



**UNMC Assistantship/Fellowship Letter of Intent**  
**Submission deadline: February 1<sup>st</sup>**

*Directions: This fillable PDF must be completed using Adobe Reader ([free download](#)) or Adobe Acrobat. It will not function properly in a browser/preview mode.*

Student's Name:      
(Last/Family) (First) (Middle) (Other)

Address:       
(Number and Street) (City) (State) (Zip Code) NUID #:   
 Phone #:

Previous Degrees:     
(Degree) (School) (Date Conferred)  
    
(Degree) (School) (Date Conferred)

Nebraska High School (if applicable):

Graduate Program:

Date of Enrollment as a full-time PhD student:  Anticipated Graduation Date   
(month & year) (month & year)

Are you a participant in the China Scholarship Council (CSC) program or the Saudi Arabia Scholarship program? Yes No

Advisor:  Advisor's Department:   
(PI / Supervisory Committee Chair)

Supervisory Committee Members:

**Eligibility Requirements:**

Only students who submit this [Letter of Intent](#), the [Project Funding Affirmation](#), and a scientific [Abstract](#) by February 1<sup>st</sup> will be eligible to apply for UNMC Assistantship/Fellowship support. The Abstract is limited to 250 words summarizing the planned work (not completed studies) and must include a tentative **project title**. The deadline for submitting the final application is March 1<sup>st</sup>. Applicants must be full-time Ph.D. students at UNMC in good academic standing (GPA 3.0 or higher), must have selected their permanent Advisor and Supervisory Committee (approved in Seguidor prior to the March 1<sup>st</sup> application deadline) and must have completed at least 12 months as a full-time, degree-seeking Ph.D. student at the time of application. (M.D./Ph.D. students must have been enrolled as a full-time Ph.D. student for at least one complete semester, excluding summer terms, at the time of application.) Funding will be awarded for a period of two years, or until the student completes his/her fifth year of study (whichever comes first). The second year of funding is contingent on the student attending at least three professional development events between July 1<sup>st</sup> and March 1<sup>st</sup> of the initial year of funding, as well as submission and approval of the UNMC Assistantship/Fellowship Renewal Application. Students will not receive funding beyond their fifth year of study.

**Review Process:**

The Executive Associate Dean for Graduate Studies will assign each application to a study section for review. The study sections will be composed primarily of UNMC Graduate Council members and Graduate Faculty members. In some cases, when there are a large number of proposals in the same area, there may be two or more study sections for that area. Based on the review criteria, the study section will assign each application an NIH-type raw score. Because there will be several (6-8) study sections, average scores for each application will be ranked and assigned a percentile within their study section. The percentile rankings will be used across all study sections to determine the most meritorious applications. (Note: This is the same process employed by NIH.)

To facilitate the process of assigning each application to an appropriate study section, **please select THREE** of the broadly defined topic areas listed below that might provide the expertise needed to review your proposal. **RANK them 1, 2 or 3 (with 1 being your first choice)**. Applicants are strongly encouraged to consult with their mentor or Graduate Program Director to determine the most appropriate categories.

**Study Section Topic Areas:**

- Systems Biology** -- Topics include aspects of complex interactions in physiology, pharmacology, pathology & developmental biology.
- Biochemistry or Molecular Biology** -- Topics include aspects of protein function, structural biology, gene expression & biophysical chemistry.
- Cell Biology** -- Topics include signal transduction, metabolism, trafficking, pathology, microbiology & immunology (excluding neuroimmunology).
- Drug Development, Design or Delivery** -- Topics include aspects of nanomedicine, pharmaceutical sciences & bioanalytical chemistry.
- Genetics** -- Topics include aspects of genetic studies in all areas of the life sciences & genomics.
- Community & Population Health, Nursing, or Clinical/Translational Research** -- Topics include aspects of allied health, behavioral sciences & development of clinical trials.
- Biomedical Informatics or Biostatistics** -- Topics include the analysis of biological problems using biostatistics, informatics or computer science.
- Neuroscience** -- Topics include neuroanatomy, neurophysiology, neurological diseases, neuroimmunology, or any other aspect of neuroscience.

Submitting this [Letter of Intent](#) form, [Project Funding Affirmation](#) form, and an [Abstract](#) will enter you into the competition for any of the Assistantships or Fellowships available through the UNMC Graduate Studies Office for which you are eligible. **These materials must be submitted by email as a single pdf** (file naming convention: LastName,FirstName\_LOI) to the UNMC Graduate Studies Office ([unmcgraduatestudies@unmc.edu](mailto:unmcgraduatestudies@unmc.edu)) no later than 11:59 PM on February 1<sup>st</sup>.