



Vital Resources for Serious Progress.

The Research Support System (RSS) brings a new level of service directly to your lab. You can schedule services, see instrument calendars and view invoices directly with the Core Facility application available on-line through the RSS.

Participating Cores:

- Advanced Microscopy Core
- Bioimaging Core (MRI)
- Biological Irradiator Core
- Bioinformatics & Systems Biology
- DNA & Next Gen Sequencing
- DNA MicroArray
- Electron Microscopy
- EHR Data Access Core
- Epigenomics Core
- EPR Spectroscopy Core
- Flow Cytometry Research Core
- Mouse Genome Engineering
- Mass Spectrometry and Proteomics
- NMR Facility
- Protein Structure
- Research Editorial Office
- Research Information Technology Office



Research Support System

Core Facilities e-billing statements



UNIVERSITY OF
Nebraska
Medical Center | Office of Research

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<http://www.unmc.edu/vcr>



Viewing your Core Facility expenses has never been easier

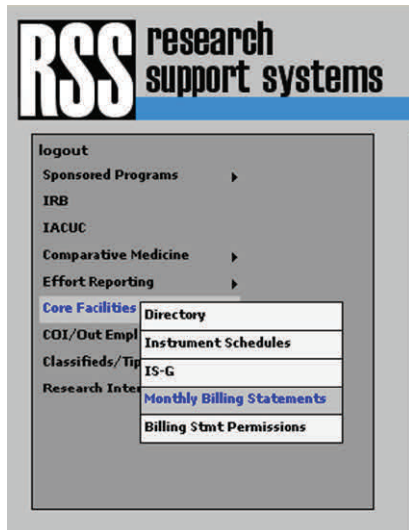
Access your account on-line at: <https://net.unmc.edu/rss/>

Or use the Login Drop-down from the UNMC Intranet to navigate to the Research Support System

Log in from the UNMC Intranet

The Research Support System provides a secure portal for you to access your Core Facility expenses 24/7 from anywhere in the world. Simply log in using your UNMC NETID or Olympus ID and password.

Select Links then Core Facilities from the RSS menu and Monthly Billing Statements from the fly-out menu.



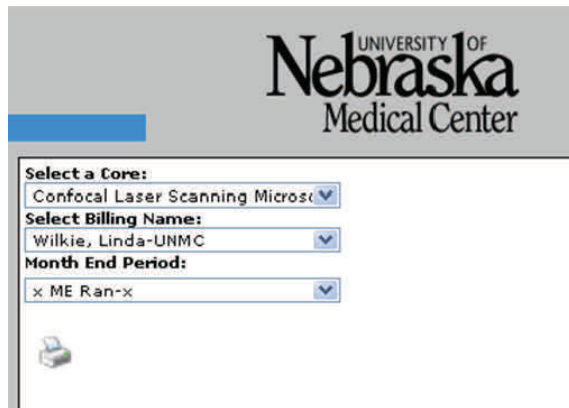
"The ability to access my accounts for the multiple cores that we contract services with has streamlined my account reconciliation tremendously."

Brenda Morsey, MS, Research Coordinator

E-Mail Notification

You will receive an email notifying you that you have a "month end billing statement ready for viewing" when a Core Facility has completed their billing cycle. [You may receive multiple notices if you contract services with more than one Core Facility.]

Select the Core Facility from the pull-down button and the month you wish to view. Only Cores that have billing statements ready to view will display a current month end date, select and view them individually.



You may then print your billing statement using the printer icon.

Billing Statement Permissions

Only the Principal Investigator has permission to view their billing statement unless **they choose** to delegate that responsibility to others. See the side bar "Granting Permission" for instructions on delegating viewing privileges to your lab managers or departmental administrators.



UNMC ITS - Application Services

RSS - Research Support System

login using your university's credentials:

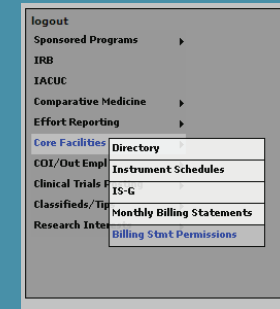
 Olympus ID.
 

other users request an account here

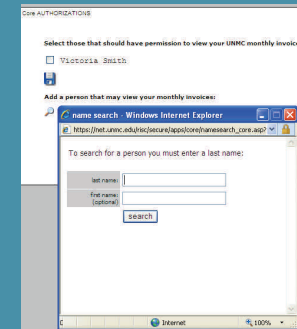
Granting Permission

Don't have the time to manage your accounts?

It's simple to grant permission to your lab staff/manager or departmental accountant to view your invoices.



Select "Billing Statement Permission" from the Core Facilities Menu.



Click the magnifying glass to open a directory search window.

Type the name and search for that person.

Clicking on their name in the directory will add them to your permission list.

They can now view your accounts. Un-checking them removes their viewing privilege.