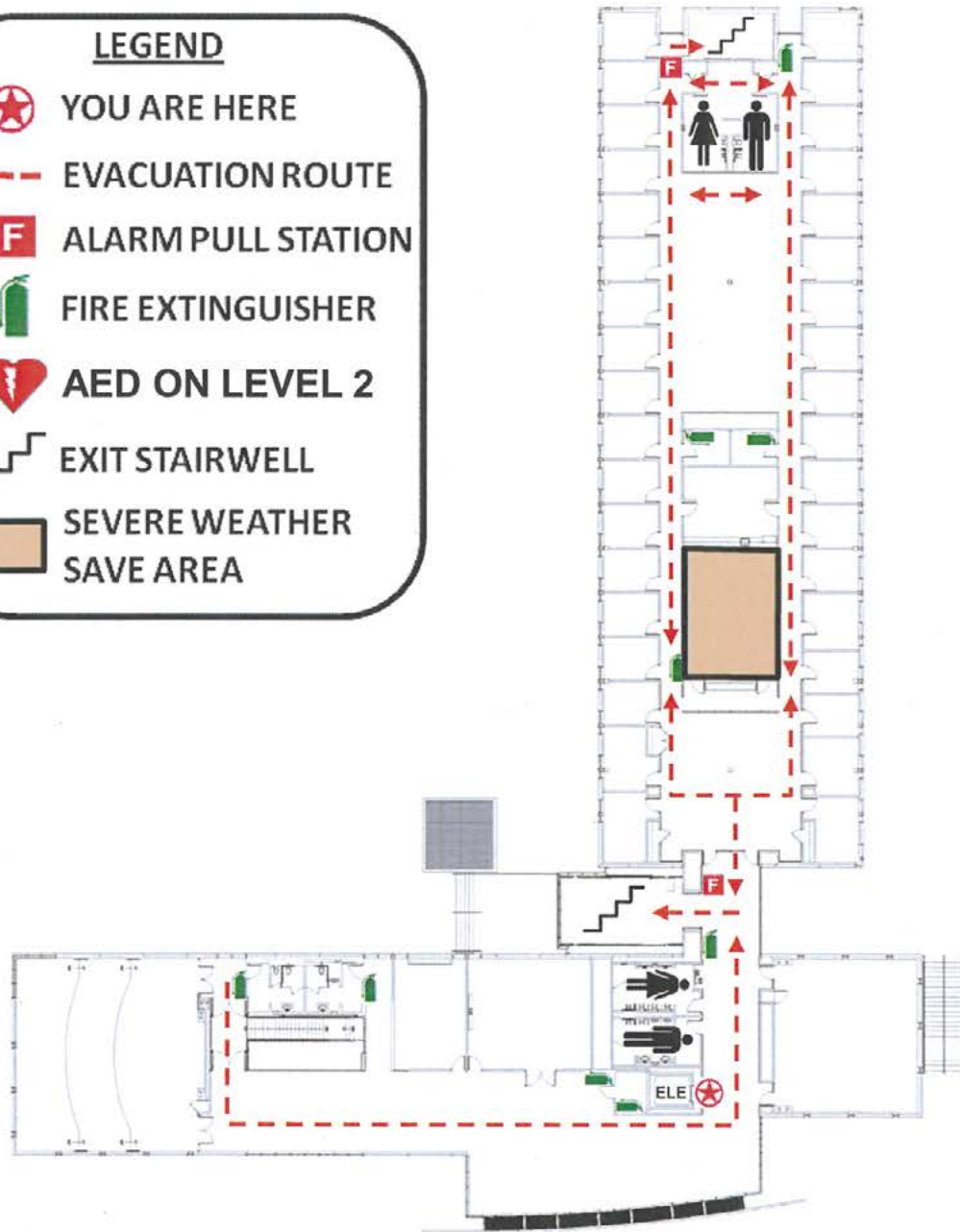
EMERGENCY EXIT PLAN

Maurer Center for Public Health

Level 2

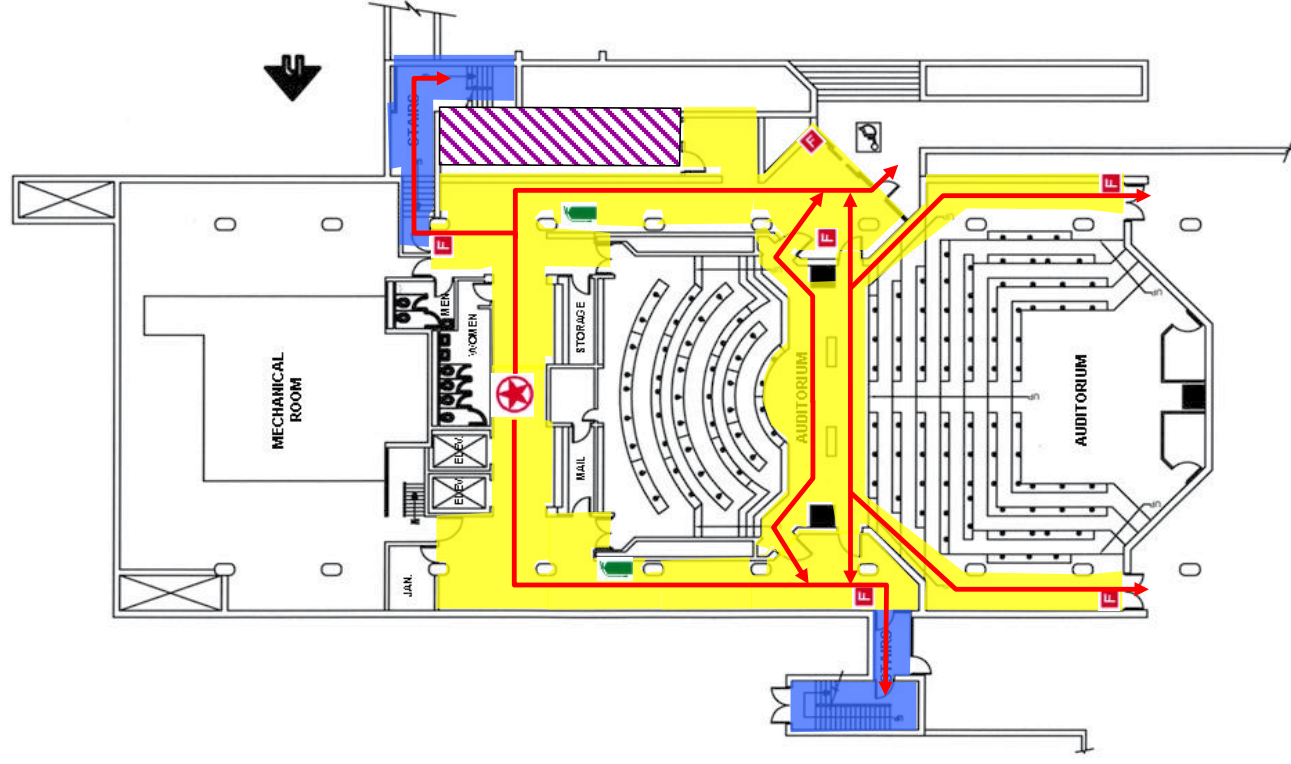
LEGEND

-  YOU ARE HERE
-  EVACUATION ROUTE
-  ALARM PULL STATION
-  FIRE EXTINGUISHER
-  AED ON LEVEL 2
-  EXIT STAIRWELL
-  SEVERE WEATHER
SAFE AREA



