Hazardous Material Fact Sheet
Expired Controlled Drug Disposal

The DEA requires that all registrants provide effective controls and procedures to guard against theft and diversion of controlled substances. This Factsheet summarize the proper management, destruction, and documentation of expired controlled drugs in accordance with the Title 21 CRF Parts 1330-End.

References:
  a) DEA, Title 21 Code of Federal Regulations, Part 1300-End, Controlled Substances Act
  b) UNMC IACUC Policy for Management of Pharmaceuticals
  c) UNMC IACUC Policy for Expired Drugs or Medical Materials

PROCEDURES

1. Segregating expired controlled drugs
   a. When a bottle of a controlled drug expires, or is no longer needed, write EXPIRED directly on the bottle with a marker.
   b. Log the drug out appropriately on the drug’s log sheet.
   c. Label the container “Expired Controlled Drugs –DO NOT USE- Scheduled to be destroyed”.
      i. This container will be in the double locked cabinet segregated from other in-date controlled drugs until it is destroyed.

2. Rendering expired controlled drugs non-retrievable(destroyed)
   a. Place the expired controlled drug(s) into a solvent container.
   b. Add an equal volume of 70% Ethanol to the container.
   c. Label the container, “Waste ethanol and ‘drug name(s)’.

3. Complete Form DEA-41
   a. For each date that an expired drug(s) are destroyed, a Form DEA-41, available in the drug log binder, must be completed and a witness must be present.
   b. Section A. Registrant information
      i. This section will already be completed as this information will remain unchanged.

4. Contact EHS for proper disposal
   a. Complete a green chemical collection tag. Chemical Disposal Factsheet
   b. Contact EHS for pick-up. Waste Pick-up Form
   c. EHS will pick up your chemical, bulk it with other solvents and ship it for incineration.

Please call 402.559.6356 or email unmcehs@unmc.edu with any questions.

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