FEDERAL WORK STUDY
JOB DESCRIPTION

Job Title: Research & Evaluation Assistant
Department: Health Promotion, Social & Behavioral Health

Number of Positions: 1
Contact Person: Christopher M. Fisher, PhD
Phone Number: 402-559-3835

Duties and Responsibilities: To assist in the ongoing conduct of research and evaluation activities related to an HIV Care and Prevention contract held by Dr. Fisher. Duties and responsibilities will include, but are not limited to, collecting evaluation data from program partners, analyzing and reporting on such data, preparing updated reports for the funder, develop and implement community activities related to the project, and perform tasks related to presentation and publication of findings.

Special Skills Required: Familiarity with Microsoft Office products, SPSS, NVivo. Training as needed will be provided.

Supervisor (If different than Contact name listed above):

Number of hours/week per position: 20 hours/week
Maximum is 40 hours per week during periods student is not enrolled in courses or during breaks.
Part-time hours are not more than 20 hours per week while student in enrolled in classes.

To be considered employed in a community service job for FWS purposes, an FWS student does not have to provide a “direct” service. The student must provide services that are designed to improve the quality of life for community residents or to solve particular problems related to those residents’ needs. A school may use its discretion to determine what jobs provide indirect or direct service to the community.

Do you consider this position to be a community service job? YES

Contact: Students will schedule interviews with your department. When you have selected a student to work in your area, contact Meghan Moore, UNMC Office of Financial Aid, Student Life Center, Room 2080, Campus Zip 984265, (402) 559-4199 or (800) 626-8431 or meghanmoore@unmc.edu

May 22, 2014