## 2022 SRC Meeting Dates and Submission Deadlines

### New Investigator-Initiated Trial Only Deadline

The SRC submission deadline is the 1st Thursday of the month for NEW Investigator-Initiated trials (IIT) at 12PM by the following dates.

- Thursday, December 2, 2021
- Thursday, January 6, 2022
- Thursday, February 3, 2022
- Thursday, March 3, 2022
- Thursday, April 7, 2022
- Thursday, May 5, 2022
- Thursday, June 2, 2022
- Thursday, July 7, 2022
- Thursday, August 4, 2022
- Thursday, September 1, 2022
- Thursday, October 6, 2022
- Thursday, November 3, 2022
- Thursday, December 1, 2022

### All Industrial Trial Submissions, and IIT CR and RFC Deadlines

All Industrial (IND) NEW trial submissions, IND and IIT Continuing Reviews (CR) and Request For Changes (RFC), by 12PM for the following dates.

- Friday, December 17, 2021
- Friday, January 28, 2022
- Friday, February 25, 2022
- Friday, March 25, 2022
- Friday, April 22, 2022
- Friday, May 27, 2022
- Friday, June 24, 2022
- Friday, July 22, 2022
- Friday, August 26, 2022
- Friday, September 23, 2022
- Friday, October 28, 2022
- Friday, November 25, 2022
- Friday, December 23, 2022

### Scientific Review Committee (SRC) Monthly Meeting Dates

SRC meetings are held on the 2nd Monday of each month.

- Monday, January 10, 2022
- Monday, February 14, 2022
- Monday, March 14, 2022
- Monday, April 11, 2022
- Monday, May 9, 2022
- Monday, June 13, 2022
- Monday, July 11, 2022
- Monday, August 8, 2022
- Monday, September 12, 2022
- Monday, October 10, 2022
- Monday, November 14, 2022
- Monday, December 12, 2022
- Monday, January 9, 2023

### Submission Requirements

Submissions must be made through the electronic Protocol Review and Monitoring System (ePRMS) module in the Clinical Trial Management Systems (CTMS). ePRMS training is required prior to receiving access to the ePRMS module in the CTMS. The Protocol Review and Monitoring System (PRMS) Office and SRC is not responsible for delays in submission reviews if ePRMS training is pending.

### General Submission Guidelines

The SRC submission deadline is generally the 1st Thursday of the month for new Investigator-Initiated trials, or at the provided date of each month above for all Industrial trials and Investigator Initiated submission types. It remains the responsibility of the PI to be aware of SRC deadlines if a submission requires review at the next scheduled meeting. Submissions, which do not meet the submission deadline, will not be reviewed at the next full committee meeting unless the SRC Chair and/or Vice-Chair approves a formal request by the PI outlining rationale for review at the next full committee meeting. The SRC Coordinator screens all submissions for completeness and accuracy. Any submission that does not meet the minimum requirements for submission or that contains errors may not be accepted for review at the next full committee meeting at the discretion of the PRMS Administrator.

### Note

All other trials, such as National Cooperative Groups (NCG), Multi-Institutional (Multi-Inst), and other Externally Peer Reviewed (EPR) submissions generally receive an expedited review by the SRC, therefore, the above deadlines do not apply.

All ePRMS questions may be directed to the PRMS office at prms@unmc.edu and or the SRC Coordinator at laurel.ahlman@unmc.edu/402-559-4935.

### Helpful Links:

- **PRMS Website:** Submission Forms, Policies, etc
- **CTMS Website:** CTMS Guides & Training Resources

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