FEDERAL WORK STUDY
JOB DESCRIPTION

Job Title: Work Study  Department: COD – Surgical Specialties

Number of Positions: One  Contact Person: Bev Hulsebusch
Phone Number: 472-1342

Duties and Responsibilities: Work in Surgical Asepsis Area, assist with checking in/out supplies, clean equipment and instruments, run sterilizers and other duties assigned.

Special Skills Required: Must have Hepatitis B vaccine.

Supervisor (If different than Contact name listed above): Diane Rocke, Dr. Tussing and Darlene Mundt

Number of hours/week per position: 10 – 15 hours per week

Maximum is 40 hours per week during periods student is not enrolled in courses or during breaks.
Part-time hours are not more than 20 hours per week while student is enrolled in classes.

To be considered employed in a community service job for FWS purposes, an FWS student does not have to provide a “direct” service. The student must provide services that are designed to improve the quality of life for community residents or to solve particular problems related to those residents’ needs. A school may use its discretion to determine what jobs provide indirect or direct service to the community.

Do you consider this position to be a community service job? 

Contact: Students will schedule interviews with your department. When you have selected a student to work in your area, contact Crystal Quarterio, UNMC Office of Financial Aid, Student Life Center, Room 2081 Campus Zip 984265, (402) 559-7265 or (800) 626-8431 or cquarterio@unmc.edu.

June, 2011