

Stratocore

INSTITUTIONAL
BIOSPECIMEN BANK

Logging In



- Go to UNMC's Institutional Biospecimen Bank Start Page: [PPMS for the IBB Facility](#).
- **Users:** Login with your assigned institution from the options provided below.

UNIVERSITY OF
Nebraska
Medical Center

PPMS for the Institutional Biospecimen Bank - IBB

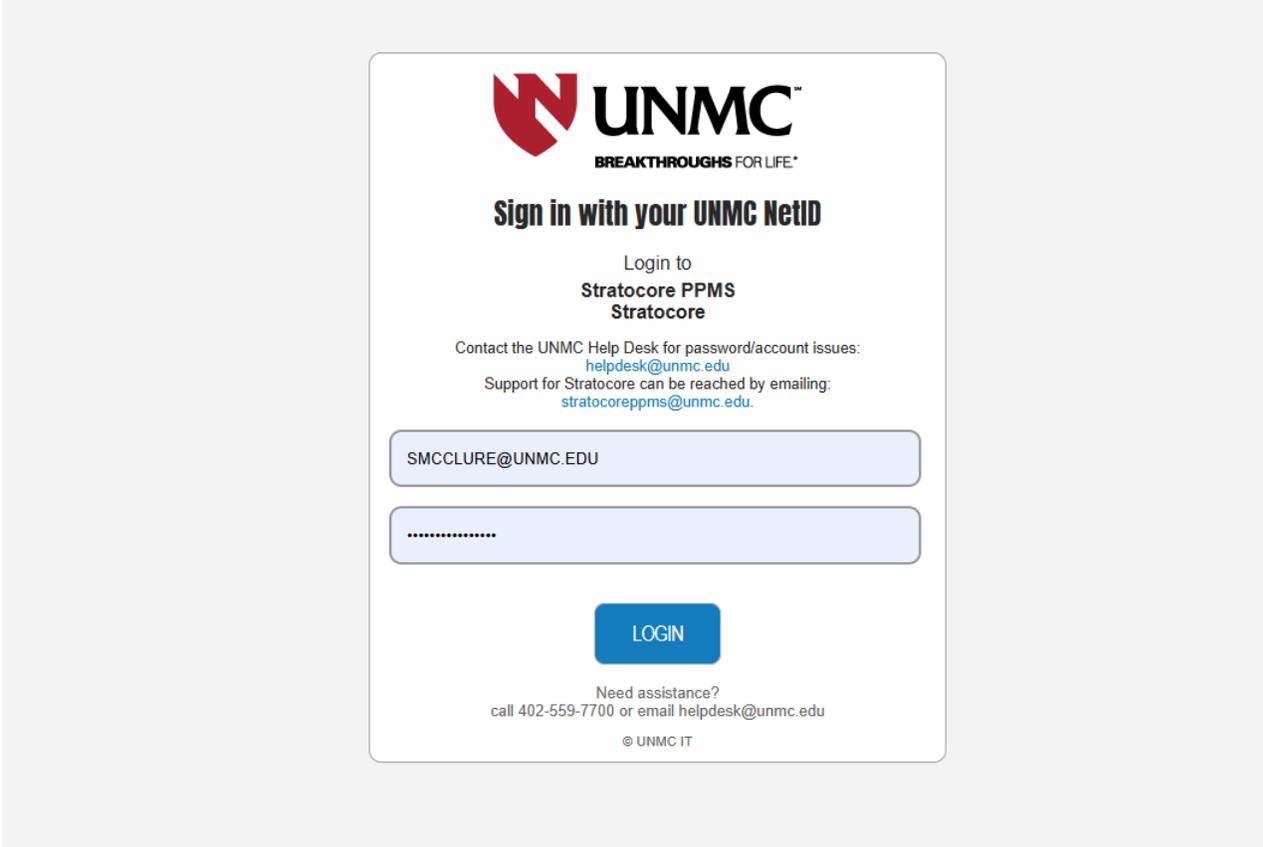
Home Account creation request Logout

Login

- Login with your UNMC credentials (for UNMC users)
- Login with your UNL credentials (for UNL users)
- Login with your UNK credentials (for UNK users)
- Login with your UNO credentials (for UNO users)
- Login with your Office of the President credentials (for Office of the President users)
- Login with your PPMS credentials (for external users)

- If you do not have an account yet, you can fill in a [user account creation request](#)
- If you cannot login or have any trouble please contact: IBB facility, email: pathologyresearch@unmc.edu

➤ After selecting your institution, the **UNMC Net ID login page** will open automatically.



