

UNMC MPH Capstone Suggested Timelines

These timelines can be used by students, advisors, and Chairs to plan for Capstone completion. Note that these are general guidelines, and each student should work with their Capstone Chair to customize these dates to their own project needs. There are several things that can impact timing of Capstone projects, including IRB approval and data sharing agreements.

Dates in red are hard deadlines and cannot be modified.

Expected graduation: Fall

Activity	Suggested Timing <i>(hard deadlines in red)</i>
Discuss Capstone with Advisor	January-February
Choose Capstone Chair and topic and finalize project timeline	March-April
Send first draft of proposal to Capstone Chair	Mid May
Send first draft of proposal to committee	End of May
Submit IRB approval (if needed)	Mid June
Finalize proposal paper and get signatures from committee	Early August
Register for Capstone	Mid-August (one week before fall semester starts)
Complete outline of full paper and send to Chair	Late September
Complete first draft of full paper and send to Chair	Late October/ Early November
Complete final draft of paper and send to committee	Mid November (at least 2 weeks before presentation date)
Last day to present Capstone for winter graduates	Early December (10 days before Commencement)
Submit final Capstone paperwork with signatures through Canvas	Early December (date announced in Canvas)

Expected graduation: Spring 2022

Activity	Suggested Timing <i>(hard deadlines in red)</i>
Discuss Capstone with Advisor	June-July
Choose Capstone Chair and topic and complete plan	August-September
Send first draft of proposal to Capstone Chair	Mid October
Send first draft of proposal to committee	Late October

Submit IRB approval (if needed)	Mid November
Finalize proposal paper and get signatures from committee	Mid to late December
Register for Capstone	Early January (one week before spring semester starts)
Complete outline of full paper and send to Chair	Mid February
Complete first draft of full paper and send to Chair	Mid March
Complete final draft of paper and send to committee	Early April (at least 2 weeks before presentation date)
Last day to present Capstone for spring graduates	Late April (10 days before Commencement)
Submit final Capstone paperwork with signatures through Canvas	Early May (date announced in Canvas)

Expected graduation: Summer

Activity	Suggested Timing <i>(hard deadlines in red)</i>
Discuss Capstone with Advisor	September-October
Choose Capstone Chair and topic and finalize project timeline	November-December
Send first draft of proposal paper to Capstone Chair	Mid March
Send first draft of proposal to committee	Late March
Submit IRB approval (if needed)	Mid April
Finalize proposal paper and get signatures from committee	Early May
Register for Capstone	Early May (One week before semester starts)
Complete outline of full paper and send to Chair	Early June
Complete first draft of full paper and send to Chair	Early July
Complete final draft of paper and send to committee	Mid July (at least 2 weeks before presentation date)
Last day to present Capstone for summer graduates	Early August (date will be announced)
Submit final Capstone paperwork with signatures through Canvas	Early August (date announced in Canvas)