

WAGE TYPES AND PAYMENT TYPES

**This guide provides general information regarding the wage types that are utilized with the Recurring/Additional Payment form.
Please reference Policy and Procedure Recurring and Additional Payment #1017 for more detailed information.**

Wage Type Code	Wage Type Name	Recurring Payment	One-Time Payment	Monthly	Biweekly	Payroll Entry	HR Review Entry	Unit/Dept Entry
4601	Awards	No	Yes	Yes	Yes	X		
	The only faculty and staff awards that are allowed to have a monetary component are the approved UNMC Distinguished Scientist awards, the UNMC Educator awards, and the NU awards (i.e. Gold U, ORCA, OTICA, etc.).							
0623	Moving/Relocation Allowance	No	Yes	Yes	No	X		
	<p>Allowance given to new and current university employees to assist with covering the cost of moving relocation expenses.</p> <ul style="list-style-type: none"> This allowance is only available to all regular Faculty, Administrative, and Managerial/Professional employees. <p>The following criteria must be met to be eligible for a moving/relocation allowance:</p> <ul style="list-style-type: none"> The relocation to another geographical location must be for the benefit of NU. The new job location must be farther than 50 miles from the employee's old residence. A current employee is eligible when they transfer to an administrative unit that is farther than 50 miles from their current administrative unit or a departmental transfer moving the employee to a location farther than 50 miles from the employee's old residence. A signed Offer Letter or Employment Agreement with the amount of payment must be uploaded with the Recurring or Addition Payment Authorization Form. 							
1401	Additional Compensation	No	Yes	Yes	Yes		X	
	<p>Compensation paid to an employee on a temporary one-time basis outside of his/her regular base wage/salary for taking on additional responsibilities. This type of payment can be done for an exempt monthly, or nonexempt biweekly, paid employee and is included as part of "institutional base salary" (per UNMC policy 6102). Appropriate reasons as follows:</p> <ul style="list-style-type: none"> Temporary additional duties outside the scope of the current position. Exempt monthly paid employees may be eligible for an additional payment to reward for extra effort in a situation where they are required to work an inordinate amount of extra time. It is important to note that hours of work must not be tracked and payment should not be based on hours worked in order to protect the exemption status of the position. 							
1404	Overload (Payment amount is Pro-rated if Start Date is other than 1st of Month and/or End Date is other than end of month)	Yes	No	Yes	No		X	
	<p>Payments are to be used for additional duties outside the scope of an employee's current position such as the following:</p> <ul style="list-style-type: none"> Taking on additional teaching assignments in addition to the primary contract. Serving in an interim capacity at a level above the employee's current classification. For example, a senior staff employee filling in for a vacant management position until the position is filled. Taking on additional duties in a different department/campus while maintaining a regular full-time appointment. 							

Wage Type Code	Wage Type Name	Recurring Payment	One-Time Payment	Monthly	Biweekly	Payroll Entry	HR Review Entry	Unit/Dept Entry
1420	July 1 In Lieu Payment Stipend (Non-Academic Only) (For Recurring - Payment amount is NOT Pro-rated if Start Date is other than 1st of Month and/or End Date is other than end of month) *(Can only be a One Time Payment 1401 for Biweekly)	Yes	Yes	Yes	*Yes		X	
	Compensation paid to a non-academic employee on a one-time or recurring basis outside of his/her regular base wage/salary in accordance with UNMC's annual July 1 wage adjustment guidelines for stipends in lieu of a base wage/salary increase. •This type of payment can be done for an exempt monthly or nonexempt biweekly paid employee. •Recurring payments can only be made to exempt monthly paid employees and are included as part of "institutional base salary" with a stated end date. •One-time payments can be made to either exempt monthly, or nonexempt biweekly, paid employees and are not included as part of "institutional base salary".							
1419	New Faculty/Retention Stipend (Faculty Only)	No	Yes	Yes	No		X	
	Allows for short-term (1-year or less) payments to faculty as consideration for work done during the stated period of time in order to allow the University to react to market fluctuations that could negatively affect the long-term mission of the institution. Reasons •Pay in addition to the base salary to compensate a new faculty member while establishing patients in the clinic. •Pay in addition to the base salary to a new faculty member while establishing/transferring grant money. If applicable, may be replaced with Supplemental Compensation or annual salary increase based on performance. •Temporary additional pay to compensate exceptional faculty to retain them at UNMC due to market demands. May be replaced by annual salary increase based on performance.							
4605	Honorarium	No	Yes	Yes	No		X	
	Gratuity payment typically for faculty (and sometimes other categories of employees) for a service they provide outside of their regular job responsibilities (i.e., as a speaker for a function, etc.)							
1410	Supplemental Compensation Stipend (Payment amount is Pro-rated if Start Date is other than 1st of Month and/or End Date is other than end of month)	Yes	No	Yes	No			X
	Authorized establishment of supplemental compensation plans within the colleges and equivalent units of the University of Nebraska Medical Center for the benefit of eligible academic-administrative staff members. •A fully signed Supplemental Compensation Plan Terms of Employment Agreement covering the payment period(s) must be on file and loaded in ADIS to pay supplemental compensation. Reference Supplemental Compensation Plan Policy and Procedure 3039.							
1412	Summer Instructional (Payment amount is Pro-rated if Start Date is other than 1st of Month and/or End Date is other than end of month)	Yes	No	Yes	No			X
	Applies to summer salary in an instructional setting for those paid on 9/12 or 10/12 appointment.							
1413	Summer Research (Payment amount is Pro-rated if Start Date is other than 1st of Month and/or End Date is other than end of month)	Yes	No	Yes	No			X
	Applies to summer salary in an research setting for those paid on 9/12 or 10/12 appointment.							