The image shows a login page for UNMC NetID. At the top is the UNMC logo with the tagline "BREAKTHROUGHS FOR LIFE". Below the logo is the heading "Sign in with your UNMC NetID". The page instructs users to login to "Stratocore PPMS Stratocore". It provides contact information for the UNMC Help Desk and Stratocore support, including email addresses: helpdesk@unmc.edu and stratocoreppms@unmc.edu. There are two input fields: the first contains the email address "SMCCLURE@UNMC.EDU" and the second is a password field with masked characters. A blue "LOGIN" button is positioned below the fields. At the bottom, there is a link for assistance: "Need assistance? call 402-559-7700 or email helpdesk@unmc.edu" and a copyright notice "© UNMC IT".

 **UNMC**
BREAKTHROUGHS FOR LIFE™

Sign in with your UNMC NetID

Login to
**Stratocore PPMS
Stratocore**

Contact the UNMC Help Desk for password/account issues:
helpdesk@unmc.edu
Support for Stratocore can be reached by emailing:
stratocoreppms@unmc.edu.

SMCCLURE@UNMC.EDU

.....

LOGIN

Need assistance?
call 402-559-7700 or email helpdesk@unmc.edu

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After creating your account, you will see your PPMS dashboard, the home page in Stratocore. From here, you can:

- Book equipment.
- Place orders.
- Track requests and bookings.

The screenshot shows the PPMS for the Institutional Biospecimen Bank - IBB dashboard. At the top left is the University of Nebraska Medical Center logo. The page title is "PPMS for the Institutional Biospecimen Bank - IBB". A navigation bar contains links for Home, Order, Documents, Reports, Publications, Profile, and Logout. Below the navigation bar is a yellow banner with "Welcome Document" and a "see details" link. The main content area is titled "Home" and shows the current user as "McClure Shania (regular user view)" with a "restore administrator view" link. A prominent "Order a service or a consumable:" section features a dropdown menu labeled "Services/consumables available:" and an "order" button. Below this are several expandable panels: "Report a Publication" with a "Report a publication" button, "My Projects" with a "View all active projects" button, "iCal Remote Calendars", "Orders - New" (No new orders on this core), "Orders - Accepted", "Quotes" (No new quotes on this core), "My Order History", and "My Documents" (Welcome Document).

Groups



What are groups?

A group connects your lab members to your PI account. It allows researchers to place orders under your billing.

How are groups assigned:

- All PI/Admins Groups are being pre-assigned.
- When you log in, your Group should already be in your account.

If you do not see your group:

- If your group does not appear, please contact us and we will ensure your group is created.



Managing Cost Objects

Lab groups have access to bill to their default financial account number that has been provided by their PI or lab lead. When users go to request a service, the default cost object will automatically appear as a financial account number option once the lab group is created.

- All users can also add additional cost objects to their individual profiles if needed.
- Projects and lab groups may have additional cost objects assigned as well, but these must be added by users with the appropriate permissions (i.e., group management and financial account management rights).

➤ Groups are located under the **Group Account Management** tab.

Reminder: If your group does not appear, please contact the core and we will ensure your group is created.



PPMS for the Institutional Biospecimen Bank - IBB_UNMC ▾

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Group/Account Management

Financial Account management

Authorizations for sets of financial accounts

[show](#)

How to Create a Financial Account

A financial account is required to bill for equipment usage, services, and orders.

- On your dashboard, click the **Order** tab.
- Next, select **Request a financial account**.

See Next slide for continued instructions.

