HAZARDOUS MATERIAL FACT SHEET
Chemical Disposal

All used and unused chemicals must properly be disposed of by submitting a pick-up request to EHS (see section on Chemical Collection Tags below). Please contact EHS at 402-559-6356 or ehspickups@unmc.edu if you have any questions.

Basic Rules for Used Chemical Collection
- Label containers “Chemical Waste” and list chemical contents.
- Use full chemical names (no abbreviations) and list all chemicals and their percentages in the container.
- Choose collection containers that are in good condition, clean and that are compatible with the contents you will be adding (e.g., no acids in metal containers).
- DO NOT place incompatible chemicals in the same container.
- Keep used chemical collection containers closed, except when adding chemical.
- Store used chemical collection containers in secondary containment.
- Separate incompatible chemicals in storage, and store all used chemicals that are flammable in a flammable liquid storage cabinet.

Chemical Collection Tags
When you have chemicals to dispose or your chemical waste collection container is full (or you are no longer adding to it), please complete a Chemical Collection Tag. Complete the top half of the tag and secure the tag to the container. Complete and submit the Chemical Waste Pick-up form online at: https://www.unmc.edu/ehs/pickups/cso-pickup-form.html

Blue Tags = Nebraska Medicine
Green Tags = UNMC

Please allow up to 5 working days for waste to be picked up for proper disposal.
SAMPLE OF ON-LINE CHEMICAL WASTE PICK-UP FORM

<table>
<thead>
<tr>
<th>Field</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
<td></td>
</tr>
<tr>
<td>First Name</td>
<td></td>
</tr>
<tr>
<td>Last Name</td>
<td></td>
</tr>
<tr>
<td>Department</td>
<td></td>
</tr>
<tr>
<td>Building</td>
<td></td>
</tr>
<tr>
<td>Room</td>
<td></td>
</tr>
<tr>
<td>Phone</td>
<td></td>
</tr>
<tr>
<td>PI/Lab Manager</td>
<td></td>
</tr>
<tr>
<td>Comments</td>
<td></td>
</tr>
</tbody>
</table>

**Enter the Number of Collection Tags you Have (Maximum of 10)**

Enter a number from 1 to 10:

**1st Collection Tag**

Chemical Collection Tag # *

(The tag # is located in the upper left corner of the tag)

Container Size *

(e.g., 4 liters, 500 milliliters, 1 gallon)

Number of Containers *

Chemical Name(s) / Percent (must equal 100%) *

(e.g., Methanol 50%, Water 50%)

Updated 08/2023