FEDERAL WORK STUDY
JOB DESCRIPTION

Job Title:   Follow Up Specialist       Department:  Oncology/Hematology

Number of Positions:  1       Contact Person:  Matt Moehr
                   Phone Number:  559-3810

Duties and Responsibilities:

The student will work within the Transplant Data Office to obtain long-term follow up
information about recipients of blood and marrow stem cell transplants. They will work
with a team of data coordinators to collect information through the UNMC medical record
system, contacts with outside physicians, and direct contacts to oncology patients. The
student will have an opportunity to learn about clinical aspects of cancer treatment.

Special Skills Required:

Written and oral communication skills.
Demonstrated organization skills.
Training to use CareCast.

Supervisor (If different than Contact name listed above):

Lisa Muschall, Oncology/Hematology Section administrator
559-8013

To be considered employed in a community service job for FWS purposes; an FWS student
does not have to provide a “direct” service. The student must provide services that are
designed to improve the quality of life for community residents or to solve particular
problems related to those residents’ needs. A school may use its discretion to determine
what jobs provide indirect or direct service to the community.

Do you consider this position to be a community service job?  ___no____

Contact:  Students will schedule interviews with your department. When you have selected a student
to work in your area, contact Meghan Moore, UNMC Office of Financial Aid, Student Life
Center, Room 2080, Campus Zip 984265, Direct phone (402) 559-4199 email
meghanmoore@unmc.edu.

Revised June 6, 2014