A financial account is required to bill for equipment usage, services, and orders.

The screenshot displays the user interface for the Institutional Biospecimen Bank (IBB) at the University of Nebraska Medical Center. At the top left is the logo for the University of Nebraska Medical Center. To the right, the page title reads "PPMS for the Institutional Biospecimen Bank - IBB". A dark red navigation bar contains the following menu items: Home, Book, **Order**, Request, Documents, Schedules, Statistics, Reports, Publications, Profile, and Logout. Below the navigation bar, the main heading is "Order service or consumable". Under this heading, there is a "Project:" label followed by a dropdown menu currently showing "no project selected". Below the project selection, the text reads "Financial account #: no account available" in red, followed by a blue link that says "Request a financial account". A second heading, "Services and consumables available for order", is followed by a sub-heading "(select and enter the quantity values)". At the bottom of this section, a message states: "No services are compatible with the project and account selected above".

- In the **Select or Create an Account** field, enter in your cost center.
- If your account does not appear, a dialog box will guide you to create a new account number.
- After submitting your request, you will receive a notification once the account has been approved and ready to use.

A financial account is required to bill for equipment usage, services, and orders.

Account manager request

Account type

Type name:

NU Internal (SAP)

Type Description:

Select or create an account



Cancel

Save

Placing an Order

- Once your financial account has been approved, you can begin placing orders and booking equipment.
- Use the **Order** table to request services and consumables associated with your approved account.
- Use the **Book** tab to book equipment associated with your approved account. *(If applicable)*



PPMS for the Institutional Biospecimen Bank - IBB

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Order service or consumable

Project:

Financial account #:

Services and consumables available for order (select and enter the quantity values)

[\[open all sections below\]](#) [\[hide all sections below\]](#)

Clinical Archive Biospecimens	Min	Max	Incr.	Unit price	Quantity	Total
For LSG Processing Requests Only	Min	Max	Incr.	Unit price	Quantity	Total
IBB Biobanked Biospecimens	Min	Max	Incr.	Unit price	Quantity	Total
Lab Procedures	Min	Max	Incr.	Unit price	Quantity	Total
Lymphoma-Related Requests	Min	Max	Incr.	Unit price	Quantity	Total
M&B Use Only	Min	Max	Incr.	Unit price	Quantity	Total
Prospectively Biobanked Biospecimens	Min	Max	Incr.	Unit price	Quantity	Total
READi Core	Min	Max	Incr.	Unit price	Quantity	Total
TOTAL						0

If you have a PO number for this order, please enter it here:

Order
Save quote

- Choose the section and service(s) you want performed.
- For more details about a service, click **show description**.
- When ready, enter the **quantity** you would like to order.

Quantities refer to number of samples, slides, or units you are referring to.


PPMS for the Institutional Biospecimen Bank - IBB

Home
Order
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Order service or consumable

Project:

Financial account #:

Services and consumables available for order (select and enter the quantity values)

[\[open all sections below\]](#) [\[hide all sections below\]](#)

<input type="checkbox"/> Clinical Archive Biospecimens		Min	Max	Incr.	Unit price	Quantity	Total
#080105	Clinical Archived Specimen Processing - FFPE/Slides show description	1	-	1	20.00	2	40.00
	add a comment						
#080110	Iron Mountain Retrieval add a comment	1	-	1	75.00	0	0
#080109	Pathologist Chart Review add a comment	1	-	1	200.00	0	0
#080012	Pathologist-Directed Clinical Specimen Inventory Search show description	1	-	1	100.00	0	0
	add a comment						
<input type="checkbox"/> For LSG Processing Requests Only		Min	Max	Incr.	Unit price	Quantity	Total
<input type="checkbox"/> IBB Biobanked Biospecimens		Min	Max	Incr.	Unit price	Quantity	Total
<input type="checkbox"/> Lab Procedures		Min	Max	Incr.	Unit price	Quantity	Total
<input type="checkbox"/> Lymphoma-Related Requests		Min	Max	Incr.	Unit price	Quantity	Total
<input type="checkbox"/> M&B Use Only		Min	Max	Incr.	Unit price	Quantity	Total
<input type="checkbox"/> Prospectively Biobanked Biospecimens		Min	Max	Incr.	Unit price	Quantity	Total
<input type="checkbox"/> READi Core		Min	Max	Incr.	Unit price	Quantity	Total
TOTAL							40.00

If you have a PO number for this order, please enter it here:

Order
Save quote

- After making your selections, click **Order** to submit.
- You may also choose **Save Quote** (located to the right of the order button) if you'd like to save an estimate for later.

