

UNMC College of Medicine Faculty Council and Standing Committees

The Faculty Council and Standing Committees of the UNMC College of Medicine (COM) are critical to the governance of the college and members of the General Faculty are encouraged to engage with and participate in membership within these committees. The Charter for each committee, including the charge to the committee, is available on the COM Governance webpage.

Faculty Council

The duties and responsibilities of the Faculty Council are to: (1) Consider any matters pertaining to governance or administration brought before it by the General Faculty, Volunteer Faculty, the Dean, a Standing or Special Committee, or by any member of the Faculty Council; (2) Guide administrative policies and procedures of the College of Medicine and support their implementation; (3) Advise the Dean on strategies and tactics for the College of Medicine as it relates to organization, programs, facilities, and administration; (4) Bring forth issues of administration, governance, or other important to the General Faculty for consideration as needed; (5) Report activities of the Faculty Council to the General Faculty on a regular basis; (6) Develop agenda for Faculty meetings in conference with the Dean; (7) Recommend membership of Standing Committees and Faculty Council to the General Faculty; (8) Appoint and charge Special Committees as needed; (9) Approve changes to Charters for Standing Committees and (10) Provide feedback to the leadership of the Standing and Special Committees as requested.

The average time commitment for the Faculty Council is expected to be approximately 3-4 hours per month. (Contact: Sheila Ellis, MD)

Continuing Medical Education Committee

This committee is charged to: (1) Develop policies, procedures, and initiatives relating to the oversight of Continuing Medical Education programs of the College of Medicine, including those designed for interprofessional audiences; (2) participate in the identification of Continuing Medical Education and interprofessional needs of the stakeholders of the College of Medicine and support efforts to meet those needs; (3) provide oversight and guidance to the Center for Continuing Education and the Associate Dean for Continuing Medical Education as it relates to educational programming, finances, accreditation, and strategic planning and (4) notify and seek feedback from the Faculty Council regarding significant changes to policies and procedures.

The average time commitment is 2-4 hours of time on a quarterly basis. (Contact: Nancy Rogic, MD)

Diversity, Equity, and Inclusion Committee

This committee is charged to: (1) Develop policies and procedures for the College of Medicine that are designed to foster an environment conducive to achieving inclusive excellence, (2) Contribute to the development, implementation, and monitoring of a strategic plan designed to enhance the principles of diversity, equity, and inclusion, throughout the College of Medicine, (3) Assess, monitor, and provide

recommendations to the Faculty Council to improve the climate of diversity, equity, and inclusion within the College of Medicine and the greater campus community and (4) Notify and seek feedback from the Faculty Council regarding significant changes to policies and procedures.

The average time commitment for this committee is anticipated to be 4 hours per month over the course of the year. (Contact: Karen Gould, PhD)

Faculty Promotion & Tenure Committee

This committee is charged to: (1) recommend rules and guidelines pertaining to promotion and/or tenure to the General Faculty for approval; (2) Establish policies related to the process of promotion and/or tenure; (3) Receive department chair recommendations for promotion and/or tenure of respective faculty members; and (4) Submit recommendations on the promotion and/or tenure of specific faculty members to the Dean.

The P&T Committee has two subcommittees, one focused on issues related to tenure and promotion to the rank of Professor (members of this subcommittee must have achieved the rank of Professor) with the second focused on issues related to promotion to the rank of Assistant or Associate Professor (members of this subcommittee must have achieved the rank of Associate Professor). The average time commitment for the Faculty Promotion & Tenure Committee is approximately 10 hours per week that is focused during the months of December through February. (Contacts: Teri Mauch, MD, PhD and Wally Thoreson, PhD)

Medical Student Admission Committee

This committee is charged to: (1) Develop policies regarding the prerequisites, admission standards, and admission procedures for student application and acceptance into the College of Medicine; (2) Select students for matriculation into the College of Medicine; (3) Consider applicants and select students for advanced standing from other centers of medical education and (4) Notify and seek feedback from the Faculty Council regarding significant changes to policies and procedures.

The average time commitment for the Admissions Committee is approximately 4-6 hours per week that is focused during the months of August through November with up to 8 hours per week from December through March. (Contact: Amy B. Beethe, MD)

Medical Student Curriculum Committee

This committee is charged to: (1) Oversee and have ultimate authority on policies and procedures related to medical student education, assessment, placement, and requirements for graduation; (2) Oversee and have the ultimate authority on the design, content, implementation, and evaluation of the medical school curriculum, and (3) Notify and seek feedback from the Faculty Council regarding significant changes to policies and procedures.

The average time commitment for the Curriculum Committees is 1-3 hours per week that includes active preparation and participation in monthly meetings and subcommittees that is distributed throughout the year. (Contact: Abbey Fingeret, MD)

Medical Student Evaluation Committee

This committee is charged to: (1) Determine policies and procedures regarding the evaluation of medical student academic progress within the medical school curriculum; and (2) Review student performance, professionalism, and academic progress and make decisions regarding student advancement, remediation, termination of enrollment, graduation and bestowing of honors.

The average time commitment for the Medical Student Evaluation Committee is 1-2 hours per month. (Contact: Travis McCumber, PhD)

Research and Development Committee

This committee is charged to: (1) Monitor and ensure the success of the MD/PhD Scholars Program; (2) Solicit ideas, problems, and solutions from the faculty, staff, and trainees regarding research; (3) Recommend to the Faculty Council policies and procedures for preparation of applications for and receipt of grants by the General Faculty of the College of Medicine; (4) Advise the Dean on the allocation of intramural funds for research; (5) Receive and review applications and recommend to the Dean research awards to be funded by the College of Medicine; (6) Receive and review thesis research proposals and advise the Medical Student Evaluation Committee on the acceptability of MD thesis for Honors designation; and (7) Advise the Dean on strategies for continuous improvement of the research environment including procedures to enhance the success of research performed by faculty, staff, and trainees in the College of Medicine.

The average time commitment is 1-2 hours per month over the course of the year. (Contact: Roslyn Mannon, MD)