



# PARKING GUIDELINES

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## ASSIGNED PARKING LOT: \_\_\_\_\_

Enclosed is your new transferable permit. Please affix the permit on the inside of your front windshield, lower left corner (driver's side). The entire permit must be visible when viewing from outside of the vehicle. The enclosed permit can be transferred between vehicles. All expired permits should be removed from the vehicle. Failure to properly display your permit may result in a parking citation.

### Day Parking

Employees with a valid permit working any time between the hours of 6:00 a.m. and 8:00 p.m. (day shift), Monday – Friday, may park in their assigned parking lot only.

### Overnight Parking

Employees with a valid permit working overnights (arriving after 5:00 p.m. and leaving before 8:00 a.m.), may park in any employee parking lot. Employees may not park in any patient/visitor lot or area, and may not park in "Reserved" parking stalls in any lot.

### Weekend/Holiday Parking

Employees with a valid permit working on weekends (Saturday – Sunday), or on a holiday in which all clinics are closed, may park in any employee parking lot. Employees may not park in any patient/visitor lot or area, and may not park in "Reserved" parking stalls in any lot.

### "Conditional" Parking

Employees with a valid permit working a shift that is scheduled to begin at/before 5:30 a.m., OR scheduled to end at/after 8:30 p.m., qualify for conditional parking privileges. When working a qualifying shift, the employee may park in the "Conditional" parking stalls in Lot 5. "Conditional" parking stalls are located on Levels 2A, 2B, and 3A in Lot 5, on 42nd and Dewey. If all "Conditional" parking spaces are full, you may park above Level 3A, and call Parking Services at 402.559.8580 for authorization.

### Parking Authorization

Employees and individuals (ie., spouse, relative, or friend) driving a vehicle registered to an employee, or registered at the employee's address, coming to campus for a health care or other "off-duty" visit may park in a patient/visitor lot by notifying Parking Services at 402-559-8580 for authorization. Employees are also required to obtain authorization if driving a vehicle without their permit displayed (ie., rental vehicle).

### For additional information, please refer to the Parking Handbook or contact Parking Services.

4230 Leavenworth St. | 4230 Building, Room 3037

Office Hours: Monday thru Friday 7:30 a.m. – 4:00 p.m.

Phone: 402.559.8580 | Fax: 402.559.3500

Email: [parking@unmc.edu](mailto:parking@unmc.edu)

Parking Handbook: [https://net.unmc.edu/eserv/pk\\_manual.pdf](https://net.unmc.edu/eserv/pk_manual.pdf)

Your parking account can be managed at  
<https://unmcparking.t2hosted.com>

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### Looking for FREE alternatives to parking on campus?

The TravelSmart program offers benefits for employees who carpool, ride the bus, and walk or bicycle to work! More information available at <https://livegreennebraska.com/travelsmart>