EMERGENCY EXIT PLAN

Maurer Center for Public Health
Level 3




LEGEND

 YOU ARE HERE

 EVACUATION ROUTE

 FIRE ALARM PULL STATION

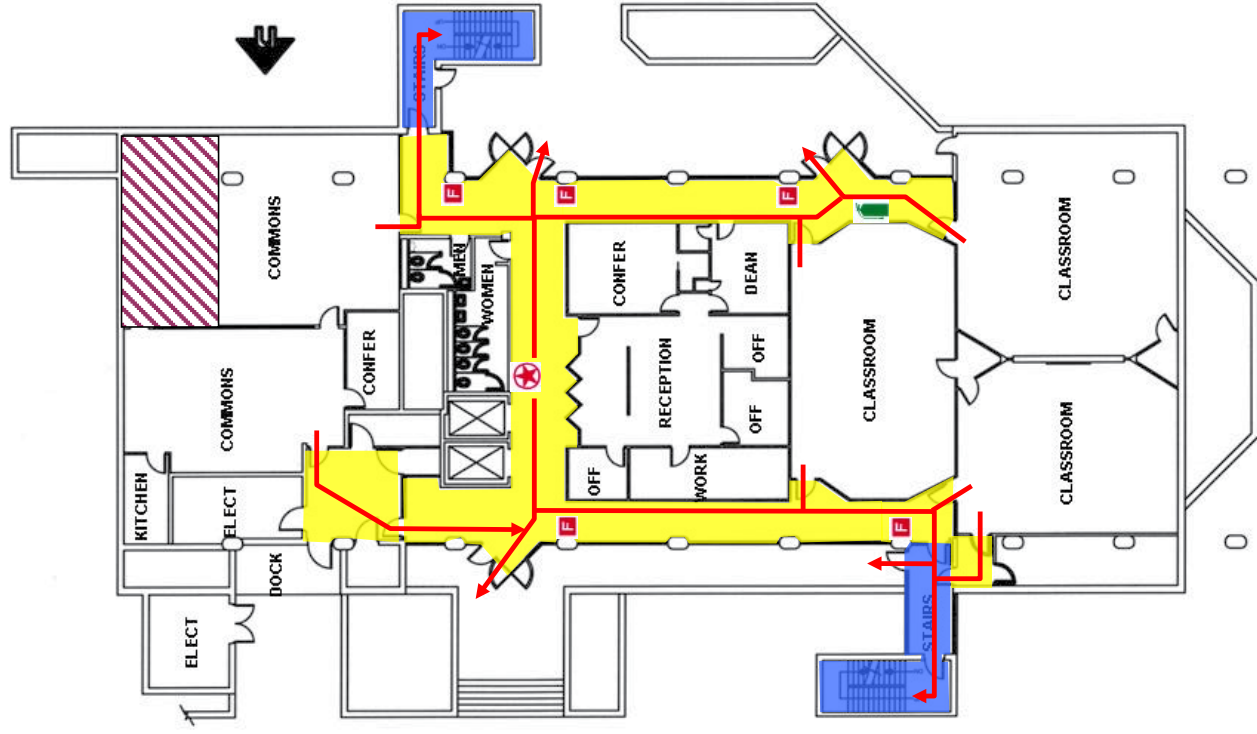
 FIRE EXTINGUISHER

 STAIRS

 SEVERE WEATHER SHELTER

COLLEGE OF NURSING – LEVEL 1

EVACUATION PLAN




LEGEND

 YOU ARE HERE

 EVACUATION ROUTE

 FIRE ALARM PULL STATION

 FIRE EXTINGUISHER

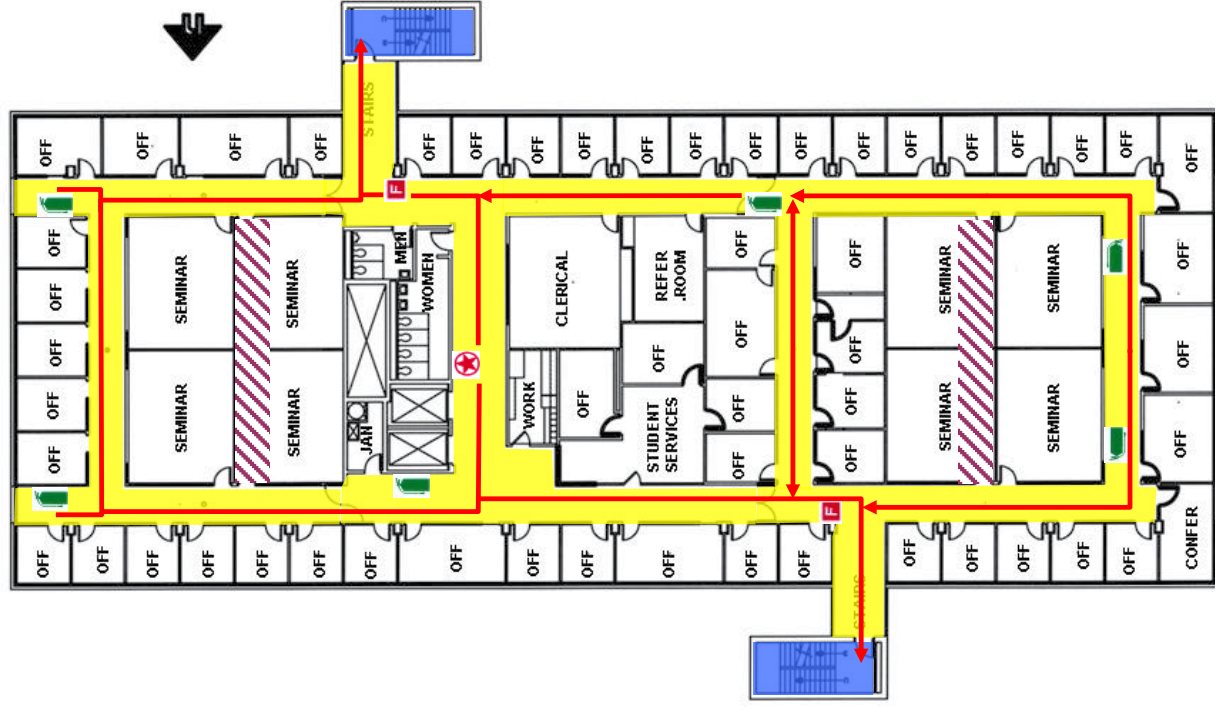
 STAIRS

 SEVERE WEATHER SHELTER

COLLEGE OF NURSING – LEVEL 2

EVACUATION PLAN

EVACUATION PLAN



LEGEND

★ YOU ARE HERE

→ EVACUATION ROUTE

F FIRE ALARM PULL STATION

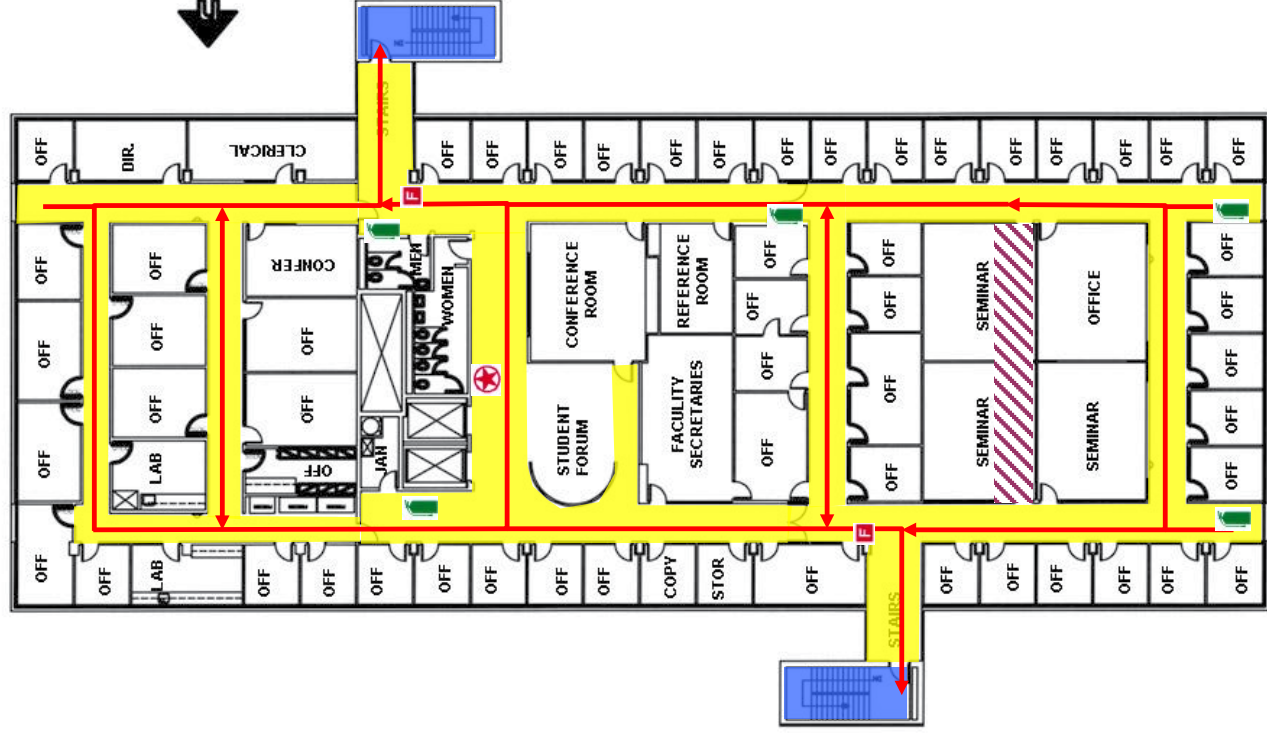
🧯 FIRE EXTINGUISHER

■ STAIRS

▨ SEVERE WEATHER SHELTER

COLLEGE OF NURSING – LEVEL 4

EVACUATION PLAN



LEGEND

 YOU ARE HERE

 EVACUATION ROUTE

 FIRE ALARM PULL STATION

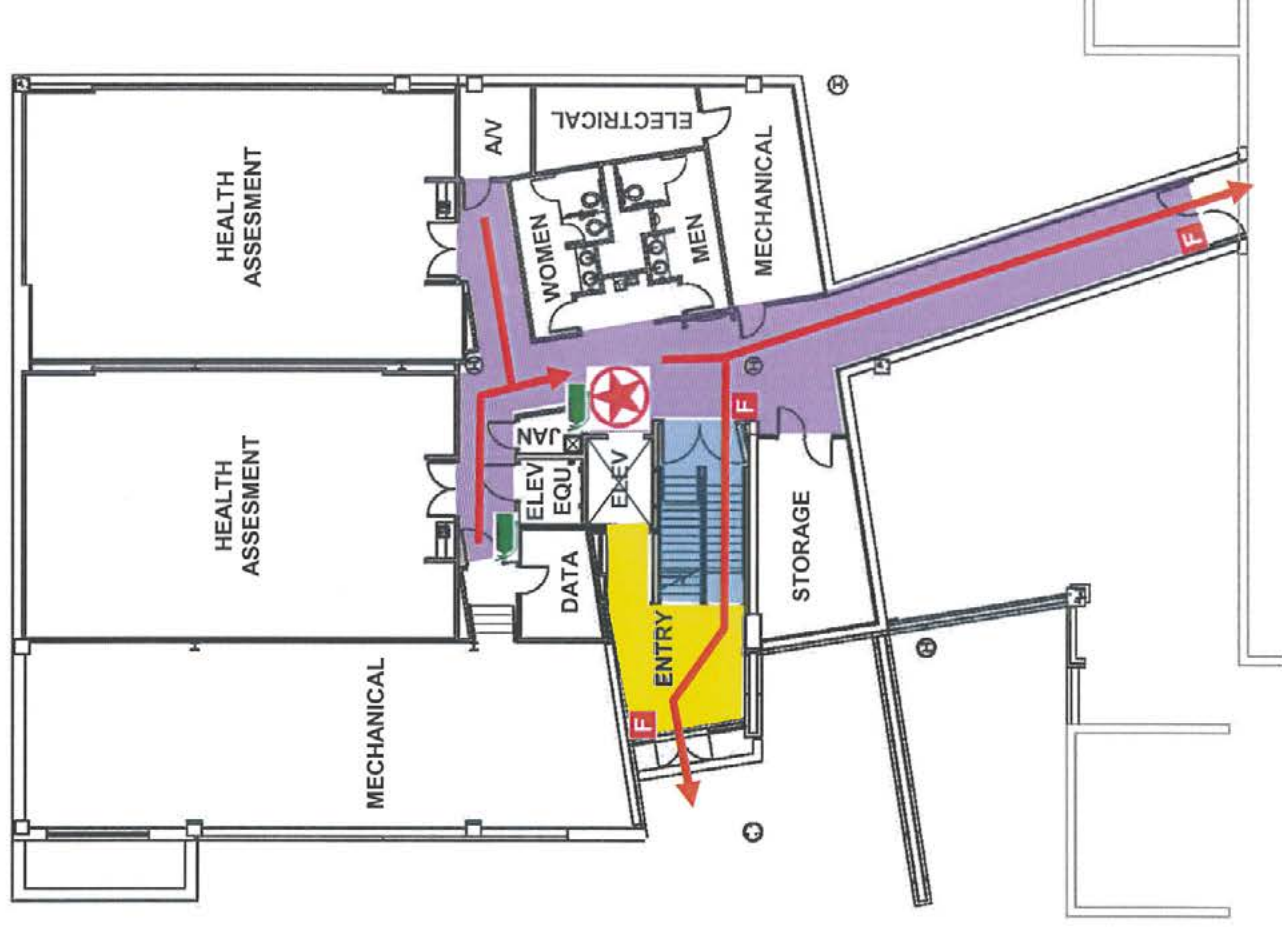
