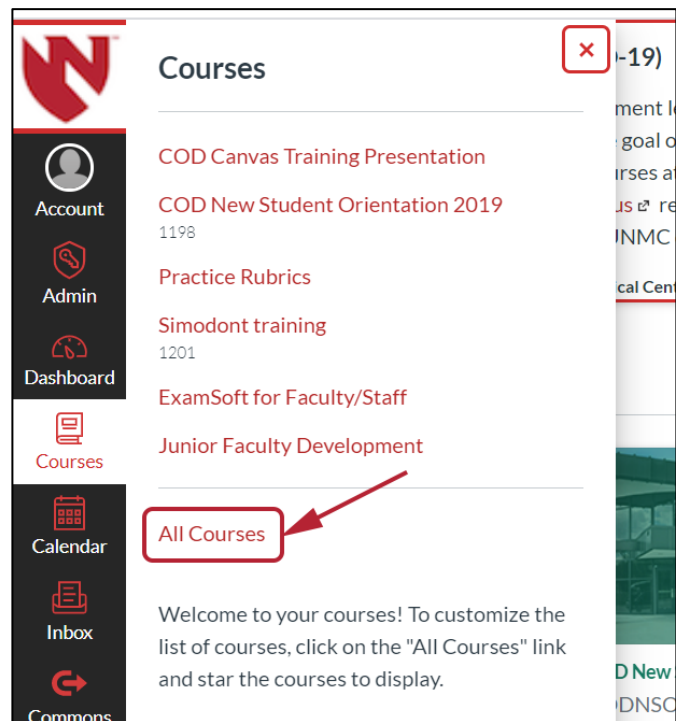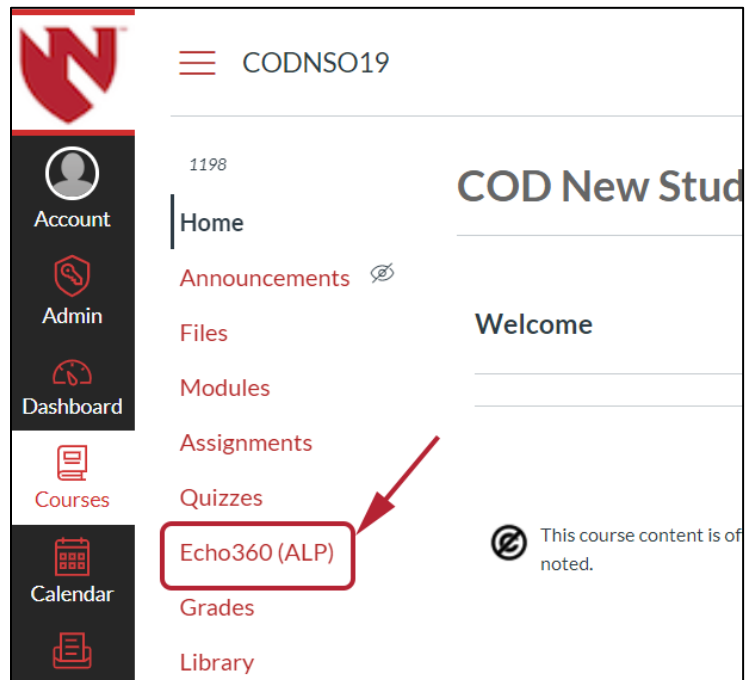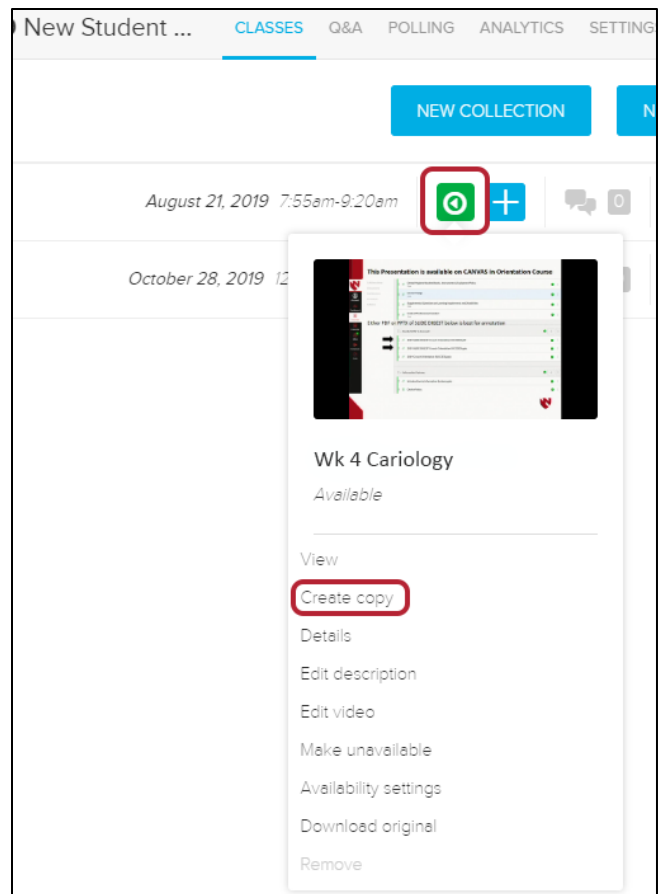# Canvas – Posting Previous Videos to Current Course

