

## **Confidentiality (HRPP 3.3)**

### **Description:**

This policy describes UNMC's requirements for the maintenance of confidentiality of data.

### **Definitions:**

**Confidentiality:** protecting data in order to ensure that it is not improperly divulged.

### **Protecting Confidentiality (protecting data):**

- Safeguards are in place for entry, storage, and transfer of data.
- Adequate justification for sharing identifiable private information, and PHI is shared in a manner that is compliant with HIPAA and other regulations and laws.
- The minimum amount of identifiable private information to complete the study is being obtained.
- Access to identifiable private information is restricted to the minimum number of people with legitimate need.
- Identifiable private information will be appropriately and safely destroyed when it is no longer needed.

### **Additional Considerations:**

Research funded (partly or wholly) by the NIH that involves identifiable private information is automatically covered by an NIH Certificate of Confidentiality.

Research funded by the Centers for Disease Control and Prevention (CDC), Food and Drug Administration (FDA), Health Resources and Services Administration (HRSA), Indian Health Service (HIS), and Substance Abuse and Mental Health Services Administration (SAMHSA) may also have access to Certificates of Confidentiality through those agencies.