**RESEARCH SPACE REQUEST**
University of Nebraska Medical Center

### REQUESTOR INFORMATION

<table>
<thead>
<tr>
<th>Faculty Name</th>
<th>College/Institute and Department</th>
<th>Requested date of occupancy</th>
</tr>
</thead>
</table>

Current space assignment (if applicable)

<table>
<thead>
<tr>
<th>Faculty primary office:</th>
<th>Other space (building and room):</th>
</tr>
</thead>
</table>

Please provide the number of rooms you are requesting by type:

- [ ] Office*
- [ ] Equipment Room
- [ ] Wet Lab
- [ ] Tissue Culture
- [ ] Dry Lab
- [ ] Other

Space Request Type

- [ ] New faculty
- [ ] Relocation of existing space
- [ ] Space modification
- [ ] Additional space

Do you have funds for relocation/expansion/modification?

- [ ] Yes, list source:
- [ ] No

Programmatic need and how space will be used:

### PERSONNEL WORKING IN SPACE

<table>
<thead>
<tr>
<th>Name (or TBD)</th>
<th>Title</th>
<th>FTE in the space</th>
<th>New/Existing</th>
</tr>
</thead>
</table>

Do you need large or special equipment to be sited in the space?  

- [ ] Yes
- [ ] No

If yes, does the equipment include ultralow freezers?  

- [ ] Yes
- [ ] No

Other large or specialized equipment:

Have you identified space that may be available?  

- [ ] Yes
- [ ] No

If yes, what is the location?  

Building:
Room numbers:

If no, what are considerations for space (proximity to other faculty, equipment, etc.)?

Will there need to be remodeling or enhancement to accommodate your proposed use?  

- [ ] Yes
- [ ] No

If yes, what is the location?  

Building:
Room numbers:

If yes, summary of modifications proposed:

Additional notes (optional):

### REQUEST APPROVAL  (indicates accuracy of information and concurrence with request)

<table>
<thead>
<tr>
<th>Signature of Chair</th>
<th>Date</th>
<th>Signature of Dean or Director</th>
<th>Date</th>
</tr>
</thead>
</table>

To be completed by Office of Research

<table>
<thead>
<tr>
<th>Signature Director of Research Resources</th>
<th>Date</th>
<th>Approved</th>
<th>Not approved</th>
<th>Returned for more information</th>
</tr>
</thead>
</table>

Office of Research comments: