Continuity Clinic – Longitudinal Experience
Level: PGY 1, 2, 3, 4

Supervision: Resident → Faculty
The residents will work directly with the attending physician assigned to their continuity clinic or acute clinic in all management decisions, clinic procedures, and operative cases.

Educational Activities:
1) Recommended Reading Specific for office practice
   b) Advanced Colposcopy, CD-ROM
   c) ACOG Primer on Primary Care
   d) Precis and Prologs on Gynecology and Office Practice
2) Supplemental Reading, See list for Obstetrics and Gynecology rotations
3) Conferences
   a) Wednesday Education Conferences
   b) 2nd week of each month at 1:00: Ambulatory Care topic

Competency Based Educational Goals and Objectives
Patient Care
Goal: Perform outpatient clinic procedures competently.
Objectives: Over three years, the resident will demonstrate the ability to:

1) Prepare for office procedures including gathering/requesting appropriate instruments, obtaining informed consent, performing time out verification process, and ordering procedure and necessary testing and/or supplies in EMR.
2) Appropriately use of gloves, supplies, and procedural techniques to avoid contaminating stationary office equipment, and to provide sterile technique where required.
3) Document procedure accurately and in a timely manner in the EMR.

Specific office procedures to perform include the following:
4) Obtain a pap smear for cervical cancer screening.
5) Endometrial biopsy.
6) Vaginal and vulvar biopsies.
7) Placement or insertion of Word's catheter, IUD, and laminaria.
8) Colposcopy with biopsies and endocervical curettage.
9) Cryosurgery and LEEP procedures.
10) Fitting for pessaries and diaphragms and appropriate evaluation during follow-up visits.
11) Incision and drainage of abscess.
12) Skin biopsy.
13) Breast cyst aspiration.
14) Office hysteroscopy.
15) Office ultrasonography. (informal bedside transabdominal and transvaginal ultrasound for early pregnancy dating, endometrial stripe measurement, etc.)
16) Treatment of HPV of the vulva and perianal skin with TCA when appropriate.
17) Skin excision (mole, skin tag, inclusion cyst, lipoma)
18) Difficult removal of IUD
19) Placement of Nexplanon contraceptive implant
20) Cervical polyp removal
21) Open or explore postsurgical wounds
22) Manage vulvar skin abscesses in clinic

Goal: Gather essential information about patients, develop, negotiate and implement effective management plans in obstetrics and gynecology.
Objectives: The resident will demonstrate the ability to evaluate, provide appropriate education and counseling for:

1) New and return patients appropriately with history and physical examination including pelvic examinations.
2) Health care maintenance/well woman care and screening.
3) Acute and chronic vaginal infections
4) Acute and chronic pelvic pain.
5) Abnormal uterine bleeding in preadolescent, adolescent, premenopausal, perimenopausal, and postmenopausal age groups.
6) Abnormal pap smears.
7) Sexually transmitted diseases including screening, diagnosis, treatment and follow-up.
8) Initiate contraception and appropriately counsel patients regarding use.
9) Counsel and manage contraceptive needs for medically complex patients.
10) Primary infertility.
11) Outpatient presentations of ectopic pregnancy, missed abortion, incomplete abortion, PID, wound infection, symptomatic Bartholin’s cyst, and pelvic masses.
12) Symptomatic prolapse and urinary incontinence.
13) Prescribing medications commonly used in gynecologic practice, such as oral contraceptives, hormone replacement therapy, Clomid, Depo Provera, Depo Lupron, methotrexate, antibiotics, cytotec, antibiotics for UTIs, STDs, vaginal infections, compounded pharmacy medications such as progesterone, DME, expedited partner therapy, etc.
14) Female patients with common medical problems.
15) Patients with breast concerns/findings
16) Vulvar complaints and treat various vulvar dystrophies.
17) Women in gay/lesbian relationships.
18) Women considering early pregnancy termination.
19) Missed or incomplete abortion.
20) Demonstrate understanding of state laws governing treatment of minor (under 19) females in clinic.

Medical Knowledge
Goal: Apply an evidence-based approach to patient care.
Objectives: The resident will demonstrate an understanding of
1) Normal female reproductive function.
2) Normal process of menarche and menopause.
3) Demonstrates a knowledge of and adherence to care based upon published Practice Bulletins, Committee Opinions
Goal: Develop critical thinking in regards to clinical situations
Objective: The resident will demonstrate the ability to evaluate and develop appropriate care plans.

Interpersonal and Communication Skills
Goal: Communicate effectively with patients, families, and clinic MA/RN staff.
Objectives: The resident will demonstrate the ability to:
1) Counsel patients appropriately on age specific health screening and preventive medicine/gynecological cancer screening and immunizations.
2) Counsel women regarding menopausal hormone therapy.
3) Screen and counsel patients desiring assistance with smoking cessation, domestic violence, sexual dysfunction, weight loss, nutrition, and depression.
4) Demonstrates an understanding of Medicare inclusion and exclusions related to well woman care and demonstrate an ability to appropriately document encounter and bill for these patient encounters.
Goal: Communicate effectively as a part of the health care team.
Objectives: The resident will demonstrate the ability to:
1) Complete patient encounter records in a timely fashion.
2) Communicate effectively with the attending in clinic regarding the evaluation and plan of management for each patient.
3) Provide appropriate correspondence with referring physicians.
4) Provide appropriate documentation for clinic visits, either written or dictated.
5) Complete patient charts of all patient encounters in the clinic , meet meaningful use documentation criteria, and route to appropriate faculty for signature within 24 hours.
6) Implement EHR workflow updates given to all clinic providers.

Professionalism
Goal: Apply professional behaviors to the clinic setting
Objectives: The resident will demonstrate professional behavior in the clinic by:
1) Being punctual in arrival at the start of the clinic.
2) Maintaining a positive work attitude and professional demeanor in the clinic.
3) Demonstrating appropriate patient follow-up regarding laboratory and ultrasound results.
4) Alert patients via clinic staff of clinic delays and waiting time.

**Goal:** Be able to provide informed consent for procedures.

**Objectives:** The resident will demonstrate the ability to:

1) Provide consultation and informed consent for surgical sterilization.
2) Provide pre-operative evaluation and informed consent for surgical procedures.
3) Completes routine preoperative orders, makes presurgical assessments.
4) Understands concepts of prior authorization of insurance for procedures.

**Goal:** Maintain patient confidentiality

**Objectives:** The resident will demonstrate:

1) The ability to protect health-related patient information per HIPPA compliance.
2) List and be aware of sites on the ward and in the clinic where loss of privacy for the patient may occur.
3) Demonstrates sensitivity to patient care discussions being held with faculty, other residents, students and/or clinic staff out of patient hearing range (in confidential area).

**Practice-Based Learning and Improvement**

**Goal:** Identify personal and practice improvement strategies in continuity clinic.

**Objectives:** The resident will demonstrate:

1) Complete chart reviews as required for well woman visits and new obstetrical patients.
2) Receptiveness to faculty instruction and feedback.
3) Ability to use medical information with the ability to access information through traditional and online sources to support their educational experience.
4) Be familiar with ACOG Practice Bulletins.
5) Manage the BHcG quant list while on the GYN service.

**Systems-Based Practice**

**Goal:** Understand billing and coding for the clinical setting.

**Objectives:** The resident will demonstrate familiarity with:

1) ICD-9 coding and appropriate clinic billing for services.
2) Medicare documentation requirements.
3) Submitting charges accurately via the electronic medical record system utilizing LOS and charge capture.

**Goal:** Establish patterns of safe practice in the clinical setting.

**Objectives:** The resident will demonstrate:

1) An understanding of exam room set-up and equipment needed to perform basic procedures.
2) The ability to perform procedure site identification and “time-out” safety checks.

**Goal:** Utilize the electronic medical record to optimize patient care

**Objectives:** The resident will demonstrate the ability to:

1) Review the EMB to obtain information about the patient’s medical history, including accessing scanned documents, lab, and imaging.
2) Utilize EMR to communicate results of lab and imaging by consistently routing results to RN staff.
3) Meet meaningful use criteria

**Evaluations:**

1) Global evaluation will be performed based on faculty evaluations completed in New Innovations and as a part of the Clinical Competency Committee assessment.