# Access Student's Bill as Parent or Guest

Instructions below shows the steps to access your student's bill through MyRecords. Your student will need to grant parent or guest access for you to login into MyRecords.

## **Step 1: Login to MyRecords**

Go to MyRecords.unmc.edu and login using the credentials provided to you by your Student.

MyRecords Login			
L	og In With:		
UNMC NetID	NUID	Guest Account	
(e.g. joe.doe or jdoe)	(e.g. 87654321)	(e.g. SP458257)	
help me choose			
or use (	other campus identities		

## Step 2: Select Student Accounts from the site navigation

Desktop: Select the Student Accounts tile



Desktop screenshot showing the location of Student Accounts tab in the navigation bar

Then select the school for which you would like to view the bill/Student Account activity.

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Select School:



#### Step 3: View Current/Past Bills

From the dashboard, you can view your current bill by selecting the term and then "Print"



Invoice on Demand		☑ Print
Spring 2024		
Spring 2024		Balance:\$ 1,357.75
Description	Last Activity Date	Amount
Online Course Fee CAHP	12-13-2023	\$ 105.00
TUITION AH U R OLN	12-13-2023	\$ 1,023.00
Technology Fee AH Distant	12-13-2023	\$ 100.00
UNMC Library Fee	12-13-2023	\$24.75
UNMC Student Access and Succes	12-13-2023	\$ 105.00
Balance at Other Institutions		
\$3,526.71 University of Nebraska Omaha		

# Step 4: View 1098T

Click View 1098T under Important Links.

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Important Links	es.
View 1098T	

From here you can use the drop down for the year desired to view details or the form:

#### 1098T Information

Years listed indicate which 1098-T statements are available for you to access. Please note that the Printed Da the 1098-T details.

Note:

1. If you use a pop up blocker, you will have to disable it to display your 1098-T.

2. If there is no hyperlink for the amounts, detail information is not available.

For additional information, call or visit the website of the appropriate campus.

UNK: (308)865-8948 http://www.unk.edu/1098T UNL/NCTA: (402)472-2887 http://studentaccounts.unl.edu UNMC: (402)559-8086 UNO: (402)554-2324 http://cashiering.unomaha.edu/tax

Available Forms		
Tax Year	Printed Date	Transmittal Date
2023Original 👻		
2022Original 👻		03/16/2023
2021Original 👻		03/21/2022
2020Original 👻		03/25/2021
2019Original 👻		03/30/2020
ах үеаг	Printed Date	Iransmittai Date
2023Original 👻		
Details View 1098-T Form		03/16/2023
		03/21/2022