

# Edna Ittner Pediatric Research Support Fund Program Guidelines

**Purpose:** The Edna Ittner Pediatric Research Support Fund awards grants for the study of diseases and birth defects of children. Historically, the Ittner Trust has funded up to three grants annually.

**Eligibility:** All UNMC faculty members are eligible to apply. Priority will be given to requests from faculty members in the Department of Pediatrics within the College of Medicine and University of Nebraska Medical Center if the number of scientifically meritorious requests exceeds available funds.

**Applications:** Proposals must be submitted in accordance with NIH application standards and should include:

- Face Page - does not need to be signed ([PHS 398 Form Page 1, 3/2016 revision](#))
- Research Plan ([PHS 398 Continuation Format Page, 3/2016 revision](#))
  - Limited to five pages
  - Specific Aim(s)
  - Rationale
  - Brief Experimental Design
  - References (**not** included in five-page limit)
  - Preliminary data is not required and appendices will not be accepted
- Biosketch ([NIH Biographical Sketch Format Page, 11/2016 revision](#))
  - Biosketches must be submitted for all Key Personnel - format information can be found [here](#)
- Budget ([PHS 398 Form Page 4, 3/2016 revision](#))
- Budget Justification ([PHS 398 Continuation Format Page, 3/2016 revision](#))

Applications may be submitted to SPAdmin in one of two formats: 1) PDF emailed to [spadmin@unmc.edu](mailto:spadmin@unmc.edu) or 2) one original (unstapled) hard copy.

**Budget:** Applications of up to \$30,000 will be accepted. All budget items must relate directly to the project. Faculty salary is not allowed. F&A costs are not permitted. Internal forms in ADIS are not required at the time of application.

**Deadline:** All applications must be received in SPAdmin by **5:00 PM on Friday, September 29, 2017**.

**Review Process:** Proposals will be submitted to an internal committee of UNMC reviewers. The final selection committee has been determined per the parameters of an agreement between the Ittner Trust and the University of Nebraska Foundation.

**Awards:** The program will likely award three grants. Applicants typically will be notified of the funding decision by November 1, 2017. The maximum award is \$30,000.

**Project Period:** The project period is for one year, beginning November 1, 2017. However, funds may be expended over a period of two years per approved request. Funds for a specific award not expended at the end of the two-year period will revert to the Ittner Trust.

**Final Report:** A final report is due 60 days after the end of the project period. The report should briefly summarize the research accomplishments as well as list research proposals and publications submitted based upon the project.

**Contact:** For scientific questions, please contact Dr. Chris Kratochvil at 402-559-8490 or [ckratoch@unmc.edu](mailto:ckratoch@unmc.edu).  
For administrative questions, contact Laura Wise at 402-559-2051 or [laura.wise@unmc.edu](mailto:laura.wise@unmc.edu).