 FIRE EXTINGUISHER

 STAIRS

 SEVERE WEATHER SHELTER

COLLEGE OF NURSING – LEVEL 5

EVACUATION PLAN



EVACUATION PLAN

LEGEND

 YOU ARE HERE

 EVACUATION ROUTE

 ALARM PULL STATION

 FIRE EXTINGUISHER

 AED LOCATION
(ON LEVEL 3)

 EXIT STAIRS

 SEVERE WEATHER
SAFE AREA

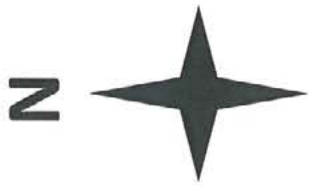


CENTER FOR NURSING SCIENCE LEVEL 2



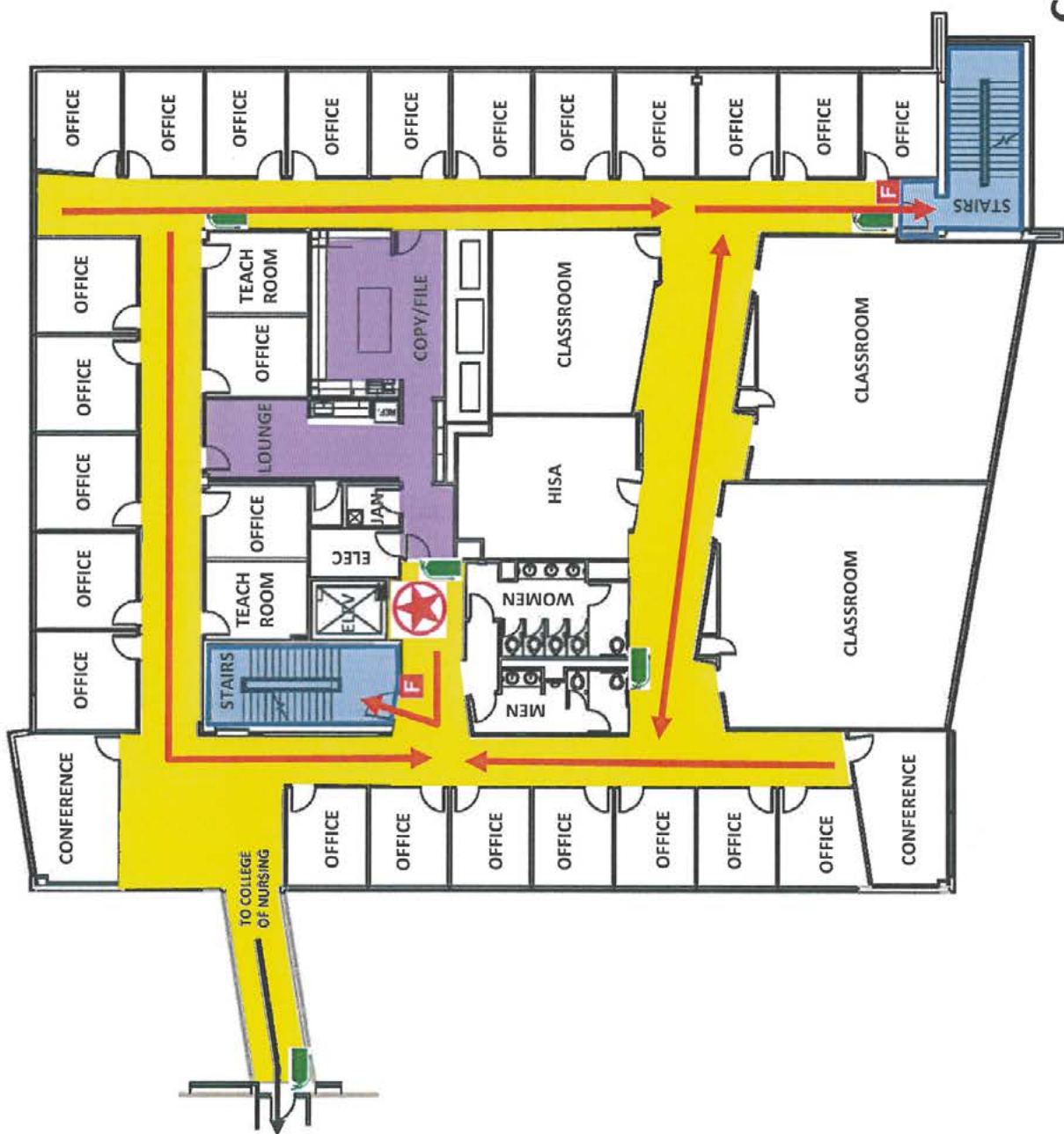
LEGEND

-  YOU ARE HERE
-  EVACUATION ROUTE
-  ALARM PULL STATION
-  FIRE EXTINGUISHER
-  AED LOCATION
-  EXIT STAIRS
-  SEVERE WEATHER SAFE AREA (ON LEVEL 2)



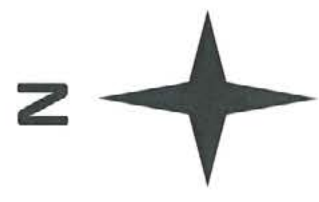
**CENTER FOR NURSING SCIENCE
LEVEL 3**

EVACUATION PLAN



LEGEND

-  YOU ARE HERE
-  EVACUATION ROUTE
-  ALARM PULL STATION
-  FIRE EXTINGUISHER
-  AED LOCATION
(LOCATED ON LEVEL 3)
-  EXIT STAIRS
-  SEVERE WEATHER
SAFE AREA



