



**FEDERAL WORK STUDY  
JOB DESCRIPTION**

**Job Title:** Teacher Assistant  
**Department:** Epidemiology  
**Contact Person:** Dr. Watanabe-Galloway [swatanabe@unmc.edu](mailto:swatanabe@unmc.edu)  
**Phone Number:** 402-559-5387

**Primary Duties and Responsibilities:**

GTA position for EPI 820, assist with activities for the EPI 820 course. This may include creation of assignments or quizzes, grading assignments, management of Canvas and gradebook for the course and assist students as needed. Position is open to PhD and MPH students.

**Special Skills Required:**

Previously taken EPI 820 or similar course. Student needs to be reliable and able to complete assigned GTA tasks each week, prefer a student who can attend lectures (as needed, not every week)

**Supervisor (If different than Contact name listed above):**

Jennie Hill [jennie.hill@unmc.edu](mailto:jennie.hill@unmc.edu) (402) 552-3397

**Number of hours per week for this position: 20**

Part-time hours are not more than 20 hours per week while student is enrolled in classes. Student will coordinate class and study schedule with the department, if hired.

If student works during summer and winter break: Maximum is 40 hours per week.

**Students Only:**

If you are unsure of your eligibility for Federal Work Study, please contact the Financial Aid Office: Student Life Center, Room 2017, (402) 559-4199 or (800) 626-8431 or [finaid@unmc.edu](mailto:finaid@unmc.edu)

**Departments Only:**

To be considered employed in a community service job for FWS purposes; an FWS student does not have to provide a “direct” service. The student must provide services that are designed to improve the quality of life for community residents or to solve particular problems related to those residents’ needs. A school may use its discretion to determine what jobs provide indirect or direct service to the community.

**Do you consider this position to be a community service job? NO**

**Department Contact:**

Students will schedule interviews with your contact person listed above in your department. When you (department) have selected a student to work in your area, contact, UNMC Office of Financial Aid: Meghan Moore.

For Financial Aid Use Only:
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