

## Internship / APEX Opportunities

The Missouri Center for Public Health Excellence (MOCPHE) is a statewide public health institute that focuses on transforming the public health system in Missouri and a membership association of public health leaders across the state of Missouri.

Our environment is ever-changing and rarely are two days in a week the same. Our office is in St. Louis, and our team is located throughout Missouri (including Kansas City and Springfield areas). If you are comfortable with rapid change, short deadlines, managing competing priorities, engaging in a wide range of public health topics, then you may enjoy working with MOCPHE. We are seeking students to assist with a range of projects and activities our organization is engaged in.

**Students interested in governmental public health and/or a non-profit setting are strongly encouraged to apply.**

### Qualifications / Preferences

- Master of Public Health candidate seeking practicum experience
- Strong writing and interpersonal skills
- Experience in leading and/or organizing successful meetings and community engagement
- Ability to and interest in working a hybrid / remote environment

### Potential Projects / Activities

- Work on data analysis and visualization, review best practices, develop presentations and reports, and help facilitate meetings for the Congenital Syphilis Review Board, Advisory Group, and Workgroup.
- Assessment and development of Emergency Operations Plan, Continuity of Operations Plans, and Emergency Communications plans for LPHAs.
- Content development for health promotions planning and messaging activities within a community setting for LPHAs.
- Supporting roles for learning collaboratives (accreditation, public health nursing, data, including a workgroup on issues related to public health data systems in Missouri), including facilitating a meeting; organizing minutes, agendas, and other materials and deliverables.
- Activities related to Local Public Health Agency (LPHA) accreditation, including developing presentations, hand-outs, templates, and other materials; participating and/or organizing meetings with LPHAs interested in accreditation; reviewing documentation for alignment with accreditation.
- Work with MOCPHE staff to assist in the development of Community Health Assessments, Community Health Improvement Plans, and Strategic Plans on behalf of some LPHAs.

### Additional Details

- All students will be paid \$15/hour for their work
- Students will be expected to provide their own equipment, including laptop/computer
- Students may work remotely or at our office in STL
- Some opportunities for travel within Missouri may be available but are not expected

***All interested candidates should send their resume to MOCPHE Program Director, Liz House at [lhouse@mocphe.org](mailto:lhouse@mocphe.org).***