

## 2022-2023 Regularly Scheduled Series Application - NON-CREDIT

### RSS TITLE

RSS Title: \_\_\_\_\_

Department and/or Affiliation: \_\_\_\_\_

Was this RSS offered in 2021-2022?      Yes: What was the 2021-2022 Master CID: \_\_\_\_\_

No: This RSS is new for 2022-2023

### RSS COORDINATOR

Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

### SUBMISSION REQUIREMENTS

Cost center number for the application fee transfer: \_\_\_\_\_

By signing below, you agree to: *(Please initial)*

\_\_\_\_\_ The \$350 application fee

\_\_\_\_\_ The transfer of funds from the cost center indicated above

Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_

**ACTIVITY SCHEDULE – Fiscal Year begins July 1, 2022 and ends June 30, 2023**

**How often does your RSS take place?**

**Weekly on:** Mo Tu Wed Th Fr

Start Time: : What is the date your **first** meeting?  
 End Time: : Start Date: ,

**Monthly (Once per month) on the:**

	Mon	Tue	Wed	Thu	Fri
Week 1					
Week 2					
Week 3					
Week 4					
Week 5					

Start Time: :  
 End Time: :  
 What is the date of your **first** meeting?  
 Start Date: ,

**Bi-Weekly (Twice per month / Once every other week. For example, the 1st & 3rd Tuesday) on the:**

	Mon	Tue	Wed	Thu	Fri
Week 1					
Week 2					
Week 3					
Week 4					
Week 5					

Start Time: :  
 End Time: :  
 What is the date of your **first** meeting?  
 Start Date: ,

If your schedule is complicated or confusing, please explain (*for example, 1st Thursday, 3rd Tuesday*):

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**Other/ List activity dates here (A minimum of 4 activities per year is required to qualify as an RSS):**

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