

# Stratocore


TISSUE SCIENCE  
FACILITY

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# Logging In

- Go to UNMC's Tissue Science Facility Stratocore Start Page: [PPMS for the TSF Facility](#)
- **Users:** Login with your assigned institution from the options provided below.

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PPMS for the Tissue Sciences Facility - TSF

Home Account creation request Schedules Statistics Logout

### Login

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Login with your UNMC credentials (for UNMC users)

Login with your UNL credentials (for UNL users)

Login with your UNK credentials (for UNK users)

Login with your UNO credentials (for UNO users)


Login with your Office of the President credentials (for Office of the President users)

Login with your PPMS credentials (for external users)

- If you do not have an account yet, you can fill in a [user account creation request](#)
- If you cannot login or have any trouble please contact: TSF facility, email: [tissuescfacility@unmc.edu](mailto:tissuescfacility@unmc.edu), phone: 402-559-5123

➤ After selecting your institution, the **UNMC Net ID login page** will open automatically.

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**Sign in with your UNMC NetID**

Login to  
**Stratocore PPMS**  
**Stratocore**

Contact the UNMC Help Desk for password/account issues:  
[helpdesk@unmc.edu](mailto:helpdesk@unmc.edu)  
Support for Stratocore can be reached by emailing:  
[stratocoreppms@unmc.edu](mailto:stratocoreppms@unmc.edu).

Need assistance?  
call 402-559-7700 or email [helpdesk@unmc.edu](mailto:helpdesk@unmc.edu)

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After creating your account, you will see your PPMS dashboard, the home page in Stratocore. From here, you can:

- Book equipment.
- Place orders.
- Track requests and bookings.

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PPMS for the Tissue Sciences Facility - TSF

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Welcome Document [see details](#)

Home

Current user: McClure Shania (regular user view) [teststore administrator view](#)

Book a system:

Systems available: ▼

book

Order a service or a consumable:

Services/consumables available: ▼

order

Make a new request:

[request a training](#)

Report a Publication

Please report any publication that used TSF resources. This is very important for us when we submit grant applications or grant renewals, so thanks in advance for your help!

Report a publication

My Projects

TEST123

View all active projects

Report an Incident

Choose a system ▼

Report

Unvalidated Incidents

Current Incidents

Orders - New

No new orders on this core.

Orders - Accepted

Quotes

No new quotes on this core.

My Order History

My Sessions

No sessions booked on this core.

Training

My training requests

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# Groups



## What are groups?

A group connects your lab members to your PI account. It allows researchers to place orders under your billing.

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### How are groups assigned:

- All PI Groups are being pre-assigned.
- When you log in, your Group should already be in your account.

### If you do not see your group:

- If your group does not appear, please contact us and we will ensure your group is created.

*See Next Slide for more information on Groups.*



# Managing Cost Objects

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Lab groups have access to bill to their default financial account number that has been provided by their PI or lab lead. When users go to request a service, the default cost object will automatically appear as a financial account number option once the lab group is created.

- All users can also add additional cost objects to their individual profiles if needed.
- Projects and lab groups may have additional cost objects assigned as well, but these must be added by users with the appropriate permissions (i.e., group management and financial account management rights).



➤ Groups are located under the **Group Account Management** tab.

Reminder: If your group does not appear, please contact the core and we will ensure your group is created.



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**Group/Account Management**

## Financial Account management

Authorizations for sets of financial accounts


# How to Create a Financial Account

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*A financial account is required to bill for equipment usage, services, and orders.*

- On your dashboard, click the **Order** tab.
- Next, select **Request a financial account**.
- You will receive a notification once the account is approved and ready to use.

*A financial account is required to bill for equipment usage, services, and orders.*



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HomeBook**Order**RequestDocumentsSchedulesStatisticsReportsPublicationsProfileLogout

### Order service or consumable

Project:

no project selected

Financial account #: **no account available** [Request a financial account](#)

#### Services and consumables available for order

(select and enter the quantity values)

No services are compatible with the project and account selected above

- In the **Select or Create an Account** field, enter in your cost center.
- If your account does not appear, a dialog box will guide you to create a new account number.
- After submitting your request, you will receive a notification once the account has been approved and ready to use.

*A financial account is required to bill for equipment usage, services, and orders.*

## Account manager request

### Account type

Type name:

NU Internal (SAP)

Type Description:

### Select or create an account



Cancel

Save


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# Placing an Order



- Once your financial account has been approved, you can begin placing orders and booking equipment.
- Use the **Order** table to request services and consumables associated with your approved account.
- Use the **Book** tab to book equipment associated with your approved account.

Note: The EM Research core is included in the TSF ordering section.



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Order service or consumable

Project: no project selected

Financial account #: 3353015006- Tissue Science Facility

Services and consumables available for order (select and enter the quantity values)

(open all sections below) (hide all sections below)

 <b>Brightfield scanning</b>	Min	Max	<a href="#">Incr.</a>	Unit price	Quantity	Total
 <b>Electron Microscopy Research</b>	Min	Max	<a href="#">Incr.</a>	Unit price	Quantity	Total
 <b>Frozen Tissue</b>	Min	Max	<a href="#">Incr.</a>	Unit price	Quantity	Total
 <b>IHC</b>	Min	Max	<a href="#">Incr.</a>	Unit price	Quantity	Total
 <b>Order Supplies</b>	Min	Max	<a href="#">Incr.</a>	Unit price	Quantity	Total
 <b>Paraffin Processing/Embedding/Sectioning/HE Options</b>	Min	Max	<a href="#">Incr.</a>	Unit price	Quantity	Total
 <b>Special Stains</b>	Min	Max	<a href="#">Incr.</a>	Unit price	Quantity	Total
<b>TOTAL</b>						0


If you have a PO number for this order, please enter it here:

OrderSave quote

- Choose the section and service(s) you want performed.
- For more details about a service, click **show description**.
- When ready, enter the **quantity** you would like to order.

*Quantities refer to number of samples, slides, or units you are referring to.*

Note: The EM Research core is included in the TSF ordering section.



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Order service or consumable

Project:

no project selected

Financial account #:

3353015006- Tissue Science Facility

Services and consumables available for order (select and enter the quantity values)

[\(open all sections below\)](#)
[\(hide all sections below\)](#)

		Min	Max	Incr.	Unit price	Quantity	Total
<b>Brightfield scanning</b>							
#070152	Scanning 40x	1	-	1	10.60	0	0
#070151	Slide Scanning 20x	1	-	1	10.00	0	0
<b>Electron Microscopy Research</b>							
<b>Frozen Tissue</b>		Min	Max	Incr.	Unit price	Quantity	Total
<b>IHC</b>		Min	Max	Incr.	Unit price	Quantity	Total
<b>Order Supplies</b>		Min	Max	Incr.	Unit price	Quantity	Total
<b>Paraffin Processing/Embedding/Sectioning/HE Options</b>		Min	Max	Incr.	Unit price	Quantity	Total
<b>Special Stains</b>		Min	Max	Incr.	Unit price	Quantity	Total
<b>TOTAL</b>							0

If you have a PO number for this order, please enter it here:


Order

Save quote

- After making your selections, click **Order** to submit.
- You may also choose **Save Quote** (located to the right of the order button) if you'd like to save an estimate for later.

*Saving a quote does not place the order-it only generates a cost estimate.*

Note: The EM Research core is included in the TSF ordering section.



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Order service or consumable

Project:

no project selected

Financial account #:

3353015006- Tissue Science Facility

Services and consumables available for order (select and enter the quantity values)

[\(open all sections below\)](#)
[\(hide all sections below\)](#)

Brightfield scanning		Min	Max	Incr.	Unit price	Quantity	Total
#070152	Scanning 40x <a href="#">hide description</a> <a href="#">add a comment</a>	1	-	1	10.60	2	21.20
Description: bright field scanning 40x							
#070151	Slide Scanning 20x <a href="#">show description</a> <a href="#">add a comment</a>	1	-	1	10.00	0	0
Electron Microscopy Research		Min	Max	Incr.	Unit price	Quantity	Total
Frozen Tissue		Min	Max	Incr.	Unit price	Quantity	Total
IHC		Min	Max	Incr.	Unit price	Quantity	Total
Order Supplies		Min	Max	Incr.	Unit price	Quantity	Total
Paraffin Processing/Embedding/Sectioning/HE Options		Min	Max	Incr.	Unit price	Quantity	Total
Special Stains		Min	Max	Incr.	Unit price	Quantity	Total
TOTAL							21.20

If you have a PO number for this order, please enter it here:

Order

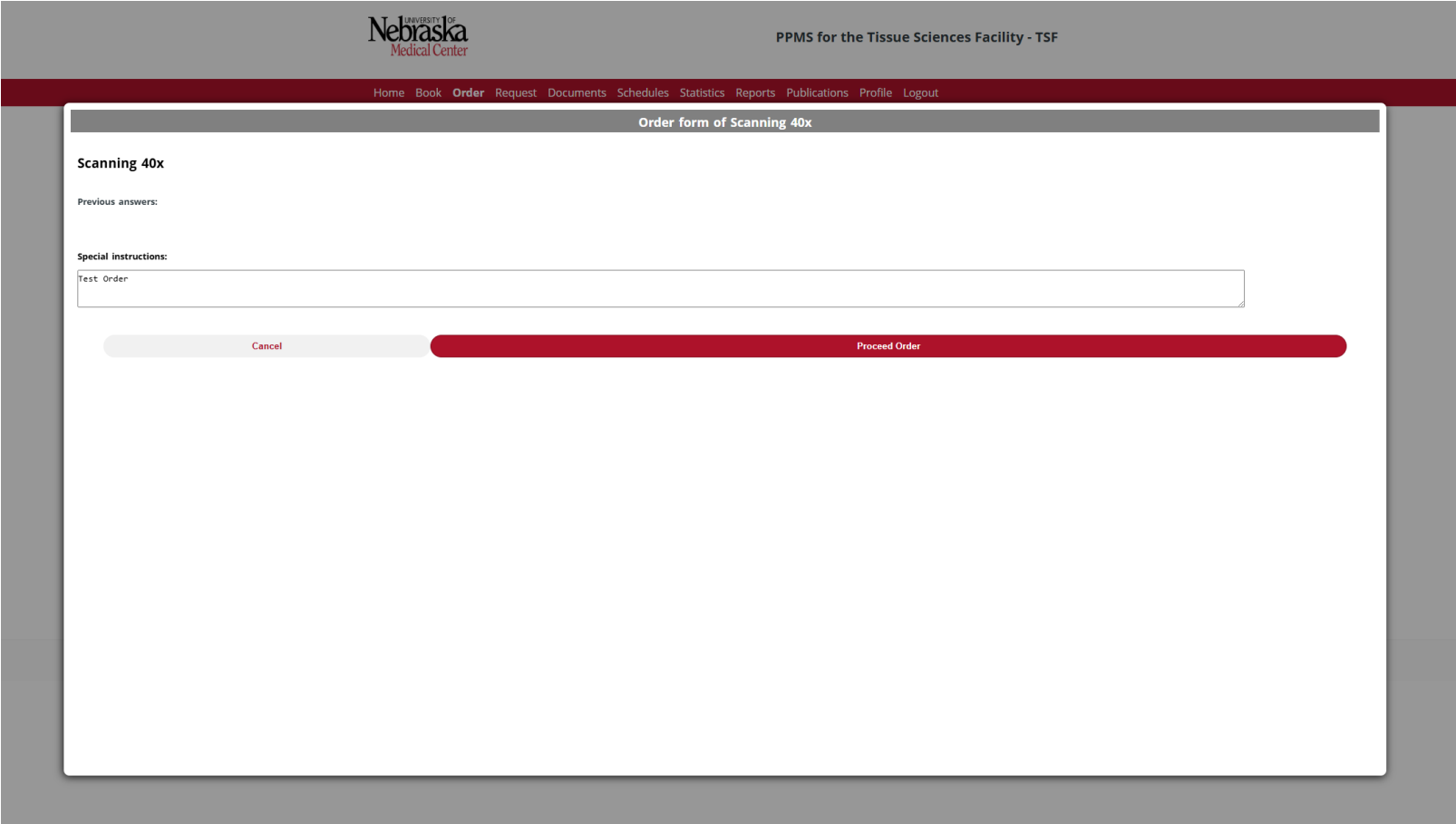
Save quote



- After clicking **Order**, you will have the option to add special instructions for the core to review.
- When ready to proceed, click **Proceed Order**.

Adding special instructions is optional but can help clarify details for the core staff.

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The screenshot displays a web application interface for the University of Nebraska Medical Center. At the top, a dark red header bar contains the university's logo on the left and the text "PPMS for the Tissue Sciences Facility - TSF" on the right. Below this, a navigation menu in a lighter red bar includes links for Home, Book, **Order**, Request, Documents, Schedules, Statistics, Reports, Publications, Profile, and Logout. The main content area is a white modal window titled "Order form of Scanning 40x". Inside this modal, there is a section for "Scanning 40x" which includes a "Previous answers:" label and a "Special instructions:" label. Below the "Special instructions:" label is a text input field containing the text "Test Order". At the bottom of the modal, there are two buttons: a light gray "Cancel" button and a dark red "Proceed Order" button.

University of Nebraska Medical Center

PPMS for the Tissue Sciences Facility - TSF

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Order form of Scanning 40x

Scanning 40x

Previous answers:

Special instructions:

Test Order

Cancel Proceed Order

- After submitting, a conformation dialog box will appear to let you know your order has been successfully placed.
- The dialog will include an order number for your records, where you can track anytime from your dashboard.

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Order service or consumable

Project: 

no project selected

Classical account # 

3353015006 Tissue Sciences Facility

Order submitted

Your order #85 has been submitted.


OK

#070152	Scanning 40x	hide description	add a comment	1	-	1	10.00	2	21.20
Description: bright field scanning 40x									
#070151	Slide Scanning 20x	show description	add a comment	1	-	1	10.00	0	0
<input type="checkbox"/> Electron Microscopy Research				Min	Max	Incr.	Unit price	Quantity	Total
<input type="checkbox"/> Frozen Tissue				Min	Max	Incr.	Unit price	Quantity	Total
<input type="checkbox"/> IHC				Min	Max	Incr.	Unit price	Quantity	Total
<input type="checkbox"/> Order Supplies				Min	Max	Incr.	Unit price	Quantity	Total
<input type="checkbox"/> Paraffin Processing/Embedding/Sectioning/HE Options				Min	Max	Incr.	Unit price	Quantity	Total
<input type="checkbox"/> Special Stains				Min	Max	Incr.	Unit price	Quantity	Total
TOTAL									21.20

If you have a PO number for this order, please enter it here:

SubmittingSave quote

- After clicking **Ok** on the confirmation dialog, an Order Reference page will open.
- This page shows your order details, order number, and costs.
- Certain service requests will generate a manifest, where sample details must be entered. **(See Next Slide)**



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Order ref. #85

Order ref. #85

Order for McClure Shania, email: [smcclure@unmc.edu](mailto:smcclure@unmc.edu), phone: 4025529509 (Test Core Facility)


Order made on 08/18/2025 at 1:25pm by McClure Shania

Account number to use: 3353015006 - manually selected financial account. No recalculation at invoicing. [Change account](#)

This order is not attached to a project. [Change project](#)

Assigned to: nobody

Brightfield scanning		Unit price	Quantity	Price
#070152	Scanning 40x ( <a href="#">service form</a> ) <a href="#">show description</a>	10.60	2	21.20
oid:85				
TOTALS			Quantity	Price
			2.00	21.20



Export as a spreadsheet

Print / create PDF

PDF with comments

Cancel order


☐ Send a notification by email

Add a manifest

Submit a manifest of samples to attach to this order

- Enter a name or reference for your manifest (required).
- Click **Submit** to populate the template.

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PPMS for the Tissue Sciences Facility - TSF

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**Important: please do not enter any protected information, such as patient related data.**

Please enter a name or a reference for this manifest:

Name is required.

Please enter a sample type for this manifest (optional):

List of previously used types ▾

- Once the manifest template populates, enter the required **sample details** (e.g., sample ID, reference, position if using a plate).
- The system automatically provides **10 entry lines**.
  - You may delete unused lines if fewer than 10 are needed.
  - Or add more lines if you have additional samples.

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**Important: please do not enter any protected information, such as patient related data.**

Please enter a name or a reference for this manifest:

Please enter a sample type for this manifest (optional):  
 [List of previously used types](#)

Select a template:

Sample		Position (optional)		
#	Ref.	Plate	X	Y
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
4	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
5	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
6	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
7	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
8	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
9	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
10	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Add line

Add 10 more lines

Add 100 more lines

Delete line

Delete 10 lines


Delete 100 lines

First column of each row being submitted is required.

Name is required and cannot exceed 200 characters.

- Once all sample information has been entered, click **Submit Manifest**.
- The manifest will now be attached to your order for the core facility to review.

*Submitting a manifest ensures the core has all the details needed to process your samples correctly.*



PPMS for the Tissue Sciences Facility - TSF

Home Book Order Request Documents Schedules Statistics Reports Publications Profile Logout

**Important: please do not enter any protected information, such as patient related data.**

Please enter a name or a reference for this manifest:

Please enter a sample type for this manifest (optional):

Select a template:

Sample		Position (optional)		
#	Ref.	Plate	X	Y
1	<input type="text" value="mouse"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Add line

Add 10 more lines

Add 100 more lines

Delete line


Delete 10 lines

Delete 100 lines

Submit manifest

- After submitting, you will be redirected to the **Order Reference Page**.
- Here, you can confirm your manifest has been successfully added to the order.
- The manifest will now appear under **Sample Manifests Attached to this Order**.

*This ensures the core facility has all required details linked directly to your request.*



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Order ref. #85

Order ref. #85

Order for McClure Shania, email: [smcclure@unmc.edu](mailto:smcclure@unmc.edu), phone: 4025529509 (Test Core Facility)


Order made on 08/18/2025 at 1:25pm by McClure Shania

Account number to use: 3353015006 - manually selected financial account. No recalculation at invoicing. [Change account](#)

This order is not attached to a project. [Change project](#)

Assigned to: nobody

Brightfield scanning		Unit price	Quantity	Price
#070152 Scanning 40x ( <a href="#">service form</a> )	<a href="#">show description</a>	10.60	2	21.20
oid:85				
TOTALS			Quantity	Price
			2.00	21.20



Export as a spreadsheet

Print / create PDF

PDF with comments

Cancel order

☐ Send a notification by email

Sample manifests attached to this order:

• [Manifest #7 : Test Order](#)

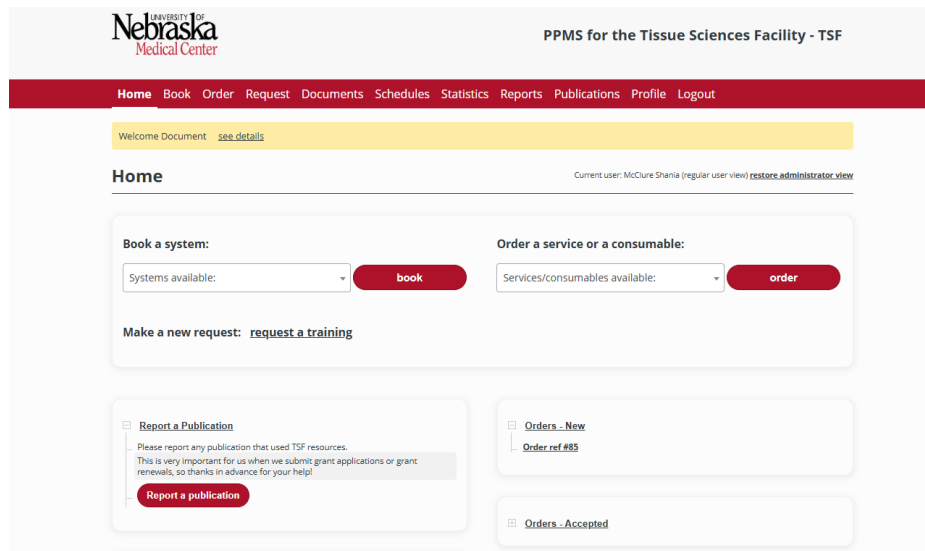
Add a manifest

Submit a manifest of samples to attach to this order

- After you submit your order, it must be reviewed and accepted by the lab.
- While your order is under review, it will appear in the **Order-New** section of your dashboard.
- Once the lab accepts it, the status will update to **Order-Accepted**. At this stage the lab has confirmed your request, and processing can begin.

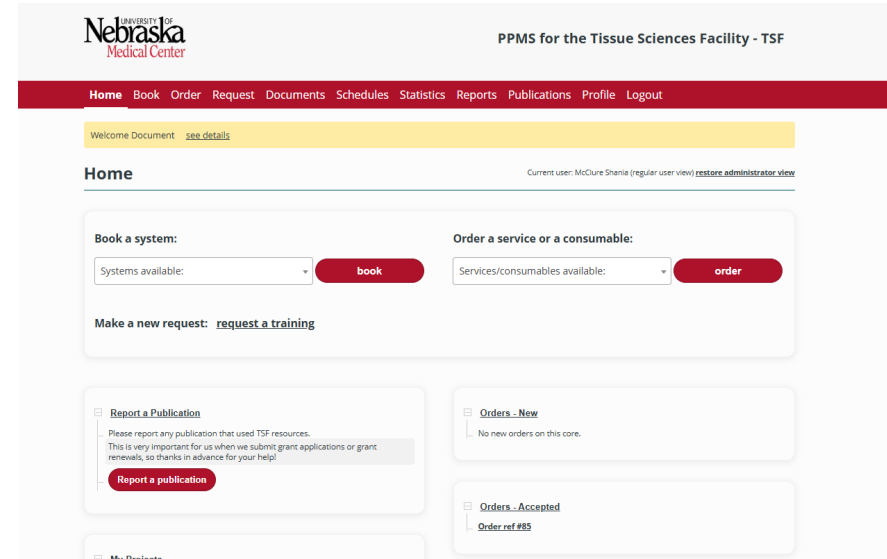
*Please drop off your items in DRC2 Room1059. Please place a note on the items, with the **order number** on it.*

## “Order-New”



The screenshot shows the 'Order-New' dashboard. At the top is the University of Nebraska Medical Center logo and the title 'PPMS for the Tissue Sciences Facility - TSF'. A navigation bar includes links: Home, Book, Order, Request, Documents, Schedules, Statistics, Reports, Publications, Profile, and Logout. Below the navigation bar is a yellow banner with 'Welcome Document' and a 'see details' link. The main content area is titled 'Home' and shows the current user as 'McClure Shania (regular user view)' with a 'restore administrator view' link. There are two main sections: 'Book a system:' with a 'Systems available:' dropdown and a 'book' button, and 'Order a service or a consumable:' with a 'Services/consumables available:' dropdown and an 'order' button. Below these is a link 'Make a new request: request a training'. At the bottom, there are three expandable sections: 'Report a Publication' with a 'Report a publication' button, 'Orders - New' with a link 'Order ref #85', and 'Orders - Accepted'.

## “Order-Accepted”



The screenshot shows the 'Order-Accepted' dashboard. It has the same header and navigation bar as the 'Order-New' dashboard. The main content area is titled 'Home' and shows the current user as 'McClure Shania (regular user view)' with a 'restore administrator view' link. There are two main sections: 'Book a system:' with a 'Systems available:' dropdown and a 'book' button, and 'Order a service or a consumable:' with a 'Services/consumables available:' dropdown and an 'order' button. Below these is a link 'Make a new request: request a training'. At the bottom, there are three expandable sections: 'Report a Publication' with a 'Report a publication' button, 'Orders - New' with the text 'No new orders on this core.', and 'Orders - Accepted' with a link 'Order ref #85'. There is also a partially visible 'My Projects' section at the bottom left.



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# Booking Equipment

- From the top menu, select the **Book** tab.
- Under **Systems available for booking**, choose the equipment you want to reserve.
- Click the equipment name to open the booking calendar. (**See next slide**).

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Group/Account Management

## Systems available for booking

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### Embedding

- [Embedding Station \(DRC1 Room 1052\)](#)

### Frozen Sectioning

- [CryoStat \(DRC1 Room 1054\)](#)

- Select your **Financial account number** from the dropdown menu.
- Choose the **day and time** you would like to reserve.
- Click **the Book the Selected sessions** to confirm your reservation.
- If you need support while using the equipment, check the **Request Assistance** box before booking.

*All booking require approval. You will receive a notification once your reservation has been approved.*

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Group/Account Management

[\[previous week\]](#) [\[current week\]](#) [\[next week\]](#) [\[other week\]](#)

Project: 

No project selected

Financial account #: 

3353010200 - Institutional Biospecimen Bank

[Request a financial account number](#)

	Monday 08/25/2025	Tuesday 08/26/2025	Wednesday 08/27/2025	Thursday 08/28/2025	Friday 08/29/2025	Saturday 08/30/2025	Sunday 08/31/2025
12:00pm					<input type="checkbox"/>		
12:30pm					<input type="checkbox"/>		
1:00pm					<input type="checkbox"/>		
1:30pm					<input type="checkbox"/>		
2:00pm					<input type="checkbox"/>		
2:30pm					<input type="checkbox"/>		
3:00pm					<input type="checkbox"/>		
<a href="#">↓more↓</a>							

☐ Request Assistance

Book the selected sessions

# Core-Specific Contact

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**For questions related to services, or order specific requests, please reach out directly to the core:**

- Ember Eldridge (Supervisor) - [ember.eldridge@unmc.edu](mailto:ember.eldridge@unmc.edu)
- Kylee Frassato (Histology Technologist) - [kfrassato@unmc.edu](mailto:kfrassato@unmc.edu)
- Lauren Higgins (Histology Technologist) - [lahiggins@unmc.edu](mailto:lahiggins@unmc.edu)
- Kathy McCon (Histology Technologist) - [kathy.mccon@unmc.edu](mailto:kathy.mccon@unmc.edu)

**For financial questions please contact:**

- Shania McClure (Assistant Director) - [smcclure@unmc.edu](mailto:smcclure@unmc.edu)

*If you would like a Stratocore walkthrough, please contact Ember Eldridge or Shania McClure.*

# General Questions?

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- For general inquiries about Stratocore access or usage, please contact:  
[StratocorePPMS@unmc.edu](mailto:StratocorePPMS@unmc.edu)

*If you would like a Stratocore walkthrough, please contact Ember Eldridge or Shania McClure.*