CENTER FOR NURSING SCIENCE
LEVEL 4

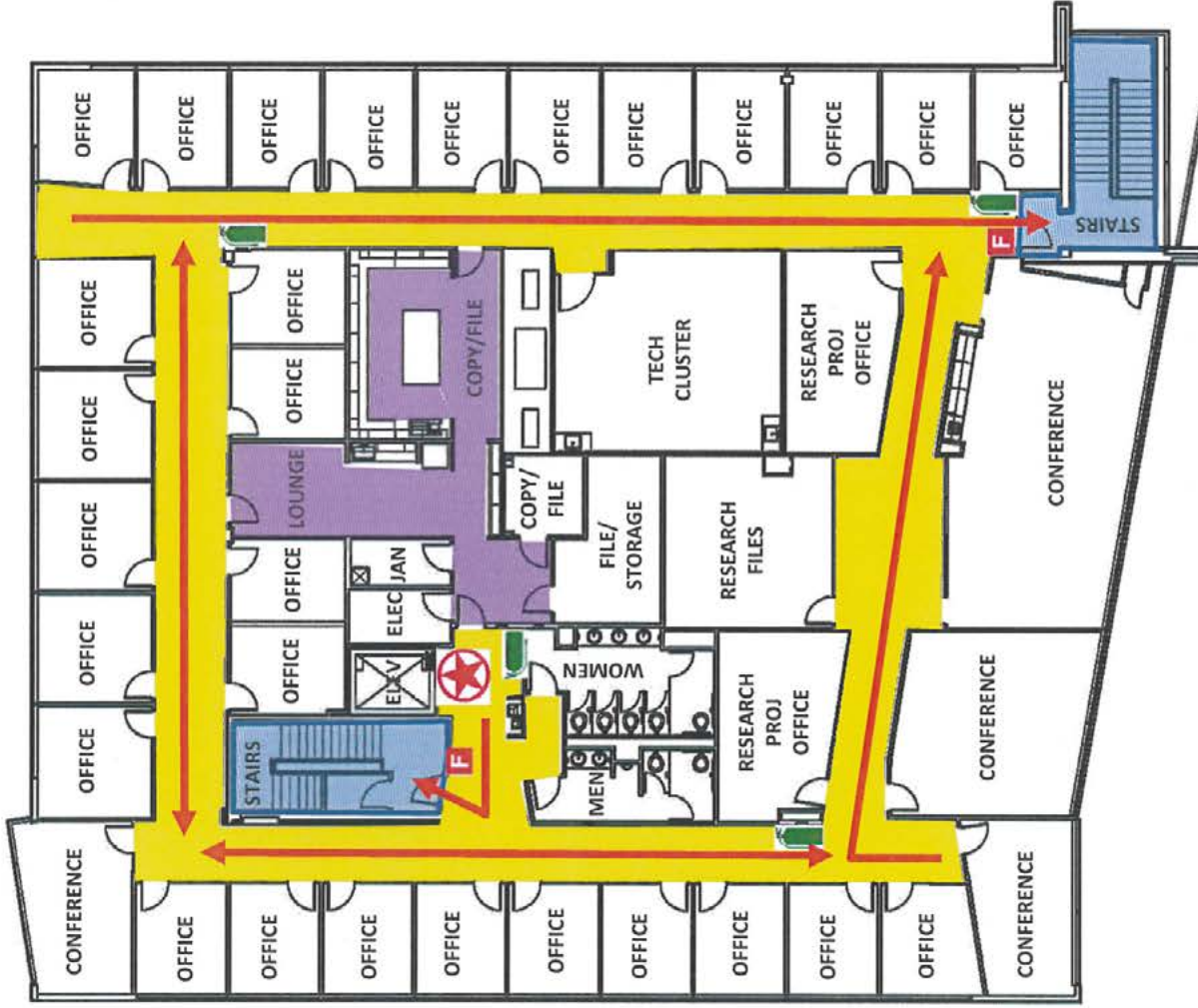
EVACUATION PLAN

LEGEND

-  YOU ARE HERE
-  EVACUATION ROUTE
-  ALARM PULL STATION
-  FIRE EXTINGUISHER
-  AED LOCATION
(LOCATED ON LEVEL 3)
-  EXIT STAIRS
-  SEVERE WEATHER
SAFE AREA



CENTER FOR NURSING SCIENCE
LEVEL 5



EVACUATION PLAN

LEVEL 1

UNMC Center for Drug Discovery Lozier Center for Pharmacy Sciences and Education

Provides contemporary education space, equipped with the advanced technology needed to deliver pharmacy education and active learning in the 21st century.



Simulation Suite

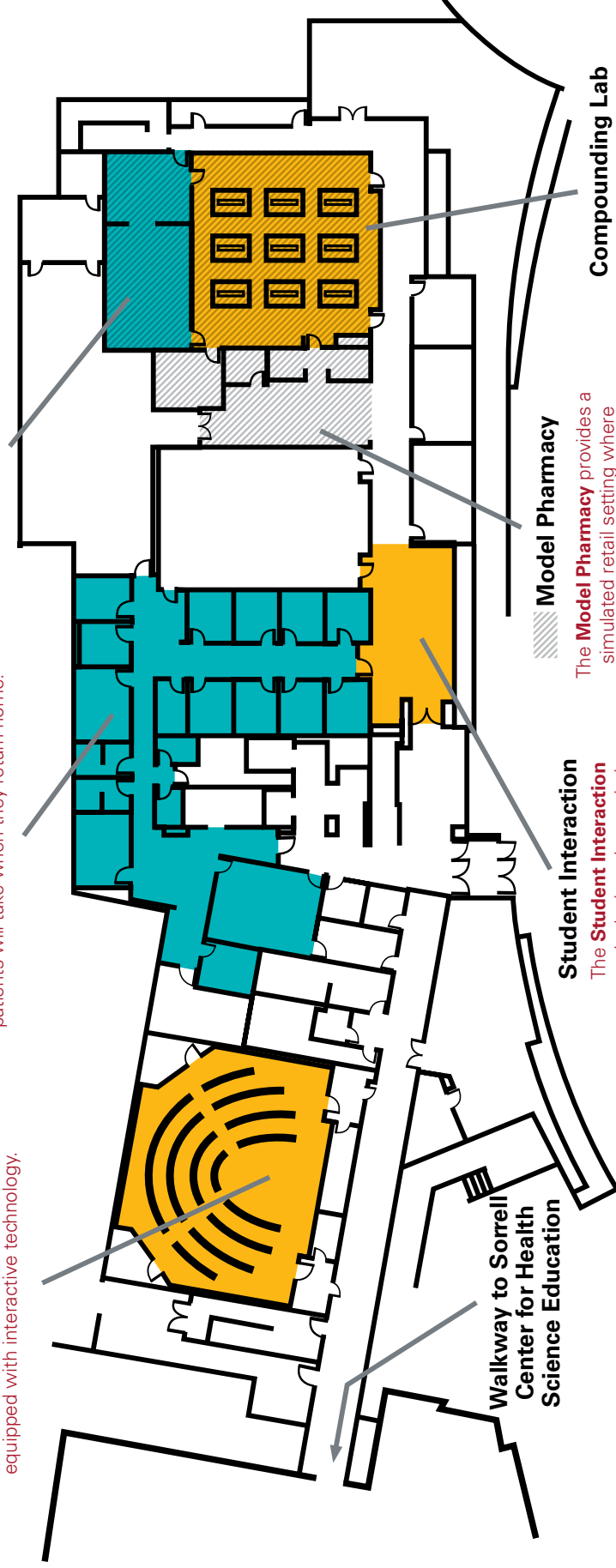
This state-of-the-art facility features a **Simulation Suite** designed to emphasize the increasing role of pharmacists in providing primary health care. In these simulated exam and hospital rooms, students can work with programmable mannequin patients; practicing throat and nasal swabs and blood pressure checks; giving immunizations; and reviewing discharge instructions and medications that patients will take when they return home.

Joseph D. & Millie E. Williams Auditorium

The **Joseph D. & Millie E. Williams Auditorium** is a contemporary education space that accommodates 70 students. The auditorium is equipped with interactive technology.

Aseptic and Gowning Lab

The Aseptic and Gowning Lab is an area where students will gain invaluable experience learning proper gowning techniques and practice working within a sterile environment. The aseptic lab contains several types of hoods as well as video equipment that allows students to record and review their processes.



Student Interaction

The **Student Interaction** area is designed to optimize collaborative learning.

Model Pharmacy

The **Model Pharmacy** provides a simulated retail setting where students gain experience with computer systems, dispensing medications and consulting patients.

Compounding Lab

The **Compounding Lab** is equipped with advanced technology that allows students to view professors' demonstrations at their learning stations. They can also record their work so instructors can provide effective feedback and assistance for optimal learning.

LEVEL 2

UNMC Center for Drug Discovery Lozier Center for Pharmacy Sciences and Education

Provides contemporary education space, equipped with the advanced technology needed to deliver pharmacy education and active learning in the 21st century.



Joseph D. & Millie E. Williams Auditorium

The **Joseph D. & Millie E. Williams Auditorium** is a contemporary education space that accommodates 70 students. The auditorium is equipped with interactive technology.

