



Center for Clinical and
Translational Research
Standard Operating Procedure



Section Clinical Research Center

Date Created: November 1, 2010

Title: Infection Control

Date Last Reviewed/Modified: June 1, 2020

SOP Number: SOP- 45

Version Number: 3

PURPOSE: To ensure that all Clinical Research Center (CRC) staff comply with special care and cleaning procedures to prevent the spread of infection. Hand hygiene before and after patient contact is the single most important means of preventing the spread of infection.

SCOPE: Applies to all site personnel involved in the implementation and coordination of clinical research.

PERSONNEL RESPONSIBLE: The Director of Clinical Research Operations is accountable for departmental compliance to Infection Control policies and procedures. Immediate or forthcoming changes/updates relating to Infection Control are communicated to personnel within the department by departmental meetings, e-mail and posting of special notices.

PROCEDURES:

All CRC staff will follow Nebraska Medicine policy **IC01 Standard Infection Control Practices for All Patient Care Areas.**

All CRC staff will follow Nebraska Medicine policy **IC04 Transmission-based Precautions/Isolation Precautions.**

All CRC staff will follow the unit specific guidelines in Attachment A for obtaining nasal swabs.

RESOURCES:

Nebraska Medicine:

- [IC01 – Standard Infection Control Practices for All Patient Care Areas](#)
- [IC04- Transmission-based Precautions/Isolation Precautions Policy](#)
- [IC02 – Hand Hygiene](#)

Staff Accountability:

Developed By: Director of Clinical Research Operations, Clinical Research Center
Associate Vice Chancellor for Clinical Research, Clinical Research Center

Reviewed By: Director of Clinical Research Operations, Clinical Research Center



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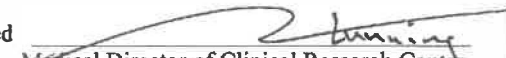
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Department Approval

Signed 
Director of Clinical Research Operations

Signed 
Medical Director of Clinical Research Center

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Attachment A

PPE and Cleaning Guidelines for CRC staff collecting NP or OP swab specimens

1. When patient arrives at CRC – screened by Front Desk personnel per current required questions. Patient is to be wearing face mask and hand sanitize when arrival at clinic.
2. Patient will be escorted to phlebotomy room by CRC staff who is wearing standard surgical approved facial mask and approved eye protection.
 - a. Patient is identified utilizing two patient identifiers per NM policy
3. If a urine specimen is collected the patient will be accompanied to CRC bathroom for obtaining urine specimen and specimen will be placed in the CRC bathroom lab door.
4. Patient will be placed in the nasal swab designated room (Room 5).
5. Nurse collecting nasal swab will don isolation gown, gloves, eye protection, N-95 mask prior to entering room.
6. Utilize two patient identifiers and then have patient remove their facial mask. Obtain nasal swab specimen and request patient to replace their facial mask.
7. After collection of the nasal swab, nurse within room still in PPE will place swab container into specimen bag which held by “clean person” wearing gloves outside of clinic room.
8. Specimen will be forwarded to CRC Research Assistant for processing.
9. Patient will be discharged from clinic.
10. Nurse within room will wipe down all surfaces within patient room including door handles with approved disinfecting agent.
11. Nurse will perform doffing per protocol (see below):

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DOFFING


- 1 Perform hand hygiene over gloves.


- 2 Remove gown & gloves in patient room.



- 3 Exit patient room.


- 4 Perform hand hygiene and don clean gloves.



- 5 Remove goggles or face shield and disinfect.


- 6 Store eyewear.


- 7 Perform hand hygiene on gloves.


- 8 Remove N95 and place into brown "dirty" bag.


- 9 Remove gloves and perform hand hygiene.



12. See below regarding UV Treated N95: Donning & Doffing:

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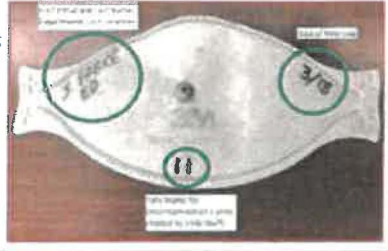
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UV Treated N95: Donning & Doffing

PREPARE BAG & MASK

<p>1 Reverse creases; sides of bag so it remains open</p> 	<p>2 Label the bag:</p> <ul style="list-style-type: none">• Full Name• Unit/Dept. return location 	<p>3 Label N95 Respirator with Sharpie:</p> <ul style="list-style-type: none">• First Initial & Last Name• Date of first use• Department location 
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Redonning UV Disinfected N95

<p>1 Perform hand hygiene.</p> 	<p>2 Don gown.</p> 	<p>3 Don the N95 respirator. Perform a negative/positive seal</p> 	<p>4 Don face shield or goggles</p> 
<p>5 Perform hand hygiene.</p> 	<p>6 Don gloves.</p> 		