UNMC MPH Capstone Suggested Timelines

These timelines can be used by students, advisors, and Chairs to plan for Capstone completion. Note that these are general guidelines, and each student should work with their Capstone Chair to customize these dates to their own project needs. There are several things that can impact timing of Capstone projects, including IRB approval and data sharing agreements.

Dates in red cannot be modified.

Expected graduation: Summer 2021

Activity	**Suggested Timing** ***(hard deadlines in red)***
Discuss Capstone with Advisor	September-October
Choose Capstone Chair and topic and finalize project timeline	November-December
Send first draft of proposal paper to Capstone Chair	March 15
Send first draft of proposal to committee	March 29
Submit IRB approval (if needed)	April 12
Finalize proposal paper and get signatures from committee	May 5
Register for Capstone	May 10
Complete outline of full paper and send to Chair	June 10
Complete first draft of full paper and send to Chair	July 1
Complete final draft of paper and send to committee	July 13
Last day to present Capstone for summer graduates	August 3
Submit final Capstone paperwork with signatures through Canvas	August 7

Expected graduation: Fall 2021

Activity	**Suggested Timing** ***(hard deadlines in red)***
Discuss Capstone with Advisor	January-February
Choose Capstone Chair and topic and finalize project timeline	March-April
Send first draft of proposal to Capstone Chair	May 15
Send first draft of proposal to committee	May 29
Submit IRB approval (if needed)	June 12
Finalize proposal paper and get signatures from committee	August 11
Register for Capstone	August 16
Complete outline of full paper and send to Chair	September 25
Complete first draft of full paper and send to Chair	November 1
Complete final draft of paper and send to committee	November 16
Last day to present Capstone for winter graduates	December 7
Submit final Capstone paperwork with signatures through Canvas	December 11

Expected graduation: Spring 2022

Activity	**Suggested Timing** ***(hard deadlines in red)***
Discuss Capstone with Advisor	June-July
Choose Capstone Chair and topic and complete plan	August-September
Send first draft of proposal to Capstone Chair	October 15
Send first draft of proposal to committee	October 31
Submit IRB approval (if needed)	November 15
Finalize proposal paper and get signatures from committee	December 27
Register for Capstone	January 3
Complete outline of full paper and send to Chair	February 22
Complete first draft of full paper and send to Chair	March 22
Complete final draft of paper and send to committee	April 5
Last day to present Capstone for spring graduates	April 26
Submit final Capstone paperwork with signatures through Canvas	May 4