Donor Recognition

Drs. Edward B. & Victoria F. Roche Medium Classroom

Colleen Currie Cleveland, Pharm.D. Large Group Room

College of Pharmacy Class of 1986 Small Group Room

Walkway to Sorrell Center for Health Science Education

OEP Suite

The **Office of Experiential Programs (OEP)** is responsible for the oversight and administration of the clinical experiences of the pharmacy curriculum.

Bob & Eileen Griffith Family Large Classroom

Dean's Suite

Kohll's Pharmacy & Homecare Computer Cluster

Classrooms were designed with versatility in mind. Instructors can give a presentation to the entire class or move the tables and break out into groups at the side monitors.



LEVEL 3

UNMC Center for Drug Discovery Lozier Center for Pharmacy Sciences and Education

Provides laboratory and research support space designed to accommodate the needs of pharmaceutical research in drug discovery and development, drug delivery, and clinical and translational research — with an emphasis on research in infectious diseases.



Dr. Jonathan L. Vennerstrom's Laboratory

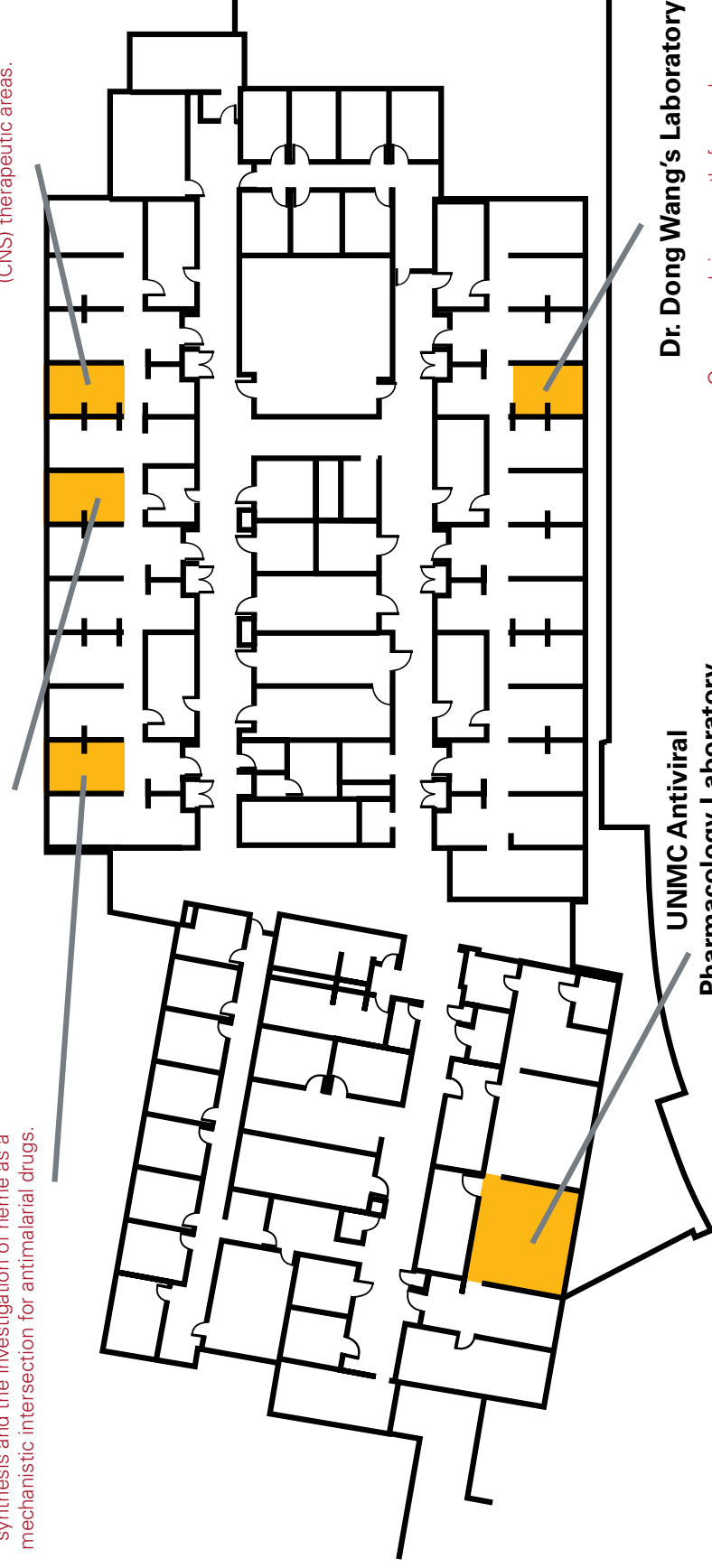
Our research focuses on antiparasitic drug discovery, particularly antimalarial drug design and synthesis and the investigation of heme as a mechanistic intersection for antimalarial drugs.

Dr. Martin Conda-Sheridan's Laboratory

Our research focuses on the design of complex multifunctional biomaterials and bioactive small molecules for medicinal applications. These biomaterials will function as supramolecular drugs (nanodrugs) or as nanocarriers for the targeted delivery of novel small molecules.

Dr. Corey Hopkins' Laboratory

Our area of research focuses on the synthesis and optimization of biologically active small molecules as in vivo probes, drug discovery lead compounds and preclinical candidates. We continue to focus on designing novel positive allosteric modulators related to the numerous central nervous system (CNS) therapeutic areas.



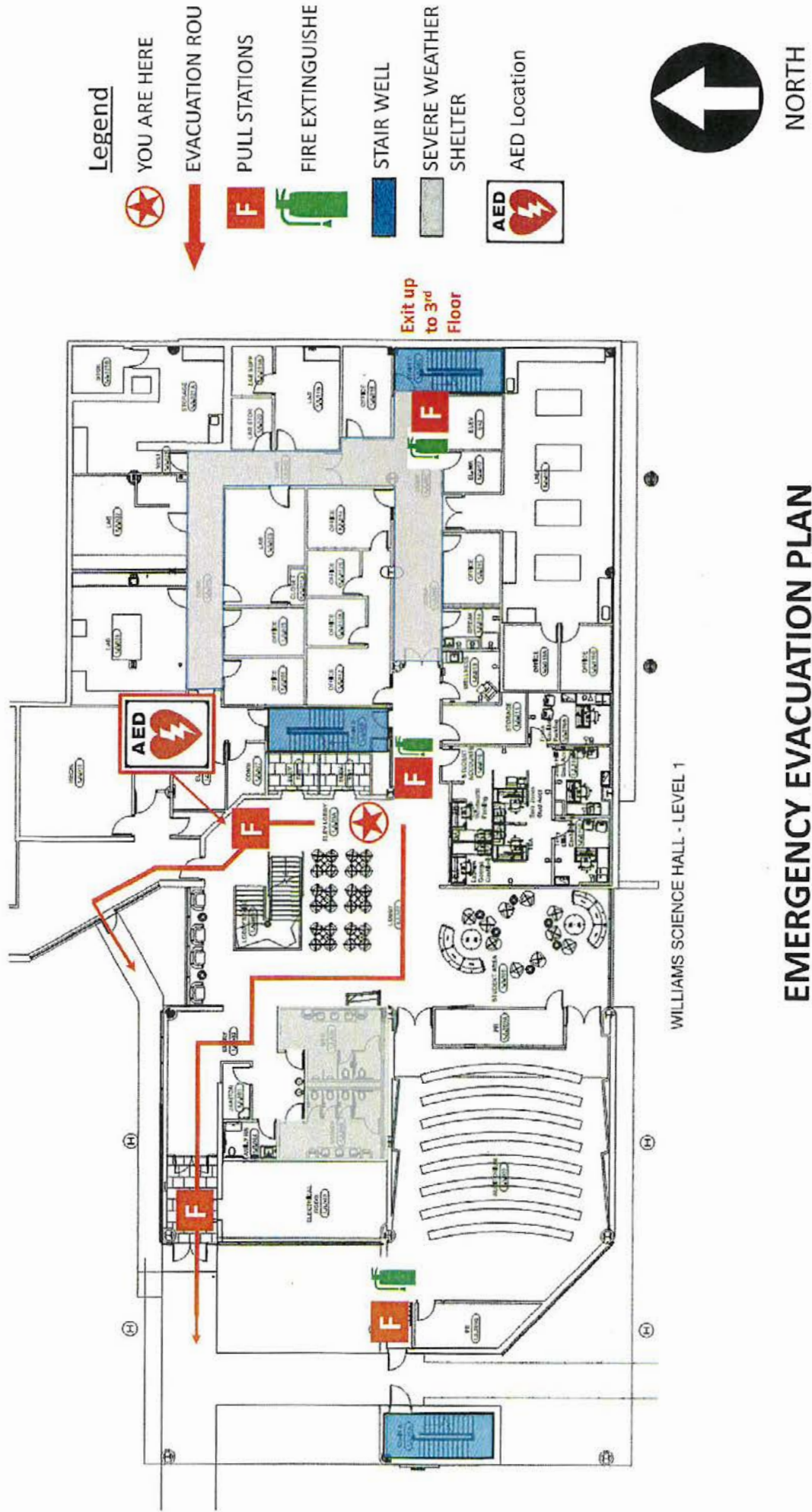
Dr. Dong Wang's Laboratory

Our research is currently focused on areas of macromolecular therapies for inflammatory diseases and Dentoalveolar therapies for oral and craniofacial diseases.