1. Log into Canvas and navigate to the course containing the video you want to copy. If the course doesn't show in the initial list, click "**All Courses**" to expand the list. Click to open the course after navigating to it.
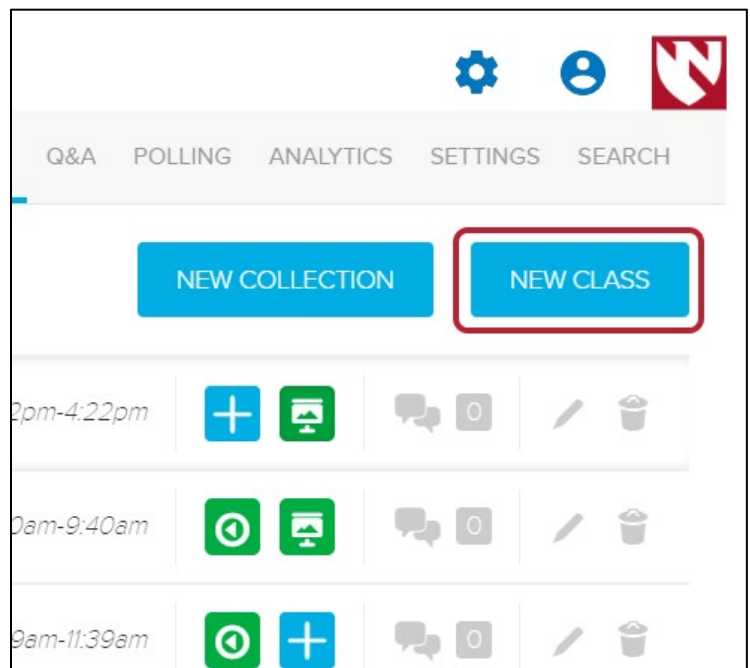

2. Click on **Echo360 (ALP) link** to get to the list of videos.

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3. Find the video to copy, click the **Green start button** and then **Create Copy** from the expanded list.

4. Navigate to the course where the video will be place and click the **Echo360 (ALP)** link. Click **New Class**.

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5. Complete the fields for Name and optionally, Description. The Date, Time and Duration can be skipped. Click **OK**.

New class

Name

Week 4 Cariology 2019 video

Options

Start Date	Start time	Duration	
Date	07:54 pm	1 hours	0 minut...

Description
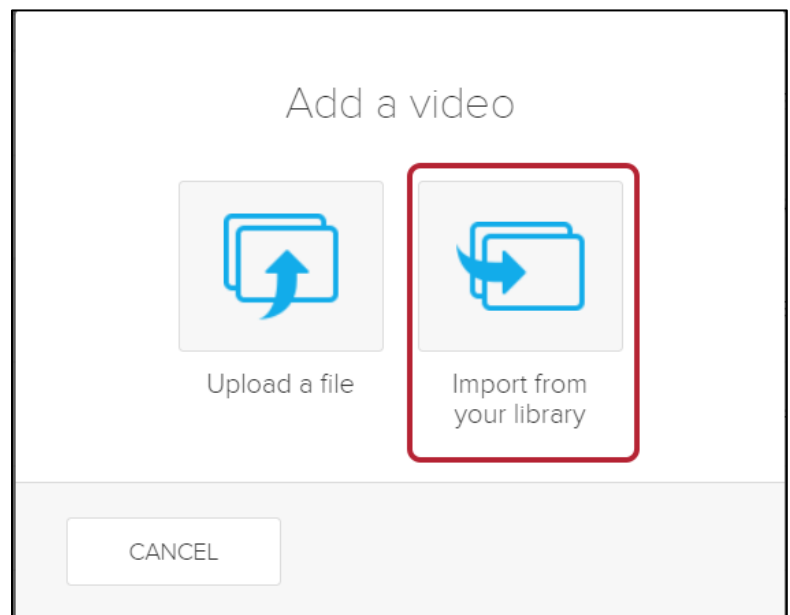
Lecture recording from 2019

CANCEL   OK

6. Click on the **+** on the entry just added in Step 5 and then choose **Add Video** from dropdown.

practice with ECHO360

Week 4 Cariology 2019 video   +   0   /   🗑

Add video
Add presentation

7. Click **Import from your library** on the next screen.

Add a video

Upload a file   Import from your library

CANCEL

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8. Choose the video copied from the previous course in Step 3. Click **Done**.

9. The copied video is now posted.