

# Nebraska Bankers Association (NBA) Request for Proposals (RFP)

## NBA Program Guidelines

At UNMC, the Banker's grant program is intended to support equipment for research or research education activities that will impact a large number of individuals. Proposals that have the potential to leverage existing resources for the greatest impact will be given priority.

**Purpose:** As stated in the agreement between the NBA and the University Foundation, "This fund will be operated exclusively for charitable, scientific, literary, or educational purposes within the United States or any of its possessions and in a manner which will make this fund tax-exempt and donations to be deductible from taxable income to the extent allowed by the provisions of the IRS Code and other applicable legislation and regulations." As stated in the agreement between the NBA and the University Foundation, the funds will be used "for improving the level of academic excellence for the entire institution."

**Eligibility:** Applicants must be UNMC faculty and submit the correct application materials.

**Proposal:** To qualify for the grant, the proper materials must be completed and submitted into NuRamp in the appropriate format. Each submission must include the following:

- A cover letter with Department Chair signature
- NBA grant application form
- A one to two page Executive Summary including proposal objectives written for a lay audience
- Proposal budget (with manufacturer's equipment quote justifying cost)
- A full proposal (no specific format required) no more than 3 pages
- Proposal should name potential users of the equipment

Applications should be uploaded as (1) pdf document. Use the "Collaboration Initiative" routing when submitting.

**Budget:** Based on past funding, proposals are funded within the range of \$5,000 to \$15,000. Total funds awarded to UNMC do not exceed \$30,000.

**Deadline:** Applications must be submitted through NuRamp by noon on [Friday, January 15, 2021](#).

**Review Process:** Applications will be reviewed and prioritized internally before being sent to the NBA. Proposals will be ranked on the basis of:

- the number of individuals who stand to benefit from the equipment;
- the ability of the equipment to impact research or research education activities;
- the availability of matching funds to support the request.

**Awards:** The NBA will determine awards and report award recipients to the University President and Chancellor's office. Funding recipients will be notified in May. Typically, funds are available in August.

**Project Period:** The award period is for one year. Equipment must be purchased within the one year period.

**Reporting:** Grant recipients are requested to recognize the NBA's support in any report or news release. Equipment items purchased with NBA fund should acknowledge the NBA with a small plaque or inscription. Finally, we request that you send a letter of acknowledgment to Mr. George G. Beattie, President, Nebraska Bankers Association, PO Box 8008, Lincoln, NE 68501-0008. A copy of the letter should also be sent to SPAdmin and Tess Kuenstling for campus records.

**Contact:** If you have any questions contact Tess Kuenstling, PhD, MBA, PMP, Director, Research Resources, Office of the Vice Chancellor for Research at [tess.kuenstling@unmc.edu](mailto:tess.kuenstling@unmc.edu) or phone 402.559.6162.