UNMC Antiviral

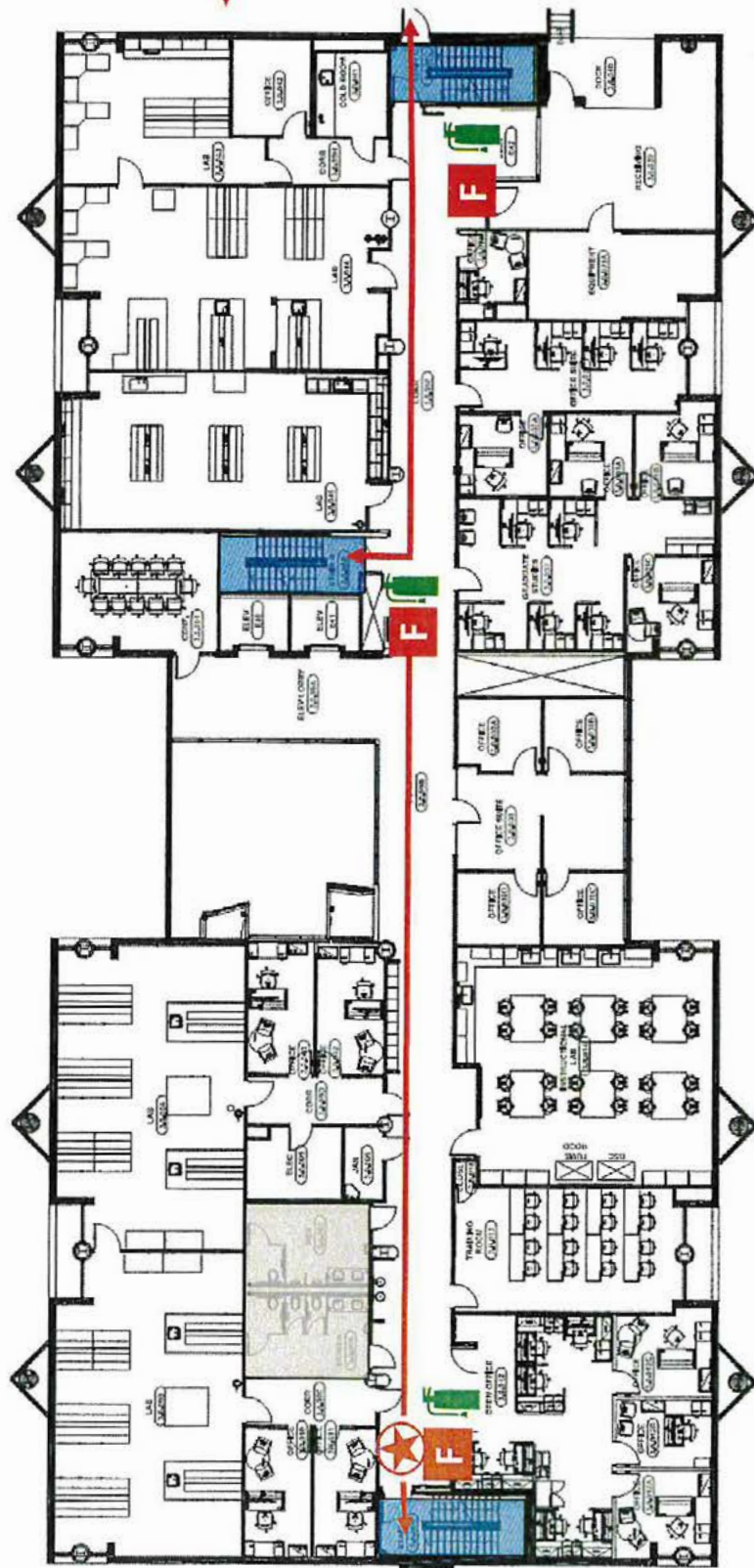
Pharmacology Laboratory

Increasing Antiretroviral Penetration into Reservoir Tissues – Dr. Courtney V. Fletcher
Improving women's health in HIV – Dr. Kimberly Scarsi
Optimizing Treatments for HIV and Tuberculosis Co-Infection – Dr. Anthony Podany





EMERGENCY EVACUATION PLAN



WILLIAMS SCIENCE HALL - LEVEL 3

Legend



YOU ARE HERE

EVACUATION ROUTE



PULL STATIONS



FIRE EXTINGUISHER



STAIR WELL



SEVERE WEATHER
SHELTER



NORTH

EMERGENCY EVACUATION PLAN

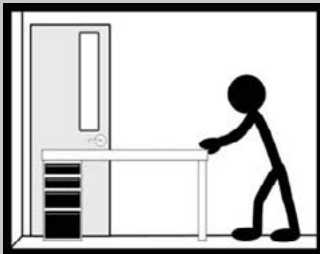
EMERGENCY LOCKDOWN PROCEDURES

WRITE YOUR FACILITY NAME HERE

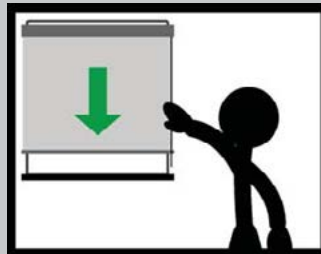
If a crisis situation is known on campus, use the following procedures to lockdown the facilities/rooms:

**CALL
911**

OTHER EMERGENCY NUMBERS



Lock/block classroom and suite doors.



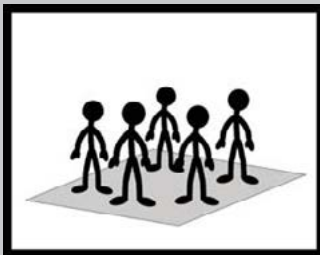
Close all shades.



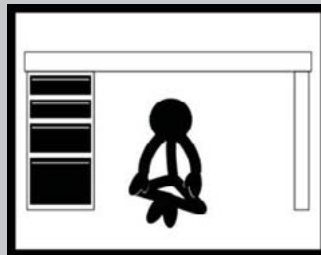
Keep everyone quiet and away from any doors and windows.



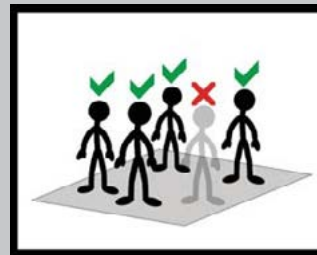
Silence all cell phones and pagers.



Remain calm and stay with others in your area.



If a gunshot is heard, keep people down near the floor and shielded under or behind furniture as much as possible.



Conduct a count of all persons and report any missing persons to authorities.



No one should leave a building or secure area while under a lockdown order.

THE BUILDING AND/OR CAMPUS LOCKDOWN WILL REMAIN IN EFFECT UNTIL CANCELLED BY AUTHORITIES



Healthcare and Emergency Responder Organization Education through Simulation
FUNDED THROUGH A UNIVERSITY OF NEBRASKA PROGRAMS OF EXCELLENCE GRANT

unmheroes.org

Active Shooter Response

Purpose

- 1.1 To establish general guidelines that can be used to formulate an effective response to mitigate the hazards That occur when an active shooter situation arises on campus.

Introduction

- 2.1 This plan contains information that requires education of all our campus community members (CCM) which includes staff, students, faculty and contractors.
- 2.2 Although active shooters are not an everyday occurrence, the potential for this type of incident exists.
 1. Past history has shown that high profile targets tend to be high schools, shopping centers and college campuses.
 2. Law enforcement has recognized other potential targets for such activity to be movie theaters and hospitals; therefore, it is vital that our campus develops emergency plans, procedures, training/education, and acquires the needed resources to prevent or mitigate such activity.

Definition

- 3.1 An active shooter is a person who appears to be actively engaged in killing or attempting to kill people in a populated area.
- 3.2 There is no pattern or method to their selection of victims.
- 3.3 These situations are dynamic and evolve rapidly, demanding immediate deployment of law enforcement resources to stop the shooting and mitigate harm to innocent victims.
- 3.4 This document provides guidance to campus individuals to assist anyone who may be caught in the active shooter situation, and describes what to expect from responding law enforcement and emergency medical personnel.

Policy

- 4.1 All CCM will be responsible for knowing and assisting others concerning actions to be taken within their area in the event of an active shooter.
 1. All new employees during their orientation will be briefed on the campus policy, "Active Shooter Response Plan."
 2. This policy shall be shared with local law enforcement (OPD).
- 4.2 It is essential that training be conducted with responding law enforcement agencies to ensure an effective response is developed, which can be completed by briefings, presentations, tabletop, functional or full scale exercises.

