

**Department of Academic Affairs, Office of the Associate Vice Chancellor- iExcel**
**Student or Other Hourly Worker Position– iEXCEL Surgical Simulation**

This position is primarily dedicated to assisting the iEXCEL surgical simulation team with the use, maintenance and support of surgical simulation and c-arm equipment for courses in the Davis Global Center. This individual will also help re-stock supplies, clean rooms, set up/tear down training equipment. The position may also require assistance with preparing cadaveric tissue for surgical training sessions. The individual may also be involved with demonstrating the abilities of the technology as well as speaking to faculty, students and tour groups.

**Job Duties Include the Following**

- Provide radiology support for c-arm imaging for surgical training labs (if skill set applicable)
- Ensure a safe working environment with the use of radiography (if skill set applicable)
- Assist preparation and clean up of surgical training sessions
- Assist with surgical instrumentation cleaning/sterilizing
- Assist in the preparation and staging of cadaveric tissues for surgical training sessions
- Assist with tour groups by demonstrating abilities of the surgical training areas
- Other administrative and office duties as assigned

**What We Expect From You**

- **Time** commitment of a maximum 20 hours per week (up to 40 hours during the Summer)
- **Dedication** to producing a timely, high quality product and working cooperatively with others to accomplish goals
- **Ability** to interact with faculty, staff, students, partners, and community members in a professional manner
- **Ability** to learn new ideas and skills quickly, and to apply those skills to new projects
- **Accountability** to the Executive Director for Clinical Simulation - iEXCEL

**Minimum Qualifications**

- Software skills: Microsoft Office Suite (required)
- Other skills: customer service, self-starter, positive attitude, team player
- Enrollment in a University of Nebraska Medical Center undergraduate or graduate program
- Excellent oral and written communication skills

**Preferred Skills**

- Interest in clinical quality and safety initiatives to enhance the delivery of patient care

**Compensation**

- Pay Rate: \$13.00 per hour

**Experience the Student Will Gain From Being Part of the iEXCEL Team**

- Working within a professional academic/business environment
- Integrating knowledge and exercising critical thinking skills, while comprehending common concepts across different academic and clinical areas.
- Clinical skill experience and knowledge through the support of surgical training sessions for multiple disciplines

**If Interested:** Send a cover letter and resume via email to Meg Davis at [Megan.Davis@unmc.edu](mailto:Megan.Davis@unmc.edu)