Saving a quote does not place the order-it only generates a cost estimate.



PPMS for the Institutional Biospecimen Bank - IBB

Home
Order
Documents
Reports
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Profile
Logout

Order service or consumable

Project:

Financial account #:

Services and consumables available for order (select and enter the quantity values)

[\[open all sections below\]](#) [\[hide all sections below\]](#)

Clinical Archive Biospecimens		Min	Max	Incr.	Unit price	Quantity	Total
#080105	Clinical Archived Specimen Processing - FFPE/Slides show description	1	-	1	20.00	2	40.00
	add a comment						
#080110	Iron Mountain Retrieval add a comment	1	-	1	75.00	0	0
#080109	Pathologist Chart Review add a comment	1	-	1	200.00	0	0
#080012	Pathologist-Directed Clinical Specimen Inventory Search show description	1	-	1	100.00	0	0
	add a comment						
For LSG Processing Requests Only		Min	Max	Incr.	Unit price	Quantity	Total
IBB Biobanked Biospecimens		Min	Max	Incr.	Unit price	Quantity	Total
Lab Procedures		Min	Max	Incr.	Unit price	Quantity	Total
Lymphoma-Related Requests		Min	Max	Incr.	Unit price	Quantity	Total
M&B Use Only		Min	Max	Incr.	Unit price	Quantity	Total
Prospectively Biobanked Biospecimens		Min	Max	Incr.	Unit price	Quantity	Total
READi Core		Min	Max	Incr.	Unit price	Quantity	Total
TOTAL							40.00

If you have a PO number for this order, please enter it here:

Order
Save quote

- After clicking **Order**, the **IBB Governance Committee** for will appear.
- When all required sections are filled and you are ready to proceed, click **Proceed Order**.

Adding special instructions is optional but can help clarify details for the core staff.

The screenshot shows a web application window titled "Order form of Lymphoma Archived Tissue". At the top, there is a header bar with the text "#080110 Iron Mountain Retrieval" and a red button labeled "add a comment". Below the header, the main content area is titled "IBB Governance Committee Request Form - LSG".

The form is divided into several sections:

- Biospecimen Request Form:** This section asks the user to "Specify the Which you are Requesting:" and includes two checkboxes: Lymphoma Material and FFPE or Snap Frozen (non-lymphoma).
- Principle Investigator Information:** This section contains several required fields, each marked with a red asterisk: "First Name:", "Last Name:", "Institution:", "Department:", "Address 1:", and "Address 2:". The "Institution:" field includes a list of radio button options: UNMC, UNL, UNO, UNK, and Other.

At the bottom of the form, there are two buttons: a light gray "Cancel" button and a prominent red "Proceed Order" button.

- After submitting, a confirmation dialog box will appear to let you know your order has been successfully placed.
- The dialog will include an order number for your records, where you can track anytime from your dashboard.

The screenshot displays a table of items with columns for ID, description, and pricing. A confirmation dialog box is overlaid on the table, indicating that an order has been submitted successfully.

		Min	Max	Incr.	Unit price	Quantity	Total
#080012	Pathologist-Directed Clinical Specimen Inventory Search	1	-	1	100.00	0	0
For LSG Processing Requests Only							
#080224	LSG Blood Processing	1	1	1	0	0	0
#080125	DNA Extraction: Saliva	1	-	1	0	0	0
#080124	DNA Extraction: Whole Blood	1	-	1	0	0	0
#080130	PMBC Isolation	1	20	1	0	0	0
#080131	PMBC Storage with CryoStor	1	-	1	100.00	0	0

Order submitted

Your order #89 has been submitted.

OK

- After clicking **Ok** on the confirmation dialog, an Order Reference page will open.
- This page shows your order details, order number, and costs.
- If needed, you can also:
 - Export, print, or save the order for your records.

PPMS for the Institutional Biospecimen Bank - IBB

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Order ref. #89

Order ref. #89

Order for McClure Shania, email: smcclure@unmc.edu, phone: 4025529509 (Test Core Facility)

Order made on 08/19/2025 at 10:07am by McClure Shania

Account number to use: 3353010200 - manually selected financial account. No recalculation at invoicing. [Change account](#)

This order is not attached to a project. [Change project](#)

Order phase: Order Received

Assigned to: nobody

Lab Procedures	Unit price	Quantity	Price
#080120 DNA Extraction: Buccal Swab oid:89	0.00	1	0.00
Lymphoma-Related Requests	Unit price	Quantity	Price
#080225 Lymphoma Archived Tissue (service form) oid:90	0.00	1	0.00
TOTALS			0.00

Export as a spreadsheet

Print / create PDF

PDF with comments

[Cancel order](#)

Send a notification by email

Add a manifest

[Submit a manifest of samples to attach to this order](#)

- After you submit your order, it must be reviewed and accepted by the lab.
- While your order is under review, it will appear in the **Order-New** section of your dashboard.
- Once the lab accepts it, the status will update to **Order-Accepted**. At this stage the lab has confirmed your request, and processing can begin.

Please contact Artem Pachikov (artem.pachikov@unmc.edu) if you have items to drop off. Place a note on the items, with the **Stratocore order number** on it.

“Order-New”

The screenshot shows the 'Order-New' dashboard. At the top, there is a navigation bar with the University of Nebraska Medical Center logo and the text 'PPMS for the Institutional Biospecimen Bank - IBB'. Below this is a secondary navigation bar with links for Home, Order, Documents, Reports, Publications, Profile, and Logout. A yellow banner contains the text 'Welcome Document' and a link 'see details'. The main content area is titled 'Home' and shows the current user as 'McClure Shania (regular user view)' with a link to 'restore administrator view'. A central form titled 'Order a service or a consumable:' features a dropdown menu labeled 'Services/consumables available:' and a red 'order' button. Below this, there are two columns of content. The left column is titled 'Report a Publication' and contains text about reporting publications and a quote from the University of Nebraska Medical Center. The right column is titled 'Orders - New' and lists two orders: 'Order ref #88' and 'Order ref #89'. At the bottom, there is a link for 'Orders - Accepted'.

“Order-Accepted”

The screenshot shows the 'Order-Accepted' dashboard. It has the same top navigation and secondary navigation as the 'Order-New' dashboard. The yellow banner and 'Home' title are present. The current user is 'McClure Shania (regular user view)' with a link to 'restore administrator view'. The central form titled 'Order a service or a consumable:' is identical to the 'Order-New' dashboard. Below this, there are two columns of content. The left column is titled 'Report a Publication' and contains the same text and quote as the 'Order-New' dashboard. The right column is titled 'Orders - New' and contains the text 'No new orders on this core.'. Below this, there is a link for 'Orders - Accepted' which lists two orders: 'Order ref #88' and 'Order ref #89'.

Core-Specific Contact

For questions related to services, or order specific requests, please reach out directly to the core:

- Artem Pachikov (Supervisor) - artem.pachikov@unmc.edu
- Gary Dobesh (Research Technologist II) – gary.dobesh@unmc.edu
- Yimin Sun (Research Technologist I)- ysun@unmc.edu

For financial questions please contact:

- Shania McClure (Assistant Director) - smcclure@unmc.edu

If you would like a Stratocore walkthrough, please contact Artem Pachikov or Shania McClure.

General Questions?

- For general inquiries about Stratocore access or usage, please contact:
StratocorePPMS@unmc.edu

If you would like a Stratocore walkthrough, please contact Artem Pachikov or Shania McClure.