- 4.3 Security has the following items available:
1. This box contains the following items:
 - a. Proxy badges.
 - b. DVD containing site and building plans.
 - c. Campus policy, "Active Shooter Response Plan."
 2. These materials are made available to law enforcement so that they have the ability to gain access to a secured area in a timely manner.
- 4.4 The following strategies are in place to mitigate and detract a potential active shooter(s) from choosing this facility for such an act, and measures put in place to limit the threat include, but are not limited to:
1. Video surveillance cameras inside and outside the facility to deter an event and to gather intelligence.
 2. Panic alarms and emergency blue light phones located throughout the campus to sound the alarm of a situation.
 3. Limited access to certain areas of the campus.
 - a. Proxy card readers are placed on various doors to limit access on campus.
 - b. Continued training of the greeters, volunteers, Valet, Access Services staff and other staff working around the entry points.
 - i. The active shooter(s) may be probing the area looking to see if they will be confronted.
 - ii. If they are approached, that might deter them from choosing our campus as their target.
 4. Use of multiple strategies including PC crawler, Alertcast, E2 Campus, text pagers, etc. to notify staff of an emergency.
 5. If possible and as appropriate, use overhead intercom system where available to notify patients, visitors and staff of an emergency.
 6. Work with Omaha Police Department to ensure the campus is doing all it can to protect patients, visitors, students, faculty and staff from an active shooter.
 7. Train all CCM to be aware of the warning signs of a potential active shooter(s), and to relay that information to their supervisor, resource coordinator or Security.

Procedure

5.1 Warning Signs:

1. Based upon past events, there may be warning signs or indicators of a potential active shooter.
 - a. The individual threatens to harm or talks about killing others.
 - b. Constantly starts or participates in violent behavior.
 - c. Loses temper and self control easily.
 - d. Swears or uses vulgar language most of the time.
 - e. Possesses or draws artwork that depicts graphic images of death or violence.
 - f. Assaults others constantly to include immediate family members.
 - g. Possesses weapons, either firearms or edged weapons or is preoccupied with them.
 - h. Becomes frustrated easily and converts frustration into uncontrolled physical violence.
2. Any CCM who has a feeling someone might be a potential active shooter needs to relay that information to their Supervisor, Resource Coordinator or Security; depending on the time delay, contact Security directly at 9-5555.
3. **All CCM must be continually vigilant to the risk of violence on campus.**

5.2 Actions to Take

1. **CALL 911**
 - a. When calling 911, provide the following information:
 - i. Identify yourself
 - ii. "I am in the (exact location – campus, building, floor), we have an active shooter(s) on campus; shots have been fired."
 - iii. Exact location of the shooter(s) if known; if not, then the last place or direction you heard gunshots.

- i. Description of the shooter(s); sex, race, clothing, type of weapon(s), location, direction(s) of travel, and if known, their identity.
 - ii. Location and number of victims (if known).
 - iii. Any other information they request.
- b. The 911 dispatcher is relaying this information to responding officers and at this time, you are the eyes and ears for the police officers. The information you provide will assist them in locating and stopping the active shooter(s) as soon as possible. Stay on the line if possible.

2. **HIDE or EVACUATE**

- a. There are two options available if an active shooter is present on campus; one is to **evacuate the building**, and the other is **shelter in place (HIDE)**.
 - i. Each choice is a personal decision.
 - ii. Guidelines are provided depending on which option is chosen in Attachment A - Active Shooter Information.

5.3 Notification Strategies

- 1. Anyone being aware of an active or potential active shooter(s) needs to not only call 911 but also needs to call 9-5555 so the information can be relayed to the staff inside the campus areas.
- 2. The use of the panic alarms located throughout the campus will alert Security of a threat, but does not tell the responding officer what that threat is. Security will assess the area prior to entering the area, so as not to get caught in an active shooter situation.

Hospital/Clinic:

- a. Notification inside the hospital/clinics will be made on the overhead intercom system.
 - i. Code Silver will be announced. This is a notification to staff that there is an active shooter on campus. The announcement will include the location if known.
 - ii. Use of text pagers and PC pop-up/crawler.

Campus:

E2 campus PC crawler
Alertcast and E2 phone and SMS notification systems

5.4 Law Enforcement Response

- 1. Law enforcement response will vary depending on the situation; however, based upon their training, the following can be expected from responding police officers.
 - a. They will proceed immediately to the area in which the shots were last heard; their purpose is to stop the shooting as quickly as possible.
 - i. They may ask several times where the shooter(s) is.
 - ii. They need to know so they can stop the actions of the shooter(s).
 - b. They will normally go in teams and not proceed alone.
 - i. They will not always have on a patrol uniform.
 - ii. They may also be wearing a bulletproof vest, Kevlar helmets, and other tactical gear.
 - iii. They may also be armed with a variety of weapons and equipment.
 - c. Regardless of how they appear, staff must remain calm, follow instructions, and do not obstruct their progress; it is best for all people evacuating the building to **put their hands in the air and not make any sudden gestures**.
 - d. The first officers on scene will not stop and assist the wounded; rescue teams composed of other officers and emergency medical personnel will follow the first officers into secured areas to treat and remove injured persons.
 - e. Once in a safe and secure location, all staff needs to remain on scene, as the entire area is a crime scene, and they will need to provide all necessary information to investigators.
 - f. OPD will establish an onsite Incident Command location. A security officer and a hospital leader as appropriate should report to assist with guidance and information.

5.4 Fire Department/Emergency Medical Services (EMS) Response

1. The Omaha Fire Department/EMS often requests the assistance of bystanders to help render care to victims. EMS will only respond as directed by OPD when it is safe to do so.
 - a. EMS recognizes the unique situation a mass shooting is at a medical facility.
 - b. EMS retains the right to maintain command and control of the medical response of all victims until they relinquish that right to hospital personnel at an ER or designated Triage area.

Active Shooter Information

CONTENTS

- Overview
- Definitions
- How should I report an active shooter
- What will Security do?
- How will the police respond?
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- What security measures are in place on campus?
- Recommendations for those in charge
- What are some of the warning signs?
- How can I best protect myself?
- How can I help prevent an active threat?

Overview

Situations involving "active shooters" are a serious concern for our nation's university and college campuses. Beyond campuses and schools an active threat situation can happen anywhere, including malls, businesses, special events, and within the workplace.. The following information is presented to assist members of our campus community with their individual awareness and preparation.

Definitions

Active shooter - A person who appears to be actively engaged in killing or attempting to kill people in a populated area.

Code Silver – Code word used over public address systems in buildings to alert staff of an active shooter situation.

How should I report an active shooter?

Try to remain calm and **Call 911 and to Security Dispatch by calling 9-5555 (from a campus phone) or 559-5555 (from a cell phone)**. Security will dispatch officers and contact local emergency responders.

Once you make contact, be sure you provide the following information:

1. Your name;
2. Your location;
3. Nature of the emergency;
4. Information about the emergency, victim, suspect, injuries, or suspicious activity;
5. Phone number of the phone you are calling from;

It is important that you remain on the line until the Dispatcher either terminates the call or advises you that you can hang up.

Other important information:

- If you were able to see the offender(s), give a description of the persons(s) sex, race, clothing, type of weapon(s), location last seen, direction of travel, and identity – if known.
- If you observed any victims, give a description of the location and number of victims.
- If you observed any suspicious devices (improvised explosive devices), provide the location seen and a description.
- If you heard any explosions, provide a description and location.
- Wait patiently until a uniformed police officer, or a university official known to you, provides an “all clear”.
- Unfamiliar voices may be an active shooter trying to lure you from safety; do not respond to voice commands until you can verify with certainty that they are being issued by a police officer or university official.
- Attempts to rescue people should only be attempted if it can be accomplished without further endangering the persons inside a secured area.
- Depending on circumstances, consideration may also be given to exiting ground floor windows as safely and quietly as possible.

What will Security do?

Respond to the area to control access. Depending on the threat they may need to await the arrival of local law enforcement (police, sheriff and/or state patrol) and provide them information and assistance.

How will the police respond?

Police response tactics include addressing the threat immediately and taking any actions necessary to neutralize the threat as quickly as possible. The safety of all people involved in an active threat incident is of paramount importance and responding officers may forego assistance to injured parties for the express purpose of meeting and neutralizing the threat, thereby reducing the overall number of casualties.

1. Security officers will respond immediately.
2. They will assist members of the local community law enforcement agencies.
3. Security will contact the 911 dispatcher for emergency medical services (EMS) immediately upon report or confirmation of injuries. EMS personnel will not be able to respond directly until law enforcement has determined that the threat is neutralized.
4. The Incident Command Center staff will convene to manage the impacts of the event on the campus community and to lend support and resources to the tactical response agencies.

How will the campus be informed?

Once a confirmed significant emergency or dangerous situation involving immediate threat to the health or safety of students or employees is occurring on campus, the campus community shall be notified, unless a determination has been made that issuing an immediate notification would place the community at a greater risk or would compromise efforts to contain the emergency. Any delay in notification shall be for as short a time as possible.

The campus will issue emergency messages to inform the campus and community of the threat and provide as much information as possible. Messaging systems have limitations, so expect to receive abbreviated action steps to take for your personal safety.

1. If you receive a message, share that information with others in your general area. UNMC Faculty, staff and students can sign up for the e2Campus emergency messaging system. Students can sign up on Blackboard and faculties and staff can sign up via their Employee Self Service (ESS) account.
2. **"Code Silver"** will be used as the code word over the hospital public address system to alert staff of an active shooter situation.
3. The following messaging systems may be used to keep the campus informed during and after the emergency:
 - Emergency text messaging
 - Mass broadcast media such as radio and television
 - Web site postings on campus and department homepages
 - Emergency Message Computer Pop up system for network computers
 - Alertcast Notification System
 - Email

Notes on the use of cell phones: To increase personal safety and the safety of others, individuals are strongly encouraged to minimize the use of personal cell phones unless it is to report to authorities on the status of the emergency. Mass use of cell phones typically results in system overloads and the general failure of the system until cell phone usage diminishes.

What security measures are in place on campus?

The University of Nebraska Medical Center is protected and served by a full-time staff of security officers. Additionally, there are long established relations with the Omaha Police department and the Nebraska State Patrol.

UNMC has developed a Threat Assessment Team. The objective of the team is to assess the likelihood of escalated violence or disruption to campus operations, as well as identifying measures that can be taken to mitigate risk.

Some departments have panic alarms that alert Security. The campus also has emergency phones located around campus. These can be used to contact the UNMC Security Dispatcher. For information on emergency phones, visit the

What are some of the warning signs?

Based on past events, there may be warning signs or indicators of a potential threat. These include:

- The individual threatens to harm or talks about killing others.
- Constantly starts or participates in violent behavior.
- Loss of temper and self control easily.
- Swears or uses vulgar language most of the time.
- Possesses or draws artwork that depicts graphic images of death or violence
- Assaults others constantly to include immediate family members.
- Possesses weapons either firearms or edged weapons or preoccupied with them.
- Becomes frustrated easily and converts frustration into uncontrolled physical violence.

How can I best protect myself?

Education is the key. Campus Security encourages all faculty, staff and students to access the Security Video Library found on the security website at

<http://info.unmc.edu/security/Video%20Library/Training%20Video%20Home%20Page.htm>, and view "Shots Fired! When Lightening Strikes..."

The following guidelines are intended to provide information to individuals who have found shelter and/or found themselves engaged in an active threat situation. They are intended to improve both individual and group levels of personal safety.

These situations are very dynamic and they evolve quickly. Individuals need to assess their situation and be prepared to make decisions in a matter of seconds. An active shooter situation typically does not last for a long period of time unless it evolves into a hostage situation.

Recommendations for Individual/Group Safety:

- **Presence of mind:** All people entering classroom and lecture hall facilities (or any mass meeting area or private office) should assess their environment, familiarize themselves with exits, routes of escape, and make a conscious personal decision regarding what their response would be to an incident.
- **Remain calm:** If you are involved in an active shooter incident, your urge may be to panic. This is completely natural, but if you can resist this temptation, your chances of survival will increase. Tell yourself to remain calm and begin to make decisions based on your personal choices. Preparing for such emergencies even if through mental rehearsal based upon these principles can assist in diminishing panic.
- **Call 911** (9-911 from a campus phone) and **Security Dispatch 9-5111** as soon as it is safe to do so.
- **Evacuate if possible:** If you are indoors and the threat is in your location, evacuate the building by a safe route when it is safe to do so. If it is not possible to evacuate, seek refuge (Hide) in an area of safety, preferably behind a locked door.
- **Shelter in place (Hide):** If the threat is not in your building or you cannot safely evacuate, shelter-in-place - hide (secure yourself where you are) immediately. If you must shelter-in-place, turn off lights, secure all doors and windows as quickly as possible and barricade as many items between you and the threat as possible (i.e. chairs, tables, cabinets, etc.). The goal is to seal off areas to prevent the intruder access.
- **First aid:** Render first aid to injured people who may be in or near your area. Do this so long as it is safe to do so.
- **Silence:** Do not attempt to make contact (verbal or physical) with the individual responsible for the threat unless no other option is available. Remember to silence your cell phone and pagers.
- **Protect yourself:** If you must have contact with the individual posing the threat, attempt to find some cover (solid objects) to place between you and the individual. Minimize the target area by crouching into a position behind solid objects and limit your exposure to the threat. If there is no possibility of escape or hiding, and when it is imminent that your life is in danger you should attempt to overpower the assailant(s):
 - A multiple person attack has a better chance of success than a single person attack when attempting to overpower the assailant(s).
 - Throw everything at hand at the assailant(s), i.e., books, chairs, etc., while engaged in the attack.
- **Remain secure until police arrive:** Once in a secure location, DO NOT open the door for anyone but the police. Before allowing access to the room to anyone, make sure they do not represent a threat to you or others. The attacker may pretend to be an authority or victim to attempt to gain access.
- **Let the police do their job:** DO NOT approach police officers as they attempt to locate and neutralize the threat. During this time, the officers are trained to seek out and respond to the threat, which could include the use of deadly force. They may not be able to assist with the evacuation or provide medical assistance to injured parties. Once the

threat has been neutralized, the officers will return immediately to organizing the evacuation of the facility and obtaining or providing emergency medical assistance.

If you are in an outside area and encounter an active shooter, you should:

1. Try to remain calm
2. Move away from the active shooter or the sounds of gunshot(s) and/or explosion(s)
3. Look for appropriate locations for cover/protection, i.e. brick walls, retaining walls, large trees, parked vehicles, or any other object that may stop bullet penetration
4. Try to warn other faculty, staff, students and visitors to take immediate shelter
5. CALL SECURITY DISPATCH at 9-5111 and 911, and provide the information listed in the "reporting an active shooter" section

Recommendations for persons in charge:

If the incident is occurring in your area direct someone to report the event to police and security (See "**How should I report an active shooter?**")

- Inform those in your area
- Guide others out if you can avoid the shooter
- Silence cell phones and pages
- Guide others to take cover and hide if you cannot get out safely.

If the incident is occurring in another building or somewhere else on campus,

- Inform those in your area that there is an incident on campus, it is not in our building and we are asking that they stay here until it is safe to leave.
- Monitor developments and be prepared to guide others to take cover and hide if conditions warrant.

How can I help prevent an active threat?

- If you see something, Say something. Report concerns to your supervisor or Security.
- Personal awareness of your surroundings, what is going on around you, the distance to nearby windows and doors will increase your personal safety. If something about your situation does not appear to be "right," be prepared to act in your best interests.
- Monitor others for signs of stress or severe depression. Report any concerns to the appropriate person(s) (i.e. supervisor, resident advisor, professor, counselor, Security officer, etc.).
- Early detection of individuals having personal problems or demonstrating odd or threatening behavior may be the best method for reducing the likelihood of active threat events. We have exceptional resources to assist people.
 - UNMC Faculty/Employee Assistance Program (402 559-5323) and the Counseling and Student Development Center (402 559-7276)
 - UNMC P uses the UNMC Faculty/Employee Assistance Program (402 559-5323)
 - TNMC EAP [Arbor Family Counseling](#) Employee Assistance 402-330-0960
 - Clarkson College of Nursing [Arbor Family Counseling](#) Employee Assistance 402-330-0960
- UNMC Security officers are available to speak to groups about prevention and mitigation of active shooter/active threat events. To schedule a meeting with your group and an officer, call 402 559-4439
- Report suspicious activity! If any situation appears odd, "out of place," suspicious, or "makes the hair stand up on the back of your neck," report it immediately to the Security police by calling 9-5555 from a campus phone or 402 559-5555 from a cell phone.

- View the video “Flashpoint” which provides information and Awareness, action and prevention. Video can be found online at the Security Training Video Library. (LINK)

If a concern is reported to me how what should I do?

Those in charge: If you see or hear something, do something.

Do not ignore it. Report it to Security.

Depending upon the situation the Threat Assessment Team will be activated. Some key triage items include:

- Any mention of suicidal thoughts, plans, and/or attempts?
- Any mention of thoughts/plans of violence?
- Any behaviors that cause concern for violence or the person’s well being?
- Does the person have access to a weapon or are they trying to gain access to one?
- Are there behaviors that are significantly disruptive to the work or campus environment?

Homeland Security Wallet cards - (We could modify them for campus use)

http://www.dhs.gov/xlibrary/assets/active_shooter_pocket_card.pdf

Receipt of UNMC High School Alliance Handbook Acknowledgement

Please remove this form from the handbook and return it to the UNMC High School Alliance staff

We, the undersigned, acknowledge that we have received a copy of the 2021-22 UNMC High School Alliance Student Handbook. By our signatures below, we acknowledge, understand, accept, and agree to comply with the information therein. We understand that all students will be held accountable for their behavior, and that failure to abide by the guidelines provided in the UNMC High School Alliance handbook can result in disciplinary action and/or dismissal from the program.

We are aware that the UNMC High School Alliance reserves the right to amend or add to the information contained in this handbook at any time.

DATE: _____

PRINT NAME OF STUDENT: _____

SIGNATURE OF STUDENT: _____

PRINT NAME OF PARENT
OR LEGAL GUARDIAN: _____

SIGNATURE OF PARENT
OR LEGAL GUARDIAN: _____

