



SHOP DRAWING / SUBMITTAL TRANSMITTAL

COMPLETED BY THE CONTRACTOR - NAME: _____

Submission Date		Project Name		NU Project Number	
Submittal Number	First Submittal (X)	Re-submittal Number	Section Number (6 digit spec section)	Review Due Date	
Submittal Description					
Subcontractor or Supplier & Manufacturer				Installer	
Deviations from the Contract Documents (if any)				Change Order Number <small>(For Product Substitutions or Drawing Modifications Only)</small>	
Contractor certifies that this information complies with Contract Document requirements:					
Contractor's Signature:			Date Approved:		
Warranty Period (Months)	Describe Coverage		NU USE ONLY		
			NU Acceptance Date (Substantial Completion Date)	Warranties Received (X)	

COMPLETED BY THE CONSULTANT/ARCHITECT NAME: _____

Action Taken on this Item (Mark One):				
<small>(actions listed below as defined in the Contract Documents)</small>		Consultant Action	Remarks	
Reviewed, No Exceptions Taken (NET)				
Reviewed, Exceptions Taken as Noted (ETN)				
Reviewed, Revise and Resubmit (RR)				
Rejected (REJ)				
Submittal Received, Action Not Required (ANR)				
Consultant's Signature:			Date:	
Copies Returned To		# of Copies Returned	Date	Comments