Checklist for Applicants to the
UNMC Clinical Translational Mentored Scholars Program

Deadline: Last Friday of April annually (all transcripts, LOR, required documents must be received and posted in UniCAS by June 1st.)

The applicant must submit application to the Office of Graduate Studies under MSIA CTR through UniCAS:

1. Official Transcripts
2. Curriculum Vitae
3. Detailed Narrative (see section below)
4. Letter of Support: From their department chair, college dean or other institutional representative confirming the applicant will have the necessary protected time to pursue the educational and research requirements of the program. Minimum of 0.25 FTE of protected time is required.
5. 3 Letters of recommendation: Recommendation from their dean, chair, or other director plus two additional recommendations. If a mentor has been identified, a letter from the mentor is ideal and should state the mentor’s willingness to work with the applicant and offer whatever resources they may have to pursue the area of research.
6. Proposed Area of Study Summary: Prepare a one page summary of your proposed area of study. Briefly write a statement of the significance of the problem you want to study. Write a purpose statement followed by some aims and hypothesis to be tested. End with an impact statement.

Discussion points for the Narrative:

Specific points that needs to be addressed in the applicant’s narrative so we may better match your goals with what we are able to offer in the program.

1. Describe briefly your motivation and commitment to finishing a graduate degree with focus in Clinical and Translational Research.
2. Describe briefly your past experience(s) in clinical research and how your current position can benefit from obtaining graduate training in Clinical and Translational Research.
3. Describe briefly your career goals in the next 5 years as it relates to obtaining a master’s or PhD degree in Clinical Translational Research.
4. Describe your primary research area of interest or the research area you would want to pursue and what part of Clinical and Translational Research training may be useful to enhance your research interest. If you have identified a mentor you would like to work with, describe the work you are or will be working on with your mentor.
5. Describe, when applicable, current funding or resources available to you from any sources that you can use to support your research project as part of obtaining a graduate degree.