**REQUEST FOR APPLICATIONS:**

**CENTRIC**

**Center for Patient Family and Community Engagement in Chronic Care Management https://**[**www.unmc.edu/centric**](http://www.unmc.edu/centric)

CENTRIC pilot grant applications will have scheduled dates for LOIs and applications. Applications will be accepted as funding is available. Below is a chart of deadlines for pilot grant timelines through the end of the fiscal year.

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| **Timeline** | **Deadlines** |
| LOI due | **TBD** |
| Notification to submit full applications  | **TBD** |
| Full applications due | **TBD** |

**Letter Of Intent (LOI) is required prior to full application.**

Please contact CENTRIC Project Coordinator at centric@unmc.edu prior to preparing your LOI.

CENTRIC is pleased to announce funding to support pilot projects.

We are requiring a 2-page LOI (a template on page 2 is provided). The template includes principal investigator(s), title of proposed study, specific aims, significance, approach, investigators, and anticipated impact addressing how the project advances self-management in chronic care. References are required and do not count toward the 2-page limit. Information about proposed CENTRIC common metrics or justification for not including them in the approach must be included. Please email your LOI and Principal Investigator(s) NIH biosketch as a single PDF document to CENTRIC at centric@unmc.edu.

The PI or one of the multiple PIs must be a UNMC College of Nursing full-time Assistant, Associate or full Professor rank faculty member. The interdisciplinary team should include members from at least two departments/colleges.

Those invited to submit full applications will be required to have a consultation with an expert or a grant mock review before the due date. The full application requirements for those invited can be found at the end of this document.

# Competitive Applications will address at least one of these priorities for this Funding Announcement:

1. Develop biobehavioral interventions for use in varied clinical and community settings that pilot test a self-management intervention for multiple chronic conditions to reduce burden and disability, improve functioning and health related quality of life, strengthen patient activation and participation in health care, and prevent illness and complications.
2. Design novel interventions, technologies, and social media that assist in monitoring symptom status, promoting health behavior modifications, and accessing/imparting health information to improve health and self-management outcomes in chronic illness.
3. Develop self-management studies using technology to monitor outcomes for self-management of chronic conditions in individuals, families and communities.

Preference will be given to proposals that provide evidence of a program of research that is ready to be submitted for major funding after the completion of the project.

# REQUIRED LETTER OF INTENT (LOI) TEMPLATE: CENTRIC PILOT GRANTS

# PRINCIPAL INVESTIGATOR(S):

# TITLE OF PROPOSED STUDY:

**SPECIFIC AIMS:** Provide aim statements. Be succinct. Only include the aims statements here, do not include any introductory content.

Aim 1:

Aim 2:

# SIGNIFICANCE:

***Research Priorities:*** Briefly describe how your project aligns with the CENTRIC priority areas (listed on page 1) and the significance of the proposed study.

***Rigor:*** Briefly describe the rigor of prior research including your own based on existing research findings (i.e., the strengths and weakness of the data and previously performed work upon which the proposal is built).

# APPROACH:

# *Scientific Rigor:* Describe the rigor of the proposed research. (i.e., how you plan to address weaknesses of prior research and emphasize how the experimental design and methods proposed will achieve robust and unbiased results).

***Study Population and Setting:*** Describe inclusion and exclusion criteria and provide characteristics of the population that your sample is intended to represent (e.g., the study will recruit participants who have hypertension, are Latino, and over the age of 40). Describe the study setting, including, if applicable information on healthcare or community settings where the research will be conducted.

***Study Design:*** Provide an overview of the study design, including timing of assessments.

 ***Describe the intervention*:** A brief description of the independent variable and any control or comparison groups (e.g., standard care). ***Describe the study outcomes:*** Provide information on the primary outcome(s) of the study and, if applicable, secondary outcomes.

***Sample Size and Power:*** Where appropriate, provide sample size and power calculations.

***Analytic plan*:** Provide a brief overview of the analytic plan.

**INVESTIGATORS:** Describe ***relevant*** prior research of the PI and team providing references to key publications. Prior successful collaborations of the team should be emphasized. State the Key Role each will play in this work.

**ANTICIPATED IMPACT:** Describe the potential impact of the study with a focus on the priority areas described in the call for proposals. This section should be written for a broad audience, using lay language, similar to how you would describe your research to a neighbor or family member, who is unfamiliar with your research.

