HUMAN RESOURCES - EMPLOYEE RELATIONS
UNMC EMPLOYEE RELIGIOUS ACCOMMODATION REQUEST FORM

The University of Nebraska Medical Center is strengthened by its global and multicultural character and is committed to diversity and equal opportunity in employment and education. This commitment includes embracing religious diversity and cultivating a community of inclusion and respect. The University prohibits discrimination against employees and applicants for employment based on religious beliefs, practices, and affiliation. In addition, the University provides reasonable accommodation for individual's sincerely held religious beliefs and practices unless providing a reasonable accommodation would result in undue hardship to the University.

If you are an employee and are requesting a religious accommodation pertaining to your employment, please complete this form and submit it to the UNMC Human Resources - Employee Relations office at employeerelations@unmc.edu. A representative from Employee Relations will contact you about your request and will provide further information regarding the accommodation process.

Employee Name: _____ Date of Request: _____

UNMC Personnel #: _____ Date of Hire: _____

Department:_____ College/Unit: _____

Employee Email: _____ Phone:_____

Job Title: _____ Supervisor: _____

Please specify the religious belief, practice, or observance that is the basis for your request for accommodation.

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Please specify the job-related requirement (i.e. dress code, work schedule) that conflicts with your religious belief, practice, or observance described above and explain the nature of the conflict.

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Please describe the specific accommodation(s) that you are requesting at this time, including an explanation of how the requested accommodation(s) will enable you to meet your religious obligations without impacting your ability to meet the essential requirements for employment at UNMC.

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Additional Comments/Information (if applicable):

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Employee Signature: _____ Date: _____