

Digital Diplomas will be sent to your UNMC email account.

After claiming your digital diploma, please update your email address in Parchment to ensure you have access to your digital diploma after your UNMC email access has been removed.

To update your email address, you need to add your new email address to your account first and then delete the old one.

1. Click **Profile > Account Settings**.
2. Click **Add another email address to this account**.
3. Enter the secondary email address and click **Add Email**.
4. Go to the email account of the email address you just added, and open the email that you should have received from us (check your Spam folder if you didn't get it).
5. Copy the verification code from the email and enter it into the web page that you were just on.
6. Click **Make Primary**.
 - o This turns the email address that you just added into the primary email address on this account.
7. Click **Delete** next to your old email address.
8. Click **Continue** when you get the 'Are you sure you want to delete this email?' message.