

UNMC College of Medicine
Continuing Medical Education (CME) Committee Minutes
April 22, 2022

Present:

Kelly J. Caverzagie, MD – Chair
Micah W. Beachy, DO (ex-officio)
Chris A. Cornett, MD
Andrew Gard, MD
Laura Graeff-Armas, MD
Heidi Keeler, PhD, RN (ex-officio)
Kim Latacha, PhD
Maureen McElligott, MD (Resident)
Amber McMahon (Medical Student)
Frank Pietrantonio, MS (ex-officio)

Excused:

Lisa Bally (ex-officio)
Susan K. Evans, MD
Katherine C. Finney, MD
Shaun C. Horak, PA (ex-officio)
Don Klepser, PhD, MBA (ex-officio)
Lucy Muinov, MD
Brenda Ram (ex-officio)
Geetanjali Rathore, MD

Membership Ended:

Danish Bhatti, MD (Left institution)

The meeting was called to order by Kelly Caverzagie, MD, and all were welcomed. The number of full members present did not constitute a quorum.

1. Review and Approval of Minutes from January 28, 2022 (Attachment)
The approval of the January minutes was deferred to our next meeting due to lack of a quorum.

2. Education Support Grant for American Heart Program
The Center for Continuing Education sponsors many American Heart Program activities on the campus through its comprehensive EMS unit. Dr. Caverzagie was happy to report that CCE has received a College of Medicine Education Support grant for this effort. The funds will be used to purchase I-Pads as a tool to facilitate and strengthen the learning experience.

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3. Update on Needs Assessment (COM Strategy 1.9.2)

As part of the COM Strategy 1.9.2 to facilitate outreach, CCE is conducting an ongoing Needs Assessment. Brenda Ram has initiated contact with multiple individuals to scope out gaps. Some of the information that is available from departments is now outdated.

The Alumni Association does its own annual needs assessment. It confirms that a need and desire for ongoing Continuing Education exists. Dr. Caverzagie will work with two members of CCE to analyze the findings of the needs assessment.

Heidi Keeler suggested that we should include program eval questions from PREOP. (PREOP is an evaluation mechanism). Perhaps some inquiries to Children's Hospital on this topic can occur, as appropriate.

The hospital system has been developing an "Extended Enterprise" for its Learning Management System. The goal is to allow external entities access to Apollo, thereby offering Nebraska Medicine content to rural and other outside providers. It is another opportunity for partnering with CCE to reach the needs assessment's target audience.

4. COM Bylaws Changes – Charter and Chair of CME Committee

After a successful survey, LCME has granted UNMC COM full accreditation for another eight years. As with all accreditations, there is follow-up work. The COM governing document (currently named Structure, Rules and Functions) will officially be renamed to The UNMC COM Bylaws.

Individual standing committees are governed by these bylaws. Within the CME Committee, we now need to solidify and standardize the membership roles and responsibilities. We also need to create a charter to establish the basic guidelines for the committee. It must align with those of other committees, and with the bylaws.

The charter will define who is eligible to be the Chair. The standard will now be that the Chair cannot also be the administrative leader. Currently, this is a dual role for Dr. Caverzagie. Therefore, another faculty member must take on the role of Chair for the committee. This will go into effect after the July 2022 meeting. An email will be sent to those eligible to become the Chair soon.

There are term limits for the membership, but an exemption is made for the Chair. Faculty whose terms expire this year are therefore eligible to be the Chair. The Roles and participation at present require a minimal time commitment. However, there is potential for much opportunity and growth in this role. Dr. Caverzagie will continue in his role as the Dean of Continuing Education to facilitate a smooth transition.

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5. Rural Health Complex (Kearney Project)

This week, the State Legislature and the Governor passed short term funding to develop the Rural Health Complex, further expanding UNMC to UNK. Ultimately, all UNMC Colleges having a presence on the Kearney Campus. Both short-term and long-term funding will be required, from ARPA funds to state dollars. UNK also needs to meet funding goals to move forward. The official number of students and start year is to be determined, and only preliminary organization has begun. The aim continues to have Continuing Education filling an educational role for faculty and practitioners in Kearney and beyond.

The meeting adjourned with a reminder to watch for the forthcoming “Call for Chair” message. Our next meeting is tentatively scheduled for July 29, 2022, at 7:00 AM. Official email invitations will be sent to confirm the date.

CME Committee Membership (2021-2022)

Kelly J. Caverzagie, MD – Chair	Lisa Bally (ex-officio)
Danish Bhatti, MD	Micah W. Beachy, DO (ex-officio)
Laura Graeff-Armas, MD	Shaun C. Horak, PA (ex-officio)
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Jason M. Johanning, MD	
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