

# Frequently Asked Questions about INBRE Summer Program

**BEFORE YOU CAN BEGIN IN A LAB at UNMC you must submit a completed online UNMC Immunization form in MyRecords:**

<https://myrecords.nebraska.edu/psp/myrecords/NBM/HRMS/?cmd=login>

You can find information about UNMC's Student Immunization Policy and the required forms here: <https://www.unmc.edu/student-success/student-health/immunizations/index.html>

**UNMC Campus Records (CARE) website**

<https://net.unmc.edu/care/>

**UNMC Canvas**

<https://www.unmc.edu/canvas.html>

**UNMC Center for Healthy Living**

<https://www.unmc.edu/cfhl/>

**UNMC Information Technology**

<https://info.unmc.edu/it/>

**UNMC Student resources**

<https://www.unmc.edu/student-success/support-services/accessibility/student-resources.html>

## **INBRE orientation**

Proper dress for orientation should be business casual. Your picture will be taken at this time for the INBRE website. During your time in the lab, the dress code will be up to your mentor. However, for safety reasons, shorts and sandals are not allowed.

## **What time do we start in the labs?**

This will be decided by your mentor, but a typical workday is 8:00 – 5:00.

## **Parking**

**UNMC:** there is free parking on the side streets OR a parking permit is available at a cost of \$18 per month. Permits can be purchased at the window in the administrative building (see map). UNL, UNO, and UNK students can park at UNMC for free if a valid student parking permit is visible. See map for student parking locations. <https://info.unmc.edu/my-information/parking-information/index.html>

**CUMC:** there is free parking on the side streets, but not much. You will need to contact Public Safety at Creighton for a temporary permit; their phone number is 402-280-2104 and they are located at 2204 Burt Street.

**UNL:** You may be able to park on side streets. However, you will likely need to purchase a parking pass from <https://parking.unl.edu/> [parking.unl.edu]. You may also ask your PI (or others in your lab) about local parking options.

## **Do I need an ID badge?**

**UNMC:** ID badges are required anytime you are on campus. These are issued by the Photo ID Office located in the Student Life Center at no cost to you.

If you are working in the Durham Research Centers, special access is needed. This will be taken care of by the department you will be working in.

**CUMC:** ID badges are needed, but not required to be worn at all times. Your mentor will be able to instruct you on how to obtain your badge. There is a \$10 charge for the ID badge.

**UNL:** Your normal student ID badge is all that is needed, except if you are residing in UNL housing. This is a separate ID and there is a \$10 fee for this.

## **Stipends**

### Summer:

A check for your summer compensation and housing allowance (if applicable) will be mailed to your listed home address. This will include your housing allowance unless you have housing arranged by us. If you are not a US citizen, taxes are withheld based on the country you are from. Please refer to IRS publication 970 to aid you in reporting this income on your taxes.

If you receive another Scholarship and/or receive income from any other source, you need to inform your institution's INBRE representative.

### Academic Year:

Upon your return to your home campus in the fall, you will be set up working in a lab with an INBRE's Associate. You will be paid a salary, with taxes withheld, by your home campus. How often your salary is paid is decided by your home campus. Questions regarding money during the rest of your INBRE appointment should be addressed with your campus representative.

## **Housing**

INBRE pays the deposit and monthly rent, but **you are responsible for any damages incurred.**

Scholars share apartments. Arrangements for scholars attending UNMC or CUMC are usually be made at Nebraska Methodist College. *Please read the rules of the Nebraska Methodist College "Josie's Village Campus Housing Handbook."* Scholars attending UNL will be housed at Wesleyan or UNL.

*If for any reason you are asked to leave the housing complex, you will be on your own to find housing. If you cannot find housing, you will return home and be terminated from the program.*

Arrangement for scholars attending UNL will be made at University Suites [University Suites \[housing.unl.edu\]](https://housing.unl.edu).

## **Weekly Seminars**

Seminars will be held each Monday morning and attendance is required. A listing of speakers and location will be available soon under the *New Scholars* tab.

## **Annual NE-INBRE Summer Conference**

INBRE's Annual Conference for 2024 is scheduled for August 4-6. **SCHOLARS WILL BE REQUIRED TO GIVE AN ORAL PRESENTATION ON THEIR RESEARCH PROJECT.**

Presentations will be 11 minutes long with several additional minutes for questions. Presentations are judged and monetary awards are given by Nebraska Cures.

## **Communication**

Most information will be sent via email. Ask questions if you do not understand. This will help make your summer experience more successful. For any other questions, please contact **Tami Houdesheldt** at [thoudesheldt@unmc.edu](mailto:thoudesheldt@unmc.edu)