**Post-Fall Huddle Knowledge Assessment**

**Evaluator Instructions**: The following is a list of sample questions that could be used to evaluate staff knowledge of key post-fall huddle concepts following staff education on post-fall huddles. This assessment could be administered on paper, or, text of questions could be entered into an electronic learning management system if your organization utilizes one for training and evaluation. You can choose to use all or some of questions, and adapt them as you see fit, especially the response options for questions 2, 6, and 8 which should be customized to match your organization’s policy on post-fall huddles. Correct responses are shown in bold text.

**Assessment Instructions**: Please answer the following questions about post-fall huddles.

1. The purpose of a post-fall huddle is to \_\_\_\_\_\_\_\_\_. Mark all that apply.
	1. Conduct a formal root-cause analysis of a patient fall
	2. **Gather and discuss information about the factors that contributed to a patient fall**
	3. Conduct an in-depth, formal investigation of the circumstances around a patient fall
	4. Identify the person who was responsible for the patient fall so that the incident can be documented in their file
	5. **Identify changes necessary in the patient’s fall risk reduction plan of care to try to reduce the risk of another fall**
2. Per our organization’s policy, at a minimum, who should participate in a post-fall huddle? Mark all that apply. [*customize response options to reflect your organization’s policy*]
	1. Nursing staff
	2. Charge nurse
	3. Patient
	4. Family members
	5. Members of the interprofessional team (as available at the time of the huddle)
3. A post-fall huddle should be led by a staff member who is designated to serve as a facilitator for the huddle.
	1. **True**
	2. False
4. Which of the following are examples of behavior expected from a staff member who facilitates a post-fall huddle? Mark all that apply.
	1. **Frame the post-fall huddle as an opportunity for learning and improvement to reduce the risk of another patient fall**
	2. Criticize other team members’ actions that may have contributed to the patient fall
	3. **Encourage and allow all members of the huddle team to speak during the huddle**
	4. **Create an environment in the huddle which promotes open information sharing**
	5. Ignore the patient and/or family member’s perspectives if they are part of the huddle
	6. **Summarize the actions that need to be taken to reduce the patient’s risk of another fall**
5. Which of the following are examples of behavior expected from a staff member who participates in a post-fall huddle? Mark all that apply.
	1. **Engage in open and honest information sharing about factors that may have contributed to the patient fall**
	2. Criticize other team members’ actions that may have contributed to the patient fall
	3. **Engage in active listening to understand what other huddle team members are sharing about the patient fall**
	4. Blame the person whose actions most directly contributed to the patient fall
	5. **Accept responsibility for personal actions that may have contributed to the patient fall**
	6. **Offer supportive discussion to help the team identify changes to the patient’s plan of care to try to reduce the risk of another fall**
6. Per our organization’s policy, when should a post-fall huddle take place? [*customize response options to reflect your organization’s policy*]
	1. As soon as possible after a patient fall
	2. Within an hour after a patient fall
	3. Before the end of the shift after a patient fall
	4. Within 24 hours after a patient fall
	5. Only when the charge nurse determines a huddle is needed after a patient fall
7. Post-fall huddle documentation should be completed upon the conclusion of a post-fall huddle.
	1. **True**
	2. False
8. Per our organization’s policy, where should information about a post-fall huddle be documented? [*customize response options to reflect your organization’s policy*]
	1. On a paper post-fall huddle documentation form
	2. On an electronic post-fall huddle documentation form in [system name]
	3. On a scratch notes page at the nurses’ station