Navigating the Education System for Your Client

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Omaha Public Schools
FERPA  
Special Education  
Partnering with the Individual School
Families have:

- rights of inspection
- rights of correction
- rights of privacy

(schools need written permission to release educational records)
OPS FERPA Consent Forms include:

- A description of the party/program requesting the student information
- To whom the records will be disclosed and for what purpose
- The records to be disclosed
- The duration of the consent form and terminating events that trigger the end of consent
- Contact Information for parent(s) to terminate consent
- Place for Parent/Eligible Student to Sign and Date the form.
Enrollment

- There needs to be an address
- Who is the guardian?
- Birth certificate
- Shot records
- Educational decision-maker (parent, foster parent, caseworker or PO with documentation)
- Court documents may be required
Special Education

Pre-Referral
• SAT Intervention Plan
• This is an area where school staffs need/want your support
• How can this connect with your work with the student
• The family will invite you/Bring your release

Post-Referral
• 45 days to complete the MDT evaluation
• LRE—General Ed setting/close to home
• OHI—MD
• The family will invite you/Bring your release
• Who can sign?
• LRE
### Student Assistance Team
Documentation of Intervention Plan

**Student Name:** ________________  **Student Number:** ________________  **Date:** ________________  
**Grade:** ________________  **School:** ________________

<table>
<thead>
<tr>
<th>Specific Problem</th>
<th>Current Level</th>
<th>Individualized Intervention (Instructional Strategies)</th>
<th>Progress Monitoring &amp; Dates</th>
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<td>(Target Skill/Subject)</td>
<td>(Baseline)</td>
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<td><strong>What (Describe)</strong></td>
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| Follow-up Meeting Date: ________________  
SAT Process Result: Continue SAT Plan _____  Revise SAT Plan _____  Revise Plan & Refer for testing _____  Other: ________________
Evidence of need for support

Implement intervention plan, keep data

Do something and schedule a SAT

Review and adjust plan, keep data

Were the interventions effective, do we think there are other interventions to try?

General Ed Setting

Yes: Continue with the plan of support

No: Refer the student for evaluation: 45 school days; MDT; IEP
Partnering with the Individual School

• Identify a contact person
• Make sure the family understands
• Call ahead
• The school staff wants you there!

School Mental Health Conference, June 26, 2015
Additional Topics and Questions