University of Nebraska Medical Center  
College of Allied Health Professions (CAHP)  
Online Admissions Application Instructions  
Non-Degree Seeking – Summer 2020

Getting Started
- Go to https://www.unmc.edu/alliedhealth/courses/index.html and click Apply Now!
- Create an account or sign in.
- Under the Add Program tab, select “CAHP Non-Degree Seeking (Summer 2020)” by clicking on the blue box with a plus sign.
- Click on the My Application tab to begin.
- The application process does not have to be completed in a single sitting. You may log in to the system to access your application and update your information from any computer with internet access until you have made the final submission of your application.

On-line Admissions Application
Once you are signed in, you will see four quadrants that need to be reviewed: Personal Information, Academic History, Supporting information and Program Materials. Please use the details listed below to work through each quadrant.

- **Personal Information** – All required fields are marked with a red *
  - **SSN:** Although this is an optional question, you will be required to provide this information if and when you are accepted. For that reason, we encourage you to provide it now to expedite your admitted student processing.

- **Academic History** – Enter your High School and at least one College attended, Transcript Entry is not required. Standardized Tests are not required, so you must select that you will not be entering data. You will not be required to send official transcripts.

- **Supporting Information** – Observation Hours, Experiences, Achievements and Licenses/Certification are not required, so you must select that you will not be entering data. The Release Statement section is required.

- **Program Materials** – Click on the blue box titled CAHP Non-Degree Seeking (Summer 2020)
  - Click the Questions tab
  - Please specify what course(s) you plan to enroll in for the Summer 2020 term. Online course offerings, by term, can be found here: https://www.unmc.edu/alliedhealth/courses/index.html

- **Submit Application** – When you are ready to submit your application, go to the Submit Application tab and click submit. Deadline to submit Summer 2020 Non-Degree Seeking application is April 24, 2020 at 11:59pm EST.

- **PAYMENT** – The application fee is $60. Inquiries about fee waivers can be emailed to cahpadmissions@unmc.edu, but must be done before you submit payment through the application.

- **Confirmation Email** – A confirmation email will be emailed to your preferred email address indicating your application has been submitted and received by CAHP Academic & Student Affairs at UNMC.