**Academic Rank**

**By April 15**, faculty members will notify the Promotion and Tenure committee chair in writing (via this form) of their intent to apply for promotion and/or tenure.

Include the areas of accomplishment on which you are seeking promotion and/or tenure in the year prior to when this will be deliberated by the committee. This should have been discussed with your supervisor and acknowledged on this form with their signature prior to submission.

Please specify:

Your name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current rank: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Rank you are seeking: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please specify the two primary areas of accomplishments for which you are seeking promotion (check one):

\_\_\_\_\_\_ Teaching and Scholarly Activity

\_\_\_\_\_\_ Scholarly Activity and Professional Service

\_\_\_\_\_\_ Teaching and Professional Service

\*Seeking Tenure: \_\_\_\_\_\_ Yes \_\_\_\_\_ No

\*If applying for tenure, **you must have an HPA** **appointment, not be on a special appointment**.

I have discussed this with my division assistant dean/supervisor.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature of Division Assistant Dean/Supervisor

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date