

# INCIDENT REPORTING

<https://www.unmc.edu/ehs/safety/incident-reporting.html>

**UNMC employees, students and volunteers are required to complete a UNMC Incident Report for all accidents/incidents involving injury.**

*Potential exposures to biologics (blood/ tissue, contaminated equipment, etc.):*

*Contact the OUCH Pager immediately at 402-888-OUCH (6824). Incidents involving biological agents in research must also be reported within 24 hours to IBC using the Adverse Event Form.*

**Severe Injury and Fatality Reporting:** Managers and supervisors must immediately contact Public Safety Dispatch at 402-559-5555 whenever there has been a work-related fatality or a severe work-related injury of an employee.

- Employers must report work-related fatalities within 8 hours of finding out about it.*
- For any in-patient hospitalization, amputation, or eye loss employers must report the incident within 24 hours of learning about it*

Unsafe conditions or "Near-Miss" incidents that *did not result in injury, did not involve patients, or occur in clinical areas* may be reported to EHS using the Near Miss/Potential Hazard Form.

**Individuals may also report compliance issues by calling the UNMC Compliance Hotline at 1-844-348-9584.** *Hotline callers may remain anonymous if desired.*