



UNMC students who are approved for testing-related accommodations as outlined through their accommodation plan with the Accessibility Services Center (ASC) have the ability to utilize those accommodations for timed written exams and quizzes as they find appropriate. Please review and familiarize yourself with the following policies and procedures for utilizing accommodations for testing.

Signature & Date: \_\_\_\_\_

### Student Responsibilities

Acknowledge your understanding of these student responsibilities by initialing after each section:

#### Testing Environment

- I understand that the program or testing area cannot control outside stimuli that are out of their control, such as lawnmowers, sirens, or weather-related conditions.
- I understand that I can provide myself with foam earplugs to reduce external stimuli.
- I understand that if there are any concerns with implementing my accommodations in the testing setting, I am responsible for alerting the test proctor and ASC right away.

Student Initials: \_\_\_\_\_

#### Meet with Program Faculty/Staff

- Ensure that each of your faculty members has received your accommodation plan that you have sent to them.
- Discuss your testing accommodations with each of your faculty members in advance of the first exam/quiz in which you plan to use your testing accommodations to explain implementation.
  - For example: Confirming where you will be taking the exam and who is the assigned proctor.
- Review each course syllabus for exam dates, times, and other relative testing format details.
- If you or your program faculty have any questions about the approved testing accommodations, please contact the ASC immediately.

Student Initials: \_\_\_\_\_

#### Understand Implementation of Testing Accommodation In Each Exam Mode – ExamSoft

- I understand that extended time in ExamSoft is added at the student profile level—meaning that it is applied to all course assessments.
- I understand that upon approval, I will wait until I have received confirmation by your program's college testing administrator that my extended time has been successfully added to my ExamSoft profile.
  - Once I have received this confirmation, I can begin to download exams.
- To waive extended time in one particular course, I understand that I will test in the classroom with my peers. In doing so, I understand that I am opting out of access to extended time for that course and will need to adjust my exam end time accordingly to the proctor's instructions.

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Understand Implementation of Testing Accommodations in Each Exam Mode – Canvas

- I understand that for each individual course and for each individual assessment/quiz, extended time will need to be added in Canvas.

Student Initials: \_\_\_\_\_

*Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act prohibit discrimination against individuals with disabilities. The University of Nebraska is committed to providing persons with disabilities equal opportunity to participate in its education programs and activities through the provision of reasonable accommodation and in compliance with the law. The University of Nebraska does not discriminate based on race, color, ethnicity, national origin, sex, pregnancy, sexual orientation, gender identity, religion, disability, age, genetic information, veteran status, marital status, and/or political affiliation in its programs, activities, or employment. For discrimination and disability inquiries, please contact: UNMC's ADA/504 Coordinator for Students, Williams Science Hall 3.0.031C ; 402.559.2792.*