

Deborah K. Vetter

Business: Sponsored Programs Administration
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EDUCATION

Bryn Mawr College and HERS Mid America Summer Institute for Women in Higher Education Administration, July 1999

Master of Science, University of Nebraska at Kearney, August 1987
Major: Communication Disorders

Bachelor of Science, University of Nebraska at Kearney, August 1986
Major: Communication Disorders

UNIVERSITY EXPERIENCE

UNIVERSITY OF NEBRASKA MEDICAL CENTER (UNMC), OMAHA NEBRASKA

Director, Sponsored Programs Administration (2001–present)

Direct the central research administration office providing leadership to create an infrastructure that supports and stimulates a rapidly increasing level of research including establishing basic office business systems; formalizing compliant research practices and policies; enhancing tracking and reporting capabilities; meeting electronic grant submission training/technology needs; building liaisons with UNMC affiliates to streamline and encourage research collaborations; partnering with UNMC Legal Counsel to formalize negotiation standards for industry sponsored research.

WRIGHT STATE UNIVERSITY SCHOOL OF MEDICINE (WSU SOM), DAYTON, OHIO

Director for Faculty Development Operations (1997–2001)

Directed the school-wide faculty development program and infrastructure, stimulating research, promoting clinical and basic science collaborations, and administering more than \$1million in internal research funds.

Associate Director for Faculty Development and Research (1993–1997)

Launched a school-wide strategic plan for research, which focuses on collaborative relationships between clinical and basic scientists and other schools/colleges in the university. Managed the Office of Faculty and Clinical Affairs, reporting to the executive associate dean.

Associate Director for Grants Development (1992–1993)

Guided our community based medical school and its community partners in the early stages of establishing a center for health services, organizing a grants resource office, designing and implementing a community grants program, and developing proposals for external sponsors that resulted in grants from NIH and USDE totaling more than \$1million.

WRIGHT STATE UNIVERSITY

Assistant Director, Office of Research and Sponsored Programs (1989–1992)

Advised faculty and administration in developing and administering externally funded grants and contracts, in interpreting sponsor and university regulations, and in advancing technology transfer. Designed, authored, and edited a faculty research handbook on policies and procedures relating to sponsored programs.

UNIVERSITY EXPERIENCE, continued

BOWLING GREEN STATE UNIVERSITY, BOWLING GREEN, OHIO

Assistant Director, Research Services Office (1988–1989)

Advised faculty in developing proposals; reviewed concept papers, preliminary and final proposals; reviewed and approved grant budgets; developed and presented workshops and lectures on project development and proposal writing to university and community groups.

UNIVERSITY OF NEBRASKA AT KEARNEY, KEARNEY, NEBRASKA

Director of Grants and Contracts (1986–1988)

Created, organized and maintained a central campus office for grant information and assistance.

AWARDS

Received *The Chancellor's Gold U Award*, University of Nebraska Medical Center, 2003
Recognized by the Board of Regents for outstanding performance.

Received *The Chancellor's Award for Diversity*, University of Nebraska Medical Center, 2001
Recognized for outstanding achievement in promoting diversity in the workplace

Received *The President's Award for Excellence in Innovation*, Wright State University, 1995
Recognized for successes at the school, community and state levels

PROFESSIONAL SERVICE

(Select Listing)

National

National Comprehensive Cancer Network (NCCN), NCCN Contract Working Group, May 2008–

National Council of University Research Administrators (NCURA), Financial Management Committee (FMC), Subcommittee on Development, Chair, June 2006–November 2007

National Institute of Health, National Institute of Environmental Health Sciences Review Committee for 2005 Superfund Basic Research and Training Program, Fiscal Reviewer, 2005

NCURA and Atlantic Information Services Newsletter Advisory Board, *Report on Research Compliance*, Board Member, 2003–present

NCURA Leadership and Development Institute (LDI), Advisor, Class of 2004

NCURA Leadership and Development Committee, Member, 2003–2005

NCURA Professional Development Committee, Member, 2001–2003

NCURA Publications Committee, Member, 1992–94

NCURA Annual Meeting, Washington, DC, Workshop Evaluator, November 1992

Regional

NCURA Executive Committee (elected), Member, 2000–2002 & 1995–97; Secretary, 1992–94

NCURA Publications Committee, Chair, 2000–present & 1992–93; Member, 1990–94;

Chair, NCURA Nomination Committee, 1996

Co-chair, NCURA Membership Committee, 1994–96

Member, NCURA Program Planning Committee, 1993, 1994, 1995, 2000

University/School

Serve as founding member of *University of Nebraska Medical Center* Committees including:

UNMC Compliance Committee, 2004–present

UNMC Conflict of Interest Committee, 2004–present

Serve (served) on several UNMC research related committees, working and advisory groups

Served on numerous *Wright State University* advisory and planning committees including:

Research Committee, Vice Chair, WSU SOM, 1993–2001

Professional Development Advisory Committee, WSU SOM, 1995–2001

Editorial Planning Committee, *Vital Signs*, WSU SOM, 1994–2001

University Diversity Advisory Council—Mentoring Subcommittee, WSU, 1999–2001

Report of Scholarly Activity Ad Hoc Committee Planning Committee, WSU SOM, 1994

Conflict of Interest Policy Subcommittee, Co-chair, WSU SOM 1993–94

Liaison Committee for Medical Education (LCME) Subcommittee on Research, 1993–94 & 2000-01
Designed a survey for data collection and authored the Research Subcommittee's report, a component of the medical school's self-study and report for LCME accreditation

Institutional Review Board Screening Committee, WSU, 1989–90

CONFERENCE PLANNING AND DEVELOPMENT

Have planned and implemented numerous research-related events designed to motivate participation, encourage research collaborations, and foster scholarship and professional interactions, including international symposia, research forums, and annual poster sessions for faculty, residents, graduate and medical students, and non-profit organizations.

STRATEGIC PLANNING AND GROUP FACILITATION

(Select Listing)

Have designed and facilitated meetings and discussions involving individuals with diverse backgrounds and differing points of view, reconciling differences to reach consensus using current group process strategies. Recent events include strategic planning session for:

- WSU president's retreats with his vice presidents and executive committee,
- a state-wide conference of 20 primary care chairs from 7 medical schools and representatives of the Ohio Board of Regents, AHEC, and primary care professional societies,
- a consortium of WSU School of Medicine and 7 affiliated hospitals,
- the credit union of a Dayton-based Fortune 1000 company, and
- university and school departments and committees.

PUBLICATIONS

(Select Listing)

Journal Articles

Markert, R., Part, H. & Vetter, D. (1998). Predictors of Careers in Academic Medicine for Graduates of a Community-based, Primary Care Oriented Medical School, *Academic Medicine*, 73(7), 790-793.

Vetter, D. & Willis, M. (1995). 1995 Research Update: Enhancing interdisciplinary collaboration, *Dayton Medicine, The Journal of the Montgomery County Medical Society*, 51(6), 139-140.

Vetter, D. & Staley, A. (1991). A Model for Developing a Research Administration Handbook that Faculty Will Use, *Research Management Review*, 5(2), 29-40.

Handbooks

Partners for Community Health Development Research Handbook, WSU SOM, 1993

Research Handbook, Research and Sponsored Programs, WSU, 1992

Received requests for this handbook from 24 institutions including the Smithsonian Institute

Editor

The Triple Threat, a quarterly newsletter on faculty development, WSU SOM, 1996–present

The Investigator, a quarterly newsletter on research, WSU SOM, October 1994–present

NCURA Regional IV News, a newsletter for university research administrators within a 12-state region, 1991–1994 & 2000–present

Research News, a quarterly newsletter of Research and Sponsored Programs, WSU, September 1989–May 1992

Research Forum, University of Nebraska at Kearney, 1988

Author

National circulation

Vetter, D. (2002, Spring) Region IV Regional Corner, *NCURA National News*, (available from National Council of University Research Administrators [NCURA], One Dupont Circle, NW, Suite 220, Washington, DC 20036).

Kemp, J., Vetter, D. (1995, Winter). Newcomers (and oldtimers): NCURA membership is your key that leads to success in the research environment, *NCURA National News*, (available from National Council of University Research Administrators [NCURA], One Dupont Circle, NW, Suite 220, Washington, DC 20036).

Regional circulation

Cauley, K., Vetter, D. (1994). Community-academic collaborations, *NCURA Region IV News*, 5(3), 1, 4 (available from National Council of University Research Administrators [NCURA], One Dupont Circle, NW, Suite 220, Washington, DC 20036).

Vetter, D., et al. (1993). Visionary leadership in research administration. *NCURA Region IV News*, 4(3), 3-4 (available from National Council of University Research Administrators [NCURA], One Dupont Circle, Suite 220, Washington, DC 20036).

Vetter, D. (1992). Handling the challenges of the '90's: The president's forum, *NCURA Region IV News*, 3(3), 1 (available from National Council of University Research Administrators [NCURA], One Dupont Circle, Suite 220, Washington, DC 20036).

PRESENTATIONS

(Select Listing)

"Managing the Migration of Compliance Mandates," National Council of University Research Administrators (NCURA) Region IV Meeting, (co-presenters: Kathy Taggart, Creighton University, Joe Taylor, Huron Consulting Group, Jim Maus, Washington University, St. Louis) Kansas City, MO, May 6, 2008

"Steering a Career: Using a Map and Asking for Directions," National Council of University Research Administrators (NCURA) Region IV Meeting, (co-presenters: Kim Moreland, University of Wisconsin-Madison, Pamela A. Vargas, Air Force Institute of Technology) Grand Rapids, MI, April 30, 2006

"Facilitating Change: Moving from Just Talk to Action" (group facilitation techniques), workshop, National Council of University Research Administrators (NCURA) Region IV Meeting, Kansas City, MO, May 7, 2000

"How to Move on from Whining: A Faculty-driven Approach to Faculty Development," concurrent session, Association of American Medical Colleges (AAMC) Faculty Affairs Professional Development Conference, (co-presenter: Margaret Dunn, WSU SOM) Newport Beach, CA, July 26, 1999

"Recruiting a Diverse Faculty," concurrent session, AAMC Faculty Affairs Professional Development Conference, (co-presenters: Alonzo Patterson and Margaret Dunn, WSU SOM) Newport Beach, CA, July 25, 1999

PRESENTATIONS, continued

"We've Gotta Stop Meeting Like This: A New Format," workshop (group facilitation techniques), NCURA Region IV Meeting, Kansas City, MO, May 4, 1997

"Identifying Strategies and Incentives to Encourage Research," concurrent session, NCURA Region IV Meeting, (co-presenters: Dorothy Spurlock, Eastern Michigan University and Cordell Overby, Michigan State University) Kansas City, MO, May 4, 1997

"Mining Group Gold," workshop (group facilitation techniques), Grace Lutheran Church, Springfield, OH, September 14, 1996

"Identifying Strategies and Incentives to Encourage Research in Medical and Health Sciences Schools," concurrent session, NCURA/SRA (Society of Research Administrators) Joint Regional Meeting (co-presenter: Kathleen Taggart, Creighton University) Dearborn, MI, May 17, 1996

"Facilitating Research in Hospitals and Medical Centers," concurrent session, SRA National Meeting, (co-presenters: Thane Peterson, Evanston Hospital Corporation, and John Chinn, Mount Carmel Health) Chicago, October 9, 1995

"Partners in Process: Community-Academic Collaborations," contributed paper, NCURA/ SRA Joint Regional Meeting, (co-author: Kate Cauley, WSU) Milwaukee, WI, April 24, 1994

"Understanding the Basics of Grantseeking," one-day faculty workshop, Shawnee State University, November 20, 1992

"Creating Publications Using a Modular Approach," contributed paper, NCURA Regional Meeting, (co-author: Amy Staley), Kansas City, MO, May 7, 1992

"Developing a Research Administration Handbook that Faculty Will Use," contributed paper, NCURA/SRA Joint Regional Meeting, (co-author: Amy Staley) Minneapolis, MN, May 3, 1991

GRANTS DEVELOPMENT

WSU SOM Seed Grant Program, Medical Education Research (2000)
Predictors of Careers in Academic Medicine for Underrepresented Minority (URM) Graduates of Medical Schools
Award: \$7,952

Serve as co-investigator of a study involving up to 12 collaborating medical schools.

Urban Community Service Program, United States Department of Education (USDE) (1993)
A Healthy Child is a Better Learner
Center for Healthy Communities, Wright State University School of Medicine
Award: Five-year award totaled more than \$1 million

Managed the proposal development process for this successful multidisciplinary grant to the USDE that involved collaboration among three community partners—Dayton Public Schools, Dayton Metropolitan Housing Authority, Sinclair Community College—leading meetings with collaborators to develop the conceptual framework and program objectives.

GRANTS DEVELOPMENT, continued

Biomedical Research Support Grant, National Institutes of Health (1992)

Award: \$70,000 [\$50,000 from NIH with a match of \$20,000 from the state funded Research Challenge program]; NIH reported that only 19% of the applications received were funded.

Wrote proposal and prepared grant application on behalf of the School of Medicine.

Other grant applications (1992–99)

Actively participated in the conceptualization and development of grant applications to federal and private sponsors including The Robert Wood Johnson Foundation, The Henry J. Kaiser Family Foundation, American Association for Retired Persons (AARP), National Institutes of Health, Health Resources and Service Administration (HRSA).

Edited successfully funded grant applications to the National Research Council, United States Department of Energy, National Science Foundation, and Ohio's Edison Materials Technology Center for a Columbia University engineering professor for whom English is a second language.