# References (not included in 2-page count).

**NOTE: DO NOT CHANGE MARGINS OR FONT SIZE WITHIN THE TEMPLATE.**

# Request for Applications:

**Center for Patient, Family, and Community Engagement in Chronic Care Management (CENTRIC)**

CENTRIC seeks to support innovative, significant pilot projects related to strengthening patient, family, and community engagement in self-management of chronic conditions. Research in any area will be considered with priority given to projects that will lead to future funding (e.g., R mechanism or foundation grant). This will fund a project up to $50,000 for one year. Interested applicants are encouraged to communicate with one of the CENTRIC Scientific Advancement Committee chairs or the Nursing Core Committee to discuss the project idea. Following this step, please submit a letter of intent (LOI) to centric@unmc.edu. You will be notified in approximately 10 days if you are invited to submit a full application. In order to qualify to submit a full grant proposal, you must agree to complete a grant (mock) review or meet with a consultant (external to CON or University) about your grant. Applications may be e-mailed as a PDF to centric@unmc.edu, and cc’d to Drs. Ann Berger and Kim Scarsi. Please include the words “pilot project application” and the last name of the Principal Investigator in the subject line of the e-mail. You will receive a confirmation e-mail upon receipt. Reviewers with expertise appropriate to study content will be asked to review proposals.

**Criteria for Review of Full Applications:**

1. The PI or one of the multiple PIs must be a UNMC College of Nursing full-time Assistant, Associate or full Professor rank faculty member. The interdisciplinary team should include members from at least two departments/colleges.
2. Potential for an externally funded study (e.g. R mechanism or foundation grant).
3. Proposal has had a mock review by a group of experts or been reviewed by a consultant prior to submitting the full application
4. Proposal should include the common metrics identified by CENTRIC or rationale for not including if appropriate.

**Grant Applications should include the following:**

1. UNMC Internal Grant mechanism Front Page <https://www.unmc.edu/vcr/_documents/UNMC-FrontSheetTemplate-FillableForm.pdf>
2. An abstract of up to 350 words summarizing the research purpose, the background/significance, the proposed methods/approach, and the expected outcomes of the project.
3. Specific Aims page (1 page)
4. A Research Plan (6-page limit) that addresses Significance, Innovation, Approach, and Environment of the research proposed.
	1. Include any preliminary data if available.
	2. Use of common metrics listed on the [CENTRIC website](https://www.unmc.edu/centric/technology-metrics/cde/index.html). *If one or more of the required metrics does not fit the focus of your proposal, please discuss this early with committee Co-chairs Ann Berger or Kim Scarsi.*
5. NIH Bio sketch for PI(s) and Co-I(s)
6. The federal *Detailed Budget for Initial Budget Period Direct Costs Only* form (see attached).
	1. Detailed budget justification.
	2. Travel is allowed only for recruitment and data collection and must be clearly justified.
	3. Requests for equipment must be strongly justified, and all computer purchases must be justified in the original budget.
	4. Requests for faculty salaries are not allowed.
	5. Budgets must be signed off and submitted by the PI's department administrator/accountant. Any changes made to the budget after submission must be approved by the PI's department administrator/accountant.
7. Appendices will not be accepted

**Other Guidelines:**

1. Investigators are limited to a total of two applications, with no more than one application as PI. (One PI and one Co-PI, or two Co-PI applications, maximum)
2. Arial, black, 11point font or larger is required, margins must be at least ½ inch on all sides.
3. Funding up to $50,000 for 1 year and will be released after IRB approval has been sent to Tonya Cejka at tcejka@unmc.edu.

**Post award:**

1. Only one no-cost extension is allowed. Justification for a no cost extension will undergo a formal review process to determine progress thus far and potential for completion.
2. A final report is due within 60 days of completion and a follow-up report will be required for 3 years with information on publications, presentations (local & conferences), awards, and future grants submitted/awarded associated with the study.

If you have any questions, please contact Ann Berger at aberger@unmc.edu or kim.scarsi@unmc.edu

For more information about CENTRIC and Pilot Grants please visit our [website](https://www.unmc.edu/centric/scientific-advancement/available_funds.html)

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| DETAILED BUDGET DIRECT COSTS ONLY | FROM | THROUGH |
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 List PERSONNEL *(Applicant organization only; no faculty effort nor faculty salary support is allowed)* Use Cal, Acad, or Summer to Enter Months Devoted to Project

 Enter Dollar Amounts Requested *(omit cents)* for Salary Requested and Fringe Benefits

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| NAME | ROLE ONPROJECT | Cal.Mnths | Acad.Mnths | SummerMnths | INST.BASESALARY | SALARYREQUESTED | FRINGEBENEFITS | TOTAL |
|       | PI |       |       |       |       |       |       |       |
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| SALARY & FRINGE SUBTOTALS |       |       |       |
| CONSULTANT COSTS      |       |
| SUPPLIES *(Itemize by category)*      |       |
| TRAVEL (*only what is necessary to perform research; no conference or training travel)*      |       |
| OTHER EXPENSES *(Itemize by category)*      |       |
| CONSORTIUM/SUBAWARD COSTS *(Include subaward F&A as a direct cost)*      |  |
|  |  |       |
| SUBTOTAL DIRECT COSTS *(Item 7a, Face Page)* | $ |       |
| Institutional F&A Rate:       | FACILITIES & ADMINISTRATIVE COSTS |       |
| TOTAL COSTS FOR PROJECT *(Item 7b, Face Page)* | $ |       |
|  |  |  |
| Signature of Dept. Administrator |  |  |  |