**Link an Encounter to a Research Study**

In order for charges related to research to be routed appropriately for research billing review in One Chart, encounters must be linked to the appropriate research study. Other benefits of linking encounters to research include: these encounters will be easily identified as research encounters in the patient’s chart with the icon, the encounters will be viewable as “Associated Encounters” from the Research Studies activity. The workflows for linking encounters to a research study are outlined below.

**Link an Outpatient Encounter at the Time of Scheduling OR During Registration**

**At the Time of Scheduling**
1. From the appointment desk, create a new appointment.
2. Go to the Encounter Info screen.
3. In the Research Studies section, place a check in the box for the study that the encounter should be linked to.

**During Registration (visit has already been scheduled)**
1. From the appointment desk, click Reg Appt.
2. Go to the Encounter Info screen.
3. In the Research Studies section, place a check in the box for the study that the encounter should be linked to.
Link an Outpatient Encounter from within the Visit

1. From the Research Studies section, click Link to Encounter.

Note: Research Nurses will find this section in the Rooming activity.

Link an Inpatient Admission

1. Open the patient’s chart.
2. From the Research Studies section, click Link to Encounter.

You Can Also...

- Link on-the-fly encounters to research studies from the Research Studies section.
  a. Telephone Encounters
  b. Documentation Only Encounters
  c. Orders Only Encounters
- View encounters linked to research from the Research Studies activity “